



BOARD PACKET

1000 W. Central Road Mount Prospect, Illinois 60056

July 17, 2024

Board of Park Commissioners

President Steve Kurka

Vice President Tim Doherty

Secretary Bill Starr

Treasurer Mike Murphy

Commissioner Mary Masnica

Commissioner Ray Massie

Commissioner Joe Tuczak



**MT. PROSPECT PARK DISTRICT
BOARD OF PARK COMMISSIONERS
REGULAR MEETING SCHEDULE 2024**

Held in the Central Community Center Boardroom
1000 W. Central Road Mount Prospect, Illinois
6:30 PM

JANUARY 17, 2024
FEBRUARY 14, 2024
MARCH 20, 2024
APRIL 17, 2024
MAY 15, 2024
JUNE 19, 2024
JULY 17, 2024
AUGUST 21, 2024
SEPTEMBER 18, 2024
OCTOBER 16, 2024
NOVEMBER 20, 2024
DECEMBER 18, 2024



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REGULAR BOARD MEETING

1000 W. CENTRAL ROAD
MOUNT PROSPECT, ILLINOIS 60056

TO: MT. PROSPECT PARK DISTRICT
BOARD OF COMMISSIONERS
PRESS
PUBLIC

FROM: STEVE KURKA, BOARD PRESIDENT

DATE: July 12, 2024

RE: REGULAR PARK BOARD MEETING
July 17, 2024 at 6:30 pm Central Time

Join Zoom Meeting

<https://us02web.zoom.us/j/88584203637?pwd=a3RNakJ4bmpidHhsZEtHUUhXUVVJQT09>

Meeting ID: 885 8420 3637

Passcode: 006110

Phone: +1 312 626 6799 US (Chicago) Join Zoom Meeting

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items identified may be considered routine by the Board of Commissioners and be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from the Consent Agenda and approved under its normal sequence on the regular meeting agenda.

- Approval Of Minutes: Regular Board Meeting, June 19, 2024
- Ratification Of Accounts Payable for June 2024 in the amount of \$1,681,625.69
- Ratification Of Payroll for June 2024 in the amount of \$482,676.44
- Approval of the Fifth Third Bank Commercial Card Service Agreement and Park District P-Card Program

APPROVAL OF MINUTES

*REGULAR BOARD MEETING: June 19, 2024

***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

RATIFICATION OF ACCOUNTS PAYABLE

*June 2024

***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

RATIFICATION OF PAYROLL

*June 2024

***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**

PUBLIC COMMENT

PARKS FOUNDATION

A. Mt. Prospect Parks Foundation Update and Presentation of Scholarship Recipients

ADOPTION ITEMS

- Resolution No. 852, A Resolution providing for and requiring the submission of the proposition to issue \$46,225,000 General Obligation Park Bonds to the voters of the District at the general election to be held on the 5th day of November, 2024
- Ordinance No. 853, An Ordinance Authorizing And Directing The Destruction of Verbatim Audio Recordings of Certain Closed Session Meetings of The Board Of Park Commissioners of The Mt. Prospect Park District

APPROVAL ITEMS

- Approval of the Fifth Third Bank Commercial Card Service Agreement and Park District P-Card Program. ***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- Approval of the 2024 Rec Plex Indoor Swimming Pool & Tot Pool Renovations

NEW BUSINESS

A. Village of Mount Prospect Melas - Meadows Pedestrian Bridge Update and IGA Development

FINANCIAL ADVISOR'S REPORT

EXECUTIVE REPORT

PUBLIC COMMENT

COMMENTS/MATTERS FROM COMMISSIONERS

ADJOURNMENT TO CLOSED SESSION

CLOSED SESSION

SECTION 2(c) (21): Discussion of Minutes of Meetings Lawfully Closed Under this Act, whether for Purposes of Approval by the Body of Minutes or Semi-Annual Review of the Minutes as Mandated by Section 2.06.

RECONVENE REGULAR MEETING

TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN CLOSED SESSION

- A. Approval of certain closed session minutes and to release to the public record closed session minutes, if any as the Park Board deems appropriate.

ADJOURNMENT OF REGULAR MEETING



CONSENT AGENDA

July 17, 2024

Statement by the Chair:

All items identified on the consent agenda may be considered routine by the Board of Commissioners and may be enacted by one motion.

There will be no separate discussion of these items unless a commissioner so requests, in which event the item will be removed from the Consent Agenda and remain for consideration under their normal sequence on the regular meeting agenda.

THIS MONTH'S CONSENT AGENDA APPROVAL ITEMS ARE AS FOLLOWS:

- Approval Of Minutes: Regular Board Meeting, June 19, 2024
- Ratification Of Accounts Payable for June 2024 in the amount of \$1,681,625.69
- Ratification Of Payroll for June 2024 in the amount of \$482,676.44
- Approval of the Fifth Third Bank Commercial Card Service Agreement and Park District P-Card Program

SUGGESTED MOTION (Requested by Chair)

-Motion: "I move to approve the Consent Agenda as presented"

-Second

-Roll Call vote (Call the Roll on the pending motion)

Unapproved
**Mt. Prospect Park District
Regular Board Meeting
June 19, 2024**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, June 19, 2024 at the Central Community Center Facility of the Mt. Prospect Park District.

President Kurka called the meeting to order at 6:30 p.m.

Commissioner Starr called the Roll for the Board

The following Commissioners were present upon the roll:

Present: President Kurka, Commissioners Massie, Murphy, Masnica, Tuczak,
Commissioner Starr, Commissioner Doherty

Remote: None

Absent: None

The following individuals were also in attendance (present or remote) at the meeting:

Administrative Staff/Recreation Staff: Jim Jarog, Executive Director, Alicia Brzezinski, Executive Assistant, Ruth Yueill, Director of Community Relations and Marketing, George Giese, Director of Administration, Matt Dziubinski, Director of Parks & Planning, Mike Azzaretto, Director of Recreation, Jon Zgoda, IT Professional/ Remote Meeting Moderator, Jeff Langguth, Director of Golf Operations, Mary Kiaupa, Director of Human Resources and Risk Management, Maddy Moon, Community Relations & Marketing Coordinator

Professionals: Tom Hoffman, District Attorney, Lee Howard, CPA, GAI

Visitors: Abdullah Khan, Illinois NFP Audit & Tax, LLP, Paul Hanley, Managing Director of Beyond your Base

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

President Kurka asked for a motion to approve the Regular Meeting Agenda as written. The motion was made by Commissioner Massie and seconded by Commissioner Starr. A voice vote was taken; all were in favor and none opposed.

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion to approve the Consent Agenda as presented.

Commissioner Massie made the motion to approve the Consent Agenda as presented, seconded by Commissioner Murphy.

