

Regular Board Minutes

7-17-24

Approved

**Mt. Prospect Park District
Regular Board Meeting
July 17, 2024**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, July 17, 2024 at the Central Community Center Facility of the Mt. Prospect Park District.

President Kurka called the meeting to order at 6:30 p.m.

Commissioner Starr called the Roll for the Board

The following Commissioners were present upon the roll:

Present: Kurka, Starr, Doherty, Masnica, Tuczak

Remote: Commissioner Murphy

Absent: Commissioner Massie

The following individuals were also in attendance (present or remote) at the meeting:

Administrative Staff/Recreation Staff: Jim Jarog, Executive Director, Alicia Brzezinski, Executive Assistant, Ruth Yueill, Director of Community Relations and Marketing, George Giese, Director of Administration, Mary Kiaupa, Director of Human Resources, Matt Dziubinski, Director of Parks & Planning, Mike Azzaretto, Director of Recreation, Jon Zgoda, IT Professional/ Remote Meeting Moderator, Jeff Langguth, Director of Golf Operations, Mary Kiaupa, Director of Human Resources and Risk Management and Maddy Moon, Community Relations & Marketing Coordinator

Professionals: Tom Hoffman, District Attorney, Lee Howard, CPA, GAI

Visitors: Michael Cassidy, Village Manager at Village of Mount Prospect, Sean Dorsey, Director of Public Works at Village of Mount Prospect, Matt Lawrie, Village Engineer at Village of Mount Prospect, Salvatore Dibernardo, CEO of Ciorba Group, Inc, Drew Jensen, Lori Jensen, Mike Jensen, Chris Lufitz, Cheryl Lufitz, Caroline Lufitz, Kenny Lufitz, Ken Lovandeski, Diane Lovandeski, Timothy George, Mr. & Mrs. George and son, Barbara Sabaj, David King and Gerry Stone, Parks Foundation Board Member

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

President Kurka asked for a motion to approve the Regular Meeting Agenda as written. The motion was made by Commissioner Starr and seconded by Commissioner Doherty. A voice vote was taken; all were in favor and none opposed.

APPROVAL OF CONSENT AGENDA

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President Kurka read the following statement: All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- Approval Of Minutes: Regular Board Meeting, June 19, 2024
- Ratification Of Accounts Payable for June 2024 in the amount of \$1,681,625.69
- Ratification Of Payroll for June 2024 in the amount of \$482,676.44
- Approval of the Fifth Third Bank Commercial Card Service Agreement and Park District P-Card Program

President Kurka then asked for a motion to approve the Consent Agenda as presented.

Commissioner Tuczak made the motion to approve the Consent Agenda as presented, seconded by Commissioner Starr.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak, Murphy

Nay: 0

Absent: Commissioner Massie

Motion Passed

PUBLIC COMMENT

None

PARKS FOUNDATION

Mt. Prospect Parks Foundation Update and Presentation of Scholarship Recipients

Parks Foundation Executive Director Ruth Yuelil presented three deserving winners of the Parks Foundation Scholarship Program for 2024. Ruth expressed it is one of her favorite nights of the year on behalf of the Board and the Parks Foundation. Ruth gave an update on the last year of activities hosted by the Parks Foundation.

The Foundation gave a brief overview of several events they hosted in 2024 and used a portion of those annual fundraising dollars to award three \$1,500 scholarships to active employees or children of employees attending college or trade/technical schools in the fall of 2024. This year's applicants were asked to write an original essay with two questions to choose from.

The first question was: "An era is defined as a period of time in your life characterized by something distinctive and notable. Tell us about an era in your life which resulted in growth, change or a new perspective. How did that era help you to grow? What did you learn about yourself? And, how have you changed as a result?"

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The second question was: Consider the quote: “The only person who can stop you from achieving your dreams is yourself.” Do you agree? What dreams have you put into motion in your life? How do outside forces impact your ability to fulfill your dreams? How are you your own best friend and possibly worst enemy?

Executive Director Yuelil then read an excerpt from each scholarship winner’s essay letter.

Drew Jensen, Caroline Lufitz and Timothy George are the Scholarship recipients for the 2024 Parks Foundation Scholarship.

The Board congratulated the winners and wished them luck on their future endeavors.

ADOPTION ITEMS

- A. Resolution No. 852, A Resolution providing for and requiring the submission of the proposition to issue \$46,225,000 General Obligation Park Bonds to the voters of the District at the general election to be held on the 5th day of November, 2024

Executive Director Jim Jarog gave a brief overview of the Park District’s 2024 Proposal, which has been an effort of years in the making. The recommended Resolution is giving the District the ability to proceed with a referendum question on the November 2024 ballot. The 2024 Proposal is a community-driven plan with widespread support from our residents. Following the recommendation of the Citizen Task Force the Executive Director was asked to bring forth a resolution to the Board to proceed with a referendum question on the November ballot.

The floor was then opened for questions or comments from the Board.

Question from Commissioner Masnica: Has there been anyone who has stepped up to do marketing for the referendum?

Answer from Director of Administration George Giese: There have been a few citizens that have reached out offering their assistance. Staff is not able to actively lead the marketing portion of this process. We are only allowed to publicize factual information.

Question from President Kurka: How many people were on the task force?

Answer from Executive Director Jarog: There were approximately 30 task force members present at each meeting depending on the meeting date.

Question from Commissioner Tuczak: What is the next step of the process?

Answer from Executive Director Jarog: If the Board adopts Resolution 852, then the next step will be the marketing and campaign process run by citizens volunteer committee.

The ballot question was provided to the Board and was reviewed by Attorney Tom Hoffman.

There was no further discussion.

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President Kurka asked for a motion to adopt Resolution #852 as presented.

Commissioner Starr moved to adopt Resolution #852 and was seconded by Commissioner Masnica.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak, Murphy

Nay: 0

Absent: Commissioner Massie

Motion Passed

- B. Ordinance No. 853, An Ordinance Authorizing And Directing The Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of The Board Of Park Commissioners of The Mt. Prospect Park District

Alicia Brzezinski, Executive Assistant explained the details of the ordinance which authorizes the destruction of verbatim audio recordings of closed session minutes. The minutes were previously approved by the for meetings which took place at least 18 months ago or longer. The eligible minutes are for January 19th, 2022, April 20th, 2022, July 20th, 2022, July 26th, 2022, August 17th, 2024, October 19th, 2022 and December 14th, 2022.

President Kurka asked if there were any questions for Alicia and/or Tom Hoffman, Park District Attorney; there were none.

President Kurka asked for a motion to adopt Ordinance #853 as presented.

Commissioner Tuczak moved to adopt Ordinance #853 and was seconded by Commissioner Starr.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak, Murphy

Nay: 0

Absent: Commissioner Massie

Motion Passed

There was no further discussion.

APPROVAL ITEMS

- A. Approval of the Fifth Third Bank Commercial Card Service Agreement and Park District P-Card Program. ***PREVIOUSLY APPROVED BY CONSENT AGENDA**
- B. Approval of the 2024 Rec Plex Indoor Swimming Pool & Tot Pool Renovations

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Director of Parks & Planning Matt Dziubinski gave an overview of the proposed project scope for Rec Plex Indoor Swimming Pool & Tot Pool Renovations.

He explained that the existing plaster on both pools was last redone in 2007 and the typical life expectancy for a pool plaster finish is 10-15 years depending on maintenance practices and pool chemistry.

The proposed improvement includes removal of the existing O-Zone systems and replacing it with an Ultraviolet (UV) treatment system for both the competition and tot pools. For simplicity and effectiveness, a UV system is the best supplemental sanitizer for pools and spas. They are easy to install and very easy to maintain. The annual maintenance simply includes tube cleaning and potential UV lamp replacement should their effectiveness become diminished. A public bid opening occurred on Tuesday, June 25, 2024 with 2 contractors submitting a bid for the project.

The apparent low bidder for the project is Pool Tech. Pool Tech has recently performed work for both the Streamwood Park District and St. Charles School District including replacement of pool equipment and a pool renovation. Pool Tech is a qualified contractor capable of doing the work. If approved, the project will begin on August 1 and will be completed by August 30, 2024.