Regular Board Minutes

6-19-24

Commissioner Starr called the Roll for the Board

The following Commissioners were present upon the roll:

Present: President Kurka, Commissioners Massie, Murphy, Masnica, Tuczak,
Commissioner Starr, Commissioner Doherty

Remote: None

Absent: None

PUBLIC COMMENT

None

ADOPTION ITEMS

A. Resolution No. 851 Honoring Victor "Vic" M. Rose

Executive Director Jim Jarog gave a detailed summary and background of Victor "Vic" M. Rose's outstanding 50 plus years of dedicated service to the Mt. Prospect Park District with special recognition for his commitment to the Youth Baseball Program.

Vic's long coaching career began at the young age of 14, with his opportunity to coach baseball. He was a coach, manager, umpire, groundskeeper, mentor and involved in many different park district programs.

At 20, Vic became the youngest park district Board President in the United States. He served on the Mount Prospect Park District Board of Commissioners from 1976 until 1987.

Coach Rose was an integral part of the Patriots Travel Baseball and House Baseball programs. He held numerous roles including, but not limited to, president, coach, equipment manager, and advisor.

Several generations of Mount Prospect boys and girls grew up with "Coach Rose." They remember his dedication to youth athletics and his love for the game. The Mt. Prospect Park District honors his memory, thanks him for his generous gifts of time and talent and would like to adopt Resolution No. 851 in his honor.

Executive Director Jim Jarog then asked President Kurka to read Resolution No. 851 in its entirety.

Commissioner Massie moved to adopt Resolution No. 851 Honoring Victor "Vic" M. Rose and was seconded by Commissioner Starr.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

APPROVAL ITEMS

- A. 2024 Appointment of NWSRA Member District Representatives
***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- B. 2024 Appointment of MRMA Member District Representatives
***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- C. Approval of the Annual Comprehensive Financial Report - FY 2023

The Park District's auditors (Illinois NFP Audit & Tax, LLP) completed their Fiscal Year 2023 audit, culminating in the District's Annual Comprehensive Financial Report. FY 2023 was the third audit conducted by Illinois NFP Audit & Tax, LLP in a three year agreement covering Fiscal Years 2021, 2022 and 2023. Abdullah Khan, CPA, Partner, reviewed the Annual Comprehensive Financial Report with the Board of Commissioners.

Budgeted Expense for the Annual Audit:

Year-End 2021: \$18,500

Year-End 2022: \$18,750

Year-End 2023: \$19,000

Abdullah then opened the floor for questions from the Board; there were none.

Commissioner Murphy moved to approve the Annual Comprehensive Financial Report for Fiscal Year 2023 and seconded by Commissioner Starr.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

- D. Approval of the Auditor Engagement for Fiscal Years 2024-2025-2026

Director of Administration George Giese explained that the Park District's existing three year engagement with Illinois NFP Audit & Tax, LLP ends with the completion of the Fiscal Year 2023 audit. In 2021, the Park District contacted six firms for proposals to provide auditing services, with Illinois NFP Audit & Tax, LLP being the selected firm.

In order to secure auditing services for Fiscal Years 2024, 2025 and 2026, a new engagement has been proposed to the Board for approval.

Commissioner Masnica moved to approve the Auditor Engagement for Fiscal Years 2024, 2025 and 2026 and was seconded by Massie.

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Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

E. Approval of the 2024 Owen Park Playground Improvements

Director of Parks & Planning Matt Dziubinski gave a summary of the proposed improvements of the following associated work for Owen Park Playground:

- 1) New playground equipment for both 2-5 and 5-12 age groups
- 2) A park shelter with additional picnic tables
- 3) Improvements to the existing walkway areas including removal of brick pavers
- 4) Re-alignment of the the perimeter walkway to the south of the existing playground
- 5) Adding an additional basketball hoop and updating the existing two basketball hoops
- 6) Landscaping improvements along Busse Ave. and Owen St.
- 7) New engineered wood fiber surfacing and drainage

A public bid opening occurred on Wednesday, June 5, 2024 with 4 contractors submitting a bid for the project.

The apparent low bidder for the project is Playground Safe LLC. If approved, the project will be completed by September, 2024.

Matt Dziubinski then opened the floor for discussion.

Commissioner Massie complimented the idea of the shorter basketball hoop for younger kids to enjoy.

Commissioner Tuczak informed the board that he was at the first open house meeting for Owen Park Playground and there was a passionate crowd as well as personal connections to the park. He also recognized and appreciates staff for their efforts to respond directly to the residents of the community via phone calls and email correspondence to alleviate any concerns.

There was no further discussion from the Board.

Commissioner Massie read the recommended motion to approve the 2024 Owen Park Playground Improvements and was seconded by Commissioner Starr.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

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NEW BUSINESS

- A. Introduction of Mike Azzaretto as the New Director of Recreation for the Mt. Prospect Park District

Executive Director Jim Jarog formally welcomed and introduced Mike Azzaretto as the new Director of Recreation for the Mt. Prospect Park District.

Mike's first official day as Director was Monday, June 17th. Mike holds a degree in Recreation, Sport and Tourism from the University of Illinois, which he completed in three years with High Honors. Additionally, Mike holds numerous certifications and awards in the field of Parks and Recreation and possesses over ten years of progressive management experience.

Since Mike joined our team at Mt. Prospect Park District back in 2019, he has displayed the unique ability to maintain his composure when faced with significant challenges and conflicts during day-to-day operations. Mike has also been the driving force behind several fitness area improvements and was part of the team that created the widely popular Mt. Melas event. Additionally, he has brought forth many new programming opportunities in the Recreation Division which are now available to our public. These efforts have helped to significantly increase our District's revenue in multiple programming areas.

The Board Members welcomed and congratulated Mike Azzaretto.

There was no further discussion.

UNFINISHED BUSINESS

- A. Public Engagement Process Update from Beyond Your Base Consultants

Managing Director of Beyond Your Base Consultants Paul Hanley shared his Public Engagement Program Update & Overview of Opinion Research Results which included details on the following information: Public Engagement Program Update, Citizen Task Force, Direct Mailers #1 and #2, Website Landing Page, Public Information Meetings, Mail Survey, Scientific Hybrid Poll, Ballot Question Tested, Hybrid Poll Results, Mail Survey Results, Feedback at Public Information Meetings and Other Public Input Via Emails, etc.

Paul opened the floor for questions and comments from the Board.

Commissioner Starr thanked Paul and his team for the presentation and all of the work put in. He then asked if the tax estimated increase of \$194 vs \$212 would have had a negative impact on the results of the poll?

Paul responded by explaining that there have been split samples tested and there has been a bit of a nudge when it's been done; there is a science behind it. He also said there's research that shows the more complicated numbers are perceived as a lower number.

Question from President Kurka: If we move forward with this, what happens in the promotional part of this process?

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Answer from Paul: You have respected the taxpayers with the process and keep presenting the facts; explaining and presenting the ballot questions. If citizens want to advocate this; the District will have nothing to do with the process. I recommend the District attorney present the do's and don'ts with this process that the District will need to follow.

The Board thanked Paul and his team for their time. There was no further discussion.

ADJOURNMENT SINE DIE

TIME: 7:45 PM

The President moved to adjourn sine die, for the purpose of holding the 2024 Annual Meeting of the Mt. Prospect Park District at 7:45pm and thereafter to reconvene the Regular Board Meeting.

CALL TO ORDER: ANNUAL MEETING OF THE MT. PROSPECT PARK DISTRICT BOARD OF COMMISSIONERS (ROLL CALL)

Commissioner Starr called the Roll for the Board

The following Commissioners were present upon the roll:

Present: President Kurka, Commissioners Massie, Murphy, Masnica, Tuczak, Commissioner Starr, Commissioner Doherty

Remote: None

Absent: None

TEMPORARY CHAIRPERSON:

President Kurka appointed Executive Director Jim Jarog as Temporary Chairperson.

NOMINATIONS FOR BOARD PRESIDENT: CHAIRPERSON ASKED FOR NOMINATIONS FOR PARK BOARD PRESIDENT FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN ELECTED.

Chairperson Jarog asked for nominations for Board President. Commissioner Doherty nominated Steve Kurka for Board President. No other nominations were brought forth.

Steve Kurka was appointed Board President.

President Kurka assumed control of the meeting.

NOMINATIONS FOR BOARD VICE-PRESIDENT: PRESIDENT ASKED FOR NOMINATIONS FOR PARK BOARD VICE-PRESIDENT FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN ELECTED.

President Kurka asked for nominations for Board Vice-President. Commissioner Massie nominated Tim Doherty for Board Vice- President. There were no other nominations brought forth. Tim Doherty was appointed Board Vice-President.

APPOINTMENT FOR BOARD SECRETARY: PRESIDENT REQUESTS A MOTION TO APPOINT THE PARK BOARD SECRETARY FOR A ONE YEAR TERM OR UNTIL HIS/HER

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SUCCESSOR HAS BEEN APPOINTED. Commissioner Massie made the motion to appoint Bill Starr for Board Secretary and seconded by Commissioner Doherty.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

ROLL CALL VOTE COMPLETE (Bill Starr was appointed Board Secretary)

APPOINTMENT FOR BOARD TREASURER: PRESIDENT REQUESTS A MOTION TO APPOINT THE BOARD TREASURER FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN APPOINTED.

President Kurka asked for a motion to appoint a Board Treasurer. Secretary Starr motioned for Mike Murphy to be appointed Board Treasurer, Seconded by Commissioner Doherty.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

ROLL CALL VOTE COMPLETE (Mike Murphy was appointed Board Treasurer)

ADJOURNMENT OF ANNUAL MEETING 7:50pm

RECONVENE REGULAR MEETING 7:50pm

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor and CPA for the District shared his April Financial report with our Board: The report touched on the following areas: Audit Update, Golf Report, Pools Report, RecPlex Facility Report, Recreation Programs. Childcare Programs, Central Programs and Central Facility Report.

Lee Howard then opened the floor for questions/comments from the Board; there were none.

EXECUTIVE REPORT

Executive Director Jarog shared his Director's report with the Board which included updates on the following information: Public Engagement Update and the next Board Meeting date and time of Wednesday, July 17, 2024 - 6:30 pm at Central Community Center.

The floor was then opened for questions and comments from the Board.

Commissioner Starr asked if there will be some kind of a marker at Meadows Field for the renaming of the field.

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Jim Jarog informed the board that a plaque has been ordered, but will not be present in time for Saturday the 22nd.

There was no further discussion.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS'

Question from President Kurka: Has the date of July 12th been confirmed for the dedication at Weller Creek?

Answer from Matt Dziubinski: The date has not yet been confirmed.

Comments from Commissioner Starr: Thank you to the managers for the reports in the packet. All of the information is all great reading material. Secondly, I'd like to thank the district for supporting Memorial Day this year; it was one of our best yet. The physical effort, the planning, answering questions and just being there for us was wonderful once again; thank you all.

Comments from Commissioner Tuczak: Earlier this month my daughter hosted a bridal shower at Friendship Park in the outdoor area and received positive comments from Mount Prospect residents and guests from out of state. The enhancements are wonderful and will be a gem in the community.

Comments from Commissioner Doherty: The Community Input Meetings were fantastic and it was really surprising how fast they agreed. In a sense, the residents have taken ownership of this project so far and I would love to find a way for them to be a part of that if it gets approved. Thank you to Nick Troy for his years of service and excited to have Mike Azzaretto in his new role.

ADJOURNMENT

Commissioner Massie made the motion to adjourn the Regular Meeting and seconded by Commissioner Murphy.

A voice vote was taken, all were in favor with none opposed.

The meeting was officially adjourned at 8:05 pm.

Respectfully submitted,

William J. Starr, Secretary

ACCOUNTS PAYABLE/PAYROLL DISBURSEMENT
June-24

ACCOUNTS PAYABLE

Suggested Motion: I move to ratify June Accounts Payable Checks and EFT's in the amount of \$ 1,681,625.69 as listed on the Check Register.

<u>CHECK DATE</u>			<u>CHECK #S</u>		
6/1-6/9/2024	\$	768,085.17	203007-203051	Checks	
6/10-6/16/2024	\$	400,546.55	203052-203073	Checks	
6/17-6/23/2024	\$	369,389.47	203074-203122	Checks	*Includes Debt Interest Payment Listed on Second Check Register
6/24-6/30/2024	\$	143,604.50	203123-203176	Checks	
TOTAL AP	\$	<u>1,681,625.69</u>	Checks and EFT's		

PAYROLL

Suggested Motion: I move to ratify June Payroll Checks and Direct Deposits in the amount of \$ 482,676.44 as listed on this report.