Matt then opened the floor for questions.

Question from Commissioner Starr: What is the life expectancy of the UV system compared to the Ozone?

Answer from Matt: It is just a UV bulb/lamp that gets replaced if needed. Ozone is still used, but requires significantly more maintenance by staff. The system should last until the next time the pool will need to be replastered.

Question from Commissioner Tuczak: Will swimming lessons and lap swim be moved to Meadows while the work is being done at Rec Plex?

Answer from Matt: Yes.

Question from Commissioner Masnica: When will you notify those who will be impacted by the Rec Plex pool closure?

Answer from Matt: Mike and his recreation team have been communicating about the closure. There will be notices published on our website and at facility entrances.

There was no further discussion.

Commissioner Masnica moved to Accept Base Bid "A" and Base Bid "B" for the Rec Plex Indoor Swimming Pool Renovations and was seconded by Commissioner Starr.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak, Murphy

Nay: 0

Absent: Commissioner Massie

Motion Passed

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NEW BUSINESS

A. Village of Mount Prospect Melas - Meadows Pedestrian Bridge Update and IGA Development

Executive Director Jarog gave a brief update to the Park Board on the Village's longstanding efforts to bring forth the Melas - Meadows pedestrian bridge to the citizens of Mount Prospect. The proposed project would allow for the safe passage of pedestrian traffic between Melas and Meadows parks by means of an elevated pedestrian bridge. The proposed project would provide an ADA accessible route of travel over the Union Pacific railroad tracks as well as Northwest Highway (Route 14), eliminating the need for users of the two parks to traverse the three railway tracks and a high traffic four lane divided highway.

The Village has been successful in acquiring a significant amount of the necessary funding through various grants. This funding would cover approximately 80% of the cost of the proposed project. The Park District has not been asked to commit any future funding towards this project.

If the Park Board is supportive of this project moving forward, the Village would be seeking a partnership with the Mt. Prospect Park District by means of an Intergovernmental agreement (IGA). An IGA between the Village of Mount Prospect and the Mt. Prospect Park District would be required to allow the bridge entry points to exist on Park District owned and leased property. If approved, such an agreement would allow for the future construction of the Melas - Meadows pedestrian bridge. If the Board wishes to authorize staff to develop the proposed IGA, staff has provided a suggested motion below for the Board's consideration.

Mike Cassady, Village Manager thanked the board for allowing the Village to present at the Board meeting and expressed his excitement for the Park District's adoption of Resolution 852. He then proceeded to give thanks to the Board and Executive Director Jim Jarog for continued collaborations and partnerships with the Village. A brief update on the previously proposed Cloud HQ donation and acknowledged to the Park Board that he would be providing a draft IGA for their consideration in the not too distant future.

Sean Dorsey, Director of Public Works then proceeded with a presentation to the Board outlining the details of the proposed project.

The floor was then opened for discussion.

Question from Commissioner Starr: What is the width of the bridge?

Answer from Salvatore Dibernardo: The width is 10ft.

Question from Commissioner Tuczak: Is this similar to bridges in the Buffalo Grove and Elk Grove? Visually, they look similar.

Answer from Sean: Yes, this bridge is a similar concept, but longer and higher.

Question from Commissioner Tuczak: The northern ramp feeds into the parking lot; will that affect traffic flow? Will there be a need to reconfigure the parking lot?

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Answer from Sean: Yes, we are working on that and it could certainly be improved.

Question from Commissioner Masnica: How long is it from end to end (from start to finish)?

Answer from Salvatore: 1000ft.

Question from President Kurka: What are the time frames for this project?

Answer from Sean: There is a slide provided with a proposed schedule on the projector.

Question from Commissioner Starr: If there is lighting needed, where will the power source come from?

Answer from Sean: It will definitely be lighted with solar power led lighting.

Question from Commissioner Tuczak: What is the duration of the construction period?

Answer from Sean: That will be determined during the design process. There will be an area to stage construction so no area of use will be disrupted.

Question from Executive Director Jarog: How is the public feedback?

Answer from Sean: There has been supportive and positive feedback. Out of all of the projects we've done, this seems to have funding.