<u>CHECK DATE</u>			<u>CHECK #S</u>		
6/7/2024	\$	198,489.33	57717-58087	DD Notification	
	\$	8,420.69	1038813331- 1038813365 58088-58092	Checks <i>Taxes, Transfers & Garnishments</i>	
6/21/2024	\$	261,307.75	58093-58470	DD Notification	
	\$	14,458.67	1039000223- 1039000250 58471-58475	Checks <i>Taxes, Transfers & Garnishments</i>	
TOTAL P/R	\$	<u>482,676.44</u>	Checks and Direct Deposits		

**Paper check numbers will not be sequential between check runs; account managed by payroll service provider.

**Mt. Prospect Park District
Payroll Summary**

Pay Period Ending 6/2/2024
Check Date 6/7/2024

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	11,869.00	406	281,588.12	29	24
	Full Time	63			

Pay Period Ending 6/16/2024
Check Date 6/21/2024

	# Hours	# Employees	Gross Pay	Avg Hrs/Emp	Avg Hrly Rate
Total	16,956.75	406	365,873.36	42	22
	Full Time	64			



Mt. Prospect Parks Foundation

July 2024

The Parks Foundation is enjoying a successful 2024 with the following fundraising events:

- On January 28, the Foundation hosted another sold out Comedy Cabaret again featuring entertainer, Vito Zatto. The \$30 ticket included dinner, cash bar and a mystery wine grab. 101 guests were in attendance.
- On May 9, 53 guests enjoyed a first look and purchase of our beautiful homegrown plants in the Friendship Park Conservatory greenhouse. The Pre-Plant Sale Fundraiser is a patron favorite allowing for early access to the plant sale which takes place the following day. Light appetizers and a fabulous summer raffle round out the evening.
- The Foundation was invited by the Athletics Department to host the Longest Toss Competition at the 2nd annual Backyard Bags Tournament on Friday, June 7th. In order to sweeten the pot, the Foundation also raffled pool and golf passes along with a Studio Art Basket. The winner received a 70/30 split of ticket sales which resulted in a \$120 prize and \$480 for the Foundation.
- Please join us on Sunday, August 18 from 4:30 to 8pm at Friendship Park Conservatory for the annual Summer Cabaret. This exclusive engagement features Reid Spears, founder and lead vocalist of Billy Elton, the premiere Billy Joel/Elton John tribute band. Gather a group of friends for dinner by Giuseppe's, sweet treats and a cash bar while singing along to the timeless classics of two musical giants. Register in person at RecPlex or Central Community Center.
- The Parks Foundation Annual Scholarships will be awarded on Wednesday, July 17 as part of the July 2024 Park Board of Commissioners meeting.



MEMORANDUM



To: Board of Park Commissioners
From: Jim Jarog, Executive Director
CC: George Giese, Director of Administration
Tom Hoffman, Park District Attorney
Date: July 17th, 2024
Re: Adoption Item - Resolution for Referendum No. 852

Summary and Background:

The Park District's 2024 Proposal, and tonight's recommended Resolution to proceed with a referendum question on the November 2024 ballot, has been an effort years in the making. The District's 2018 Strategic Plan led to the 2022 Comprehensive Master Plan, which in turn, identified key priorities for the Park District to focus on. The three items below appeared as actionable directives in the Master Plan and directly contributed to Park District's efforts:

- Update existing parks and amenities across the District.
- Replace or renovate existing recreation facilities and attractions in the District including Big Surf.
- Seek a new levy increase or bond issue referendum to support the park district's needs for improving existing facilities and adding new facilities and amenities in underserved areas of the District.

In order to address these action items, the Park District embarked on a public engagement process with Beyond Your Base to help determine a path forward for unmet capital needs. A Citizen Task Force of residents and community stakeholders was formed to assist the Park District in evaluating these needs as well as proposed solutions. Over the course of many hours of thoughtful discussion and consideration, the Task Force arrived at the 2024 Proposal - which would seek a new community pool to replace Big Surf, a new recreation center to replace Lions Recreation Center, added amenities to Lions Memorial Park, and facility updates to RecPlex. Much thought and debate went into each component of the Proposal, and the Park District extends its sincere gratitude to the members of the Citizen Task Force for their time and willingness to share honest opinions.

Next, the Park District launched a community-wide feedback process regarding the 2024 Proposal, including community input meetings, informational mailings, a dedicated landing page on the Park District's website, a community survey to all households, and public polling efforts. Response to the Park District's feedback efforts was strong, culminating in a final, data-based

presentation to the Citizen Task Force. The data indicated overall support for the 2024 Proposal from the Park District's residents across a range of demographics, as well as thoughtful ideas to further refine the Proposal. At the conclusion of the final meeting of the Task Force, the group unanimously recommended to proceed with a referendum attempt. This recommendation was made to me as Executive Director.

To summarize a process that has been years in the making, the 2024 Proposal is a community-driven plan with widespread support from our residents. Following the recommendation of the Citizen Task Force to proceed with a referendum question, I now bring this recommendation to the Board of Park Commissioners for your consideration.

Documents Attached:

Resolution No. 852

Recommendation:

MOVE TO ADOPT RESOLUTION NO. 852, A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF THE PROPOSITION TO ISSUE \$46,225,000 GENERAL OBLIGATION PARK BONDS TO THE VOTERS OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS, AT THE GENERAL ELECTION TO BE HELD ON THE 5TH DAY OF NOVEMBER, 2024.

RESOLUTION NO. 852

MT. PROSPECT PARK DISTRICT

**RESOLUTION PROVIDING FOR AND REQUIRING
THE SUBMISSION OF THE PROPOSITION TO ISSUE
\$46,225,000 GENERAL OBLIGATION PARK BONDS
TO THE VOTERS OF THE MT. PROSPECT PARK
DISTRICT, COOK COUNTY, ILLINOIS, AT THE
GENERAL ELECTION TO BE HELD ON THE 5TH DAY
OF NOVEMBER, 2024.**

* * *

WHEREAS, the Mt. Prospect Park District, Cook County, Illinois (the “*District*”), is a duly organized and operating park district and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the “*Park Code*”); and

WHEREAS, the Board of Park Commissioners of the District (the “*Park Board*”) has heretofore determined, and does hereby find and determine, that the needs of the District require the expenditure of the estimated sum of \$46,225,000 to build and equip a new community pool complex at Lions Memorial Park to replace the Big Surf Pool, including zero-depth entry, aquatic spray features, water slides and lap lanes; build and equip a new recreation center to replace the Lions Recreation Center, including a walking track, basketball courts and spaces for preschool/early childhood, senior/active adult and other programs; add air conditioning and multisport artificial turf at the RecPlex facility; and improve parking, construct pickleball courts, and add an outdoor game area and other site improvements at Lions Memorial Park (the “*Project*”); and

WHEREAS, there are not sufficient funds on hand and available for the purpose aforesaid, and it will be necessary to borrow money in the amount of not to exceed \$46,225,000 and in evidence thereof to issue bonds of the District for said purpose; and

WHEREAS, pursuant to the provisions of the Park Code, before such bonds of the District may be issued it is necessary that the proposition to issue bonds for such purpose be submitted to the electors of the District at an election held in and for the District and be approved by a majority of the electors voting thereon and it is deemed advisable, necessary and in the best interests of the District that the proposition therefor be submitted to the voters of the District at an election to be held and conducted in accordance with the general election law:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Park Commissioners of the Mt. Prospect Park District, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Park Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Need for Project. It is necessary and in the best interests of the District, in order to provide for the Project, that the District issue general obligation park bonds in the amount of \$46,225,000.

Section 3. Submission to Voters. The Proposition shall be submitted to the voters of the District in accordance with the general election law at the general election to be held on Tuesday, the 5th day of November, 2024, between the hours of 6:00 o'clock A.M. and 7:00 o'clock P.M. on said day (the "Election").

Section 4. Voting Precincts and Polling Places. The Election shall be held in the voting precincts and at the polling places established by the County Board (the “*County Board*”) of The County of Cook, Illinois (the “*County*”), for voters of the District at the Election.

Section 5. Election Notice. The County Clerk of the County (the “*County Clerk*”) shall give notice of the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by the County Clerk to be required by law (the “*Notice*”), in accordance with the general election law by (i) publishing the Notice once not more than 60 nor less than 10 days prior to the date of the Election in a local, community newspaper having general circulation in the District, and (ii) posting a copy of the Notice at least 10 days before the date of the Election at its principal office.

Section 6. Local Notice. The Secretary of the Park Board (the “*Secretary*”) shall post a copy of the Notice at the principal office of the District at least 10 days before the date of the Election.

Section 7. Newspaper of General Circulation. It is hereby found and determined that the *Daily Herald* is a local, community newspaper having general circulation in the District as required by Section 12-5 of the Election Code of the State of Illinois, as amended (the “*Election Code*”).

Section 8. Form of Notice. The Notice shall appear over the name or title of the County Clerk and shall be substantially in the following form:

NOTICE IS HEREBY GIVEN that at the general election to be held on Tuesday, the 5th day of November, 2024, the following proposition will be submitted to the voters of the Mt. Prospect Park District, Cook County, Illinois:

Shall the Mt. Prospect Park District, Cook County, Illinois, build and equip a new community pool complex at Lions Memorial Park to replace the Big Surf Pool, including zero-depth entry, aquatic spray features, water slides and lap lanes; build and equip a new recreation center to replace the Lions Recreation Center, including a walking track, basketball courts and spaces for preschool/early childhood, senior/active adult and other programs; add air conditioning and multisport artificial turf at the RecPlex facility; improve parking, construct pickleball courts and add an outdoor game area and other site improvements at Lions Memorial Park; and issue its bonds to the amount of \$46,225,000 for the purpose of paying the costs thereof?

The polls at said election will be open at 6:00 o'clock A.M. and continue to be open until 7:00 o'clock P.M. of that day.

Dated this ____ of _____, 2024.

Cedric Giles
County Clerk, The County of Cook,
Illinois

Section 9. Form of Ballot. The ballot to be used at the Election, including the Spanish, Chinese and Asian Indian translations thereof as deemed by the County Clerk to be required by law, shall be in substantially the following form, with such necessary alterations, changes, deletions and insertions as may be required by Articles 24A, 24B or 24C of the Election Code if an electronic, mechanical or electric voting system is used at the Election:

(Face of Ballot)

OFFICIAL BALLOT

PROPOSITION TO ISSUE \$46,225,000 PARK BONDS

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall the Mt. Prospect Park District, Cook County, Illinois, build and equip a new community pool complex at Lions Memorial Park to replace the Big Surf Pool, including zero-depth entry, aquatic spray features, water slides and lap lanes; build and equip a new recreation center to replace the Lions Recreation Center, including a walking track, basketball courts and spaces for preschool/early childhood, senior/active adult and other programs; add air conditioning and multisport artificial turf at the RecPlex facility; improve parking, construct pickleball courts and add an outdoor game area and other site improvements at Lions Memorial Park; and issue its bonds to the amount of \$46,225,000 for the purpose of paying the costs thereof?	YES
	NO

(Back of Paper Ballot)

OFFICIAL BALLOT

Official ballot for voting on the proposition to issue Park Bonds of the Mt. Prospect Park District, Cook County, Illinois, at the general election held on November 5, 2024.

Precinct Number: _____

Polling Place: _____

(Facsimile Signature)

County Clerk, The County of Cook,
Illinois

Section 10. Election Judges. The Election shall be conducted by the election judges appointed by the County Board to act in the precincts at which the Proposition will be submitted to the voters of the District.

Section 11. Filing of Resolution. After the adoption hereof and not less than 68 days prior to the date of the Election, the Secretary shall certify a copy hereof to the County Clerk in order that the Proposition may be submitted to the voters of the District at the Election.

Section 12. Canvass of Election. The Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and time as provided by the general election law.

Section 13. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Section 14. Repealer and Effective Date. All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed, and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted July 17, 2024.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

RESOLUTION NO. 852

MT. PROSPECT PARK DISTRICT

RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF THE PROPOSITION TO ISSUE \$46,225,000 GENERAL OBLIGATION PARK BONDS TO THE VOTERS OF THE MT. PROSPECT PARK DISTRICT, COOK COUNTY, ILLINOIS, AT THE GENERAL ELECTION TO BE HELD ON THE 5TH DAY OF NOVEMBER, 2024.

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 17th day of July, 2024, and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 17th day of July, 2024.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

MEMORANDUM



To: Mt. Prospect Park District Board of Commissioners
From: Alicia Brzezinski, Executive Assistant
Date: July 17, 2024
Re: Ordinance # 853 Authorizing the destruction of audio recordings of closed session meetings
Cc: Jim Jarog, Executive Director
Tom Hoffman, Park District Attorney

Ordinance # 853 authorizes the destruction of certain closed session verbatim audio recordings. With the direction and guidance of Attorney Thomas Hoffman and Executive Director Jarog, I have prepared Ordinance # 853 concerning the closed session verbatim audio recordings being recommended for destruction. All closed session meeting minutes for their corresponding recordings have previously been approved by the Board. The dates of the closed session verbatim recordings being recommended for destruction are as follows:

1-19-2022	Subject 2c (21)	Review of Minutes
4-20-2022	Subject 2c (1)	Personnel
7-20-2022	Subject 2c (21)	Review of Minutes
7-26-2022	Subject 2c (5)	Purchase or Lease Property
8-17-2022	Subject 2c (5)	Purchase or Lease Property
10-19-2022	Subject 2c (1)	Personnel
12-14-2022	Subject 2c (21)	Review of Minutes
12-14-2022	Subject 2c (1)	Personnel

5 ILCS 120/2.06 (a) provides that the verbatim recordings of closed session meetings may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act no less than 18 months after completion of the meeting recorded.

DOCUMENTS ATTACHED:

Ordinance # 853

RECOMMENDATION:

I MOVE TO ADOPT ORDINANCE NO. 853, AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF THE VERBATIM AUDIO RECORDINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT FOR THE CLOSED SESSION MEETING DATES OF JANUARY 19,2022 THROUGH DECEMBER 14, 2022.