Commissioner Doherty thanked the Village Staff for coming. He expressed that this bridge is a win-win and sees all positives for us to move forward.

Executive Director Jarog then suggested if the Board was supportive of next steps in the process, the development of an IGA for future Board consideration, that a recommended motion has been provided for the Board's consideration.

Commissioner Starr made the motion to authorize Executive Director Jarog and Attorney Tom Hoffman to work with the Village of Mount Prospect to develop and bring forth an IGA, which would allow for the construction of the Melas to Meadows Bridge, for future Board consideration and approval; seconded by Commissioner Tuczak.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak, Murphy

Nay: 0

Absent: Commissioner Massie

Motion Passed

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor and CPA for the District reviewed his June Financial report with our Board: The report touched on the following areas: Banking Re-evaluation, Golf Report, Rec Programs, Childcare Programs, RecPlex Facility Report, Pools Report, Central Programs and Central Facility Report.

Lee Howard then opened the floor for questions/comments from the Board; there were none.

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EXECUTIVE REPORT

Executive Director Jarog shared his Director's report with the Board which included updates on the following information: Public Engagement Update, Banking Relationships and the next Board Meeting date and time of Wednesday, August 21st, 2024 - 6:30 pm at Central Community Center.

The floor was then opened for questions and comments from the Board.

Comments from President Kurka: One of the key things with the referendum is "publicity." The number of citizens on the task force came up with the ideas on their own. It's important to compile the relative data of who was a part of the process for articles moving forward.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS

Question from President Kurka: How many days have we been closed at the golf course?

Answer from Director of Golf Operations Jeff Langguth: There has been no dates of closure this year.

Comments from Commissioner Starr: Congratulations to the Community Relations Department on their upcoming fall guide. It's great timing.

There was no further discussion.

ADJOURNMENT TO CLOSED SESSION

Commissioner Doherty made the motion to adjourn Closed Session and seconded by Commissioner Masnica.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak, Murphy

Nay: 0

Absent: Commissioner Massie

Motion Passed

The meeting adjourned to closed session at 8:09pm. Commissioner Murphy excused himself from the remainder of the meeting and did not enter the closed session due to his remote attendance and the rules relating to the Open Meetings Act.

The Regular meeting was officially adjourned to Closed Session at 8:09 pm.

The Regular meeting reconvened at 8:14 pm.

President Kurka asked for the roll to be called.

Commissioner Starr called the Roll

Present: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak

Absent: Commissioner Massie and Murphy

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TAKE ACTION, IF ANY ON MATTERS DISCUSSED IN CLOSED SESSION

A. Approval of certain closed session minutes and to release to the public record closed session minutes, if any as the Park Board deems appropriate.

Commissioner Doherty made the motion to approve the content of the following Closed Session Minutes: January 17, 2024, Personnel, Section 2c-1 and Semi-Annual Review of Minutes, Section 2c-21, Seconded by Commissioner Masnica.

President Kurka asked for the roll to be called.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak

Nay:0

Absent: Commissioner Massie and Murphy

Commissioner Doherty then made the motion to Release the Following Closed Session Minutes: I move that it hereby be determined and hereby be reported to the public that the following sections of closed Session minutes for January 17, 2024, Personnel, Section 2c-1 and Semi-Annual Review of Minutes, Section 2c-21, which no longer require confidential treatment and are available for public inspection and that as to all other closed session minutes or portions thereof not yet released for public inspection the need for confidentiality still exists in order to protect the privacy of an individual and/or the public interest, Seconded by Commissioner Masnica.

President Kurka asked for the roll to be called.

Commissioner Starr called the Roll

Aye: President Kurka, Commissioners Starr, Doherty, Masnica, Tuczak

Nay:0

Absent: Commissioner Massie and Murphy

President Kurka then asked for a motion to adjourn the regular meeting.

Commissioner Starr made a motion to adjourn the regular board meeting, seconded by Commissioner Masnica. A voice vote was taken with all commissioners present in favor and none opposed.

The regular meeting was officially adjourned at 8:17 pm.

Respectfully submitted,

William J. Starr, Secretary