ORDINANCE NO. 853

MT. PROSPECT PARK DISTRICT

AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT

WHEREAS, the Mt. Prospect Park District (“District”) is a municipal corporation and body politic organized and operating under The Park District Code of Illinois and laws supplementary thereto and amendatory thereof; and

WHEREAS, the District is subject to the provisions of the Illinois Open Meetings Act (“Act”) 5 ILCS120/1 *et seq.*; and

WHEREAS, pursuant to and in accordance with the Act the Board of Park Commissioners of the District has held closed session meetings from time to time, including but not limited to the closed session meetings of the District held on: January 19, 2022, April 20, 2022, July 20, 2022, July 26, 2022, August 17, 2022, October 19, 2022, and December 14, 2022.

WHEREAS, there exist verbatim audio recordings of those closed session meetings specifically referred to in the immediately preceding paragraph, recorded under the direction of the Board of Park Commissioners of the District; and

WHEREAS, written minutes of the aforesaid closed session meetings which meet the written minutes requirements of 5 ILCS 120/2.06 (a) of the Act exist and have been heretofore approved by the Board of Park Commissioners of the District; and

WHEREAS, 5 ILCS 120/2.06 (c) of the Act provides that the verbatim recordings of closed session meetings may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:

- (1) the Board of Park Commissioners approves the destruction of a particular recording; and
- (2) the Board of Park Commissioners approves the minutes of the closed meeting(s) that meet the requirements of 5 ILCS 120/2.06 (A) of the Act; and

WHEREAS, the most recent of the aforementioned closed session meetings was completed more than 18 months prior to the date hereof.

NOW, THEREFORE, be it and the same is hereby ORDAINED by the Mt. Prospect Park District and the Board of Park Commissioners thereof as follows:

1. That the above and foregoing recitals are hereby incorporated herein by reference the same as if here set forth in full.
2. That the Secretary to the Board of Park Commissioners of the District is hereby authorized and directed to forthwith destroy the verbatim audio recordings of the closed session meetings of the District held on: January 19, 2022, April 20, 2022, July 20, 2022, July 26, 2022, August 17, 2022, October 19, 2022, and December 14, 2022
3. That all ordinances and resolutions in conflict or inconsistent herewith are hereby, to the extent of such conflict or inconsistency, expressly repealed.
4. That this Ordinance shall be effective forthwith upon adoption.

ADOPTED this 17th day of July, 2024

VOTES:

Ayes: Nays: Absent:

President
Board of Park Commissioners
Mt. Prospect Park District

ATTEST:

Secretary
Board of Park Commissioners
Mt. Prospect Park District

STATE OF ILLINOIS)
) SS.
COUNTY OF C O O K)

I, WILLIAM J. STARR, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Mt. Prospect Park District and of the Board of Park Commissioners of the Mt. Prospect Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Mt. Prospect Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain ordinance entitled:

ORDINANCE NO. 853

MT. PROSPECT PARK DISTRICT

AN ORDINANCE AUTHORIZING AND DIRECTING THE DESTRUCTION OF VERBATIM AUDIO RECORDINGS OF CERTAIN CLOSED SESSION MEETINGS OF THE BOARD OF PARK COMMISSIONERS OF THE MT. PROSPECT PARK DISTRICT

That the foregoing was passed by the Board of Park Commissioners of said Mt. Prospect Park District on the 17th day of July, 2024 and was on the same day approved by the Secretary of the Mt. Prospect Park District; that it was filed and recorded in the office of the Secretary of the Mt. Prospect Park District of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Mt. Prospect Park District this 17th day of July, 2024.

Secretary
Mt. Prospect Park District
Cook County, Illinois

(SEAL)

Ordinance # 853 Destruction of Closed Session Recordings (July 17, 2024 Board Meeting)

***As a point of reference 18 months prior to today's Board meeting date of July 17,2024 was January 17,2023**

	Section 2(c)	Description	Approved	Released	Minutes Completed	Eligible for Destruction	Approved for Destruction	Date of Destruction	Responsible Employee
2013									
3-20-13	1	Personnel	7-24-13	1-15-14	X		7.22.2020	7.31.2020	JJ
4-24-13	1	Personnel	7-24-13	1-15-14	X		7.22.2020	7.31.2020	JJ
7-24-13	21	Reviewed Minutes	1-15-14	1-15-14	X		7.22.2020	7.31.2020	JJ
8-28-13	1	Personnel	1-15-14	1-15-14	X		7.22.2020	7.31.2020	JJ
12-18-13	1/11	Personnel/Litigation	1-15-14	7-23-14	X		7.22.2020	7.31.2020	JJ
2014									
1-15-14	21/1	Reviewed Minutes/Personnel	7-23-14	7-23-14	X		7.22.2020	7.31.2020	JJ
2-26-14	1	Personnel	7-23-14	7-23-14	X		7.22.2020	7.31.2020	JJ
7-23-14	21	Review Minutes	1-21-15	2-25-15	X		7.22.2020	7.31.2020	JJ
8-27-14	5	Property Lease/Sale	1-21-15	2-25-15	X		7.22.2020	7.31.2020	JJ
10-15-14	21	Review Minutes	1-21-15	1-21-15	X		7.22.2020	7.31.2020	JJ
12-10-14	1	Personnel	1-21-15	1-20-16	X		7.22.2020	7.31.2020	JJ
2015									
1-21-15	21/5	Purchase/Lease Property	7-29-15	1-20-16	X		7.22.2020	7.31.2020	JJ
2-25-15	5	Property Lease/Sale	7-29-15	7-22-20	X		7.22.2020	7.31.2020	JJ
3-18-15	11/1	Litigation/Personnel	7-29-15	7-22-20	X		7.22.2020	7.31.2020	JJ
4-29-15	11/1	Litigation/Personnel	7-29-15	7-22-20	X		7.22.2020	7.31.2020	JJ
7-29-15	21	Review of Minutes	1-20-16	1-20-16	X		7.22.2020	7.31.2020	JJ
9-23-15	1	Personnel	1-20-16	7-22-20	X		7.22.2020	7.31.2020	JJ
10-21-15	11	Litigation	1-20-16	7-22-20	X		7.22.2020	7.31.2020	JJ
12-16-15	1	Personnel	1-20-16	8-24-16	X		7.22.2020	7.31.2020	JJ
2016									
1-20-16	21/1	Review of Minutes/Personnel	8-24-16	8-24-16	X		7.22.2020	7.31.2020	JJ
4-27-16	1	Personnel	8-24-16	N/R	X		7.22.2020	7.31.2020	JJ
5-25-16	5	Real Estate	8-24-16	8-24-16	X		7.22.2020	7.31.2020	JJ
7-27-16	1/21	Personnel/RMin	8-24-16	8-24-16	X		7.22.2020	7.31.2020	JJ
8-24-16	21	Review of Minutes	1-18-17	1-18-17	X		7.22.2020	7.31.2020	JJ
11-16-16	1	Personnel	1-18-17	1-18-17	X		7.22.2020	7.31.2020	JJ
12-14-16	11/1	Litigation/Personnel	1-18-17	N/R	X		7.22.2020	7.31.2020	JJ
2017									
1-18-17	21/1	Review of Minutes/Personnel	7-26-17	7-26-17	X		7.22.2020	7.31.2020	JJ
2-15-17	1	Personnel	7-26-17	7-26-17	X		7.22.2020	7.31.2020	JJ
3-2-17	1	Personnel	1-17-18	1-17-18	X		7.22.2020	7.31.2020	JJ
3-11-17	1	Personnel	1-17-18	1-17-18	X		7.22.2020	7.31.2020	JJ
3-22-17	1	Personnel	1-17-18	1-17-18	X		7.22.2020	7.31.2020	JJ
4-5-17	1	Personnel	1-17-18	1-17-18	X		7.22.2020	7.31.2020	JJ
4-26-17	1	Personnel	1-17-18	1-17-18	X		7.22.2020	7.31.2020	JJ
6-28-17	11	Litigation	7-26-17	7-22-20	X		7.22.2020	7.31.2020	JJ
7-26-17	21	Review Minutes	1-17-18	1-17-18	X		7.22.2020	7.31.2020	JJ
8-23-17	11	Litigation	1-17-18	N/R	X		7.22.2020	7.31.2020	JJ
9-27-17	5/6	Property	1-17-18	N/R	X		7.22.2020	7.31.2020	JJ
11-15-17	1/6	Personnel/Property	1-17-18	N/R	X		7.22.2020	7.31.2020	JJ
2018									
1-17-18	21/1	Rev. Min/Personnel	1-23-19	7-22-20	X		7.22.2020	7.31.2020	JJ
3-21-18	6	Property	1-23-19	7-22-20	X		7.22.2020	7.31.2020	JJ
4-25-18	6	Price Property	1-23-19	7-22-20	X		7.22.2020	7.31.2020	JJ
5-23-18	1	Personnel	7-25-18	7-22-20	X		7.22.2020	7.31.2020	JJ
5-29-18	1	Personnel	7-25-18	7-22-20	X		HOLD TH	HOLD	
5-30-18	1	Personnel	7-25-18	7-22-20	X		HOLD TH	HOLD	
6-6-18	1	Personnel	7-25-18	7-22-20	X		HOLD TH	HOLD	
6-27-18	6	Price Setting	1-23-19	7-24-19	X		7.22.2020	7.31.2020	JJ
7-25-18	21/1	Rev. Min/Personnel	1-23-19	7-22-20	X		7.22.2020	7.31.2020	JJ
8-22-18	1	Personnel	1-23-19	1-23-19	X		7.22.2020	7.31.2020	JJ
9-26-18	1	Personnel	1-23-19	1-23-19	X		7.22.2020	7.31.2020	JJ
12-19-18	1	Personnel	1-23-19	7-22-20	X		7.22.2020	7.31.2020	JJ

	Section 2(c)	Description	Approved	Released	Minutes Completed	Eligible for Destruction	Approved for Destruction	Date of Destruction	Responsible Employee
2019									
1.23.19	1/21	Personnel /Rev. Min	7-24-19	7-24-19	X		7.21.2021	7.26.21	JJ
2-13-19	1	Personnel	7-24-19	1-17-24	X		7.21.2021	7.26.21	JJ
3-20-19	1	Personnel	4-24-19	N/R	X		7.21.2021	7.26.21	JJ
4-24-19	21	Review of Minutes	7-24-19	7-24-19	X		7.21.2021	7.26.21	JJ
5-22-19	5	Property	7-24-19	1-17-24	X		7.21.2021	7.26.21	JJ
5-22-19	8	Security	7-24-19	N/R	X		7.21.2021	7.26.21	JJ
7-24-19	1	Personnel	1-22-20	N/R	X		7.21.2021	7.26.21	JJ
7-24-19	21	Review of Minutes	1-22-20	1-17-24	X		7.21.2021	7.26.21	JJ
12-18-19	1	Personnel	1-22-20	1-22-20	X		7.21.2021	7.26.21	JJ
2020									
1-22-20	21	Review of Minutes	7-22-20	7-22-20	X		1.19.2022	1.20.2022	JJ
2-12-20	12	Rev. / Discuss / Ins.Claims	7-22-20	7-22-20	X		1.19.2022	1.20.2022	JJ
4-30-20	1/8	Personnel / Security	7-22-20	N/R	X		7/20/2022	5.16.23	JJ
5-20-20	1/8	Personnel / Security	7-22-20	N/R	X		7-20-2022	5.16.23	JJ
7.22.20	5/21	Property Minutes	1-20-21	1-20-21	X		7-20-2022	5.16.23	JJ
2021									
1-20-21	21	Rev. Min	7-21-21	7-21-21	X		1-18-2023	5.16.23	JJ
1-20-21	1	Personnel	7-21-21	7-21-21	X		1-18-2023	5.16.23	JJ
2-16-21	1	Personnel	7-21-21	7-21-21	X		1-18-2023	5.16.23	JJ
3-2-21	1	Personnel	7-21-21	7-21-21	X		1-18-2023	5.16.23	JJ
3-17-21	1	Personnel	7-21-21	7-21-21	X		1-18-2023	5.16.23	JJ
6-16 -21	12	Settlement of Claims	7-21-21	N/R	X		1-18-2023	5.16.23	JJ
7-21-21	21	Review of Minutes	1.19.22	1.19.22	X		7-19-2023	7-20-2023	JJ
7-21-21	1	Personnel	1.19.22	1.19.22	X		7-19-2023	7-20-2023	JJ
10-20-21	1	Personnel	1.19.22	1.19.22	X		7-19-2023	7-20-2023	JJ
11-17-21	1	Personnel	1.19.22	1.19.22	X		7-19-2023	7-20-2023	JJ
2022									
1.19.22	21	Semi-Rev. of Minutes	12-14-22	12-14-22	X	X			
4-20-22	1	Personnel	12-14-22	N/R	X	X			
7-20-22	21	Review of Minutes	12-14-22	12-14-22	X	X			
7-26-22	5	Purchase of Lease Property	12-14-22	12-14-22	X	X			
8-17-22	5	Purchase of Lease Property	12-14-22	12-14-22	X	X			
10-19-22	1	Personnel	12-14-22	12-14-22	X	X			
12-14-22	21	Rev. Min	7-19-23	7-19-23	X	X			
12-14-22	1	Personnel	7-19-23	7-19-23	X	X			
2023									
1.18.23	11	Litigation	7-19-23	1-17-24	X				
2.15.23	12	Discussion of Claims	7-19-23	N/R	X				
4.19.23	12	Discussion of Claims	7-19-23	N/R	X				
7.19.23	11	Litigation	1-17-24	N/R	X				
7.19.23	12	Discussion of Claims	1-17-24	N/R	X				
7.19.23	21	Review of Minutes	1-17-24	N/R	X				
12.13.23	1	Personnel	1-17-24	N/R	X				
2024									
1.17.24	1	Personnel							
1.17.24	21	Review of Minutes							

← Recordings now eligible for destruction

MEMORANDUM



To: Board of Park Commissioners
From: George Giese, Director of Administration
C: Jim Jarog, Executive Director
Date: July 17th, 2024
Re: Approval of the Fifth Third Bank Commercial Card Service Agreement and Park District P-Card Program

Summary and Background:

The Park District's current P-Card (purchasing card) program has remained with BMO since launching in 2015. P-Cards have provided the Park District with a flexible method of payment that adheres to District rules, as per-transaction limits and other controls are set in accordance with the Board-approved Purchasing Policy. As an added benefit, the Park District earns an annual rebate based on total spend through the P-Card program.

Fifth Third Bank offers a unique P-Card Consortium for Park Districts in Illinois with over 31 members. Through the Consortium, the annual rebate percentage is calculated as a function of total spend for all members, as opposed to the Park District's individual spend. If approved, migrating the Park District's P-Card program to Fifth Third would result in a significantly higher rebate percentage (1.32% as opposed to 0.70% currently projected).

The attached Fifth Third Commercial Card Service Agreement is the beginning of an application process to join the Consortium. Staff is requesting Board approval prior to submitting this document. Importantly, online reporting and annual fees are waived for members of the Consortium, so those would not apply to our District. Most remaining fees (late payment, exceeded credit, foreign transaction fees, etc.) would not apply due to the controls in place as well as monthly ACH payment. If approved, the Park District would begin the transition process to Fifth Third Bank for P-Card servicing. This process may take several months to complete between application, card ordering and staff training. The existing program through BMO would remain in place until the annual rebate is received and new P-Cards are ready for deployment.

Documents Attached:

- Fifth Third Commercial Card Service Agreement

Recommendation:

MOVE TO APPROVE THE FIFTH THIRD BANK COMMERCIAL CARD SERVICE AGREEMENT AND PARTICIPATION OF THE MT. PROSPECT PARK DISTRICT IN THE FIFTH THIRD PURCHASING CARD PROGRAM.



FIFTH THIRD

COMMERCIAL CARD SERVICE AGREEMENT

This Commercial Card Service Agreement (“**Agreement**”) is entered into by and between Fifth Third Bank, National Association (“**Bank**”, “**we**”, or “**us**”) and the undersigned Customer (“**Customer**” or “**you**”) effective as of the date accepted by Bank as written on the signature page to this Agreement under its signature.

1. INTRODUCTION

Section 1.1 Card Program. The Fifth Third Commercial Card is designed to handle all of an organization's purchasing, travel, and fleet spending needs through a single card platform. Our Card programs offer a wide array of features and control options including merchant category and velocity controls that limit your Cardholders to or from a particular category of spend. Certain features of our Card programs, including Fifth Third ePay, may be accessed pursuant to the Access Channels described below.

Section 1.2 The Card Service. At your request, we have agreed to provide to you our Commercial Card Service on the terms and subject to the conditions set forth in this Agreement (the “**Card Service**”). The Card Service consists of the Account, the Cards, and the related services described in this Agreement. The Card Service may only be used for business or commercial purposes and not for personal, family, household, or other consumer purposes. This Agreement is not binding on us until one of our authorized officers has executed it and delivered the signed copy to you.

Section 1.3 Information. Before we can make the Card Service available to you, you are required to complete a set-up and implementation process and complete related forms. This process includes the selection of important features and options available with the Card Service and the designation of persons with authority to act for you (“**Authorized Persons**”). Some of this information will be entered into forms by one of our representatives. In addition, we may require information or the execution of documents at various times throughout the duration of this Agreement. You agree to provide any information and to execute documents that we reasonably require in connection with the Card Service. Additional information about, and requirements for, the Card Service and various features of the Card Service may be included in reference guides and other information we provide to you in the set-up process and throughout your use of the Card Service in hard copy or electronically (as updated from time to time, “**User Guides**”).

Section 1.4 Representatives. We rely on the information provided to us by an Authorized Person or agents, officers, employees, and representatives of you or your subsidiaries (“**Representatives**”) in providing the Card Service to you. Any changes in Representatives or to the information you provide us must be promptly communicated to us and given or promptly confirmed in writing, although we may, in our sole discretion, act on oral requests for changes. A change shall be effective only after we receive the proper request for such change, and after we have had a reasonable opportunity to act on the request. Until then, we may rely on the status of your Representatives as previously given to us, and on information that purports to have been authorized by individuals you

previously authorized. You agree that we may refuse to comply with requests from any person until we receive documentation reasonably satisfactory to us confirming the person's authority.

Section 1.5 **OCAA**. This Agreement is one of the Bank Agreements referred to in the Online Channel Access Agreement in effect between Customer and us (as it may be amended from time to time, the "**OCAA**"). The Card Services provided under this Agreement are "Bank Services" for purposes of the OCAA and this Agreement. The OCAA governs the Access Channel and Channel Services (each as defined in the OCAA) used to access the Card Services and together with this Agreement govern the Card Services provided to Customer contemplated by this Agreement. If Customer uses the Channel Services without having executed an OCAA, Customer will nevertheless be bound by the OCAA in the form provided or made available to Customer.

Section 1.6 **Channel Services**. The Channel Services available in connection with the Card Services include the Admin Applications described in Section 17 of this Agreement.

2. ESTABLISHMENT OF ACCOUNT AND ISSUANCE OF CARDS

Section 2.1 **The Account**. Upon completion of the set-up process, we will establish for you a commercial credit account ("**Account**") subject to the credit limit we impose, and issue one or more cards (or similar devices) and account numbers associated with your Account ("**Card**" or "**Cards**") to your Representatives as designated by you from time to time ("**Cardholders**") in accordance with this Agreement and our Card Service procedures. At your request, Cards may be issued in the name of a group or department, or as a Nameless Card (as described in Section 14.1 below), and we can enable you to effect transactions solely with a Card or Account number without a physical card or device. All use of such Cards or Account number and transactions are considered as effected by a Card on the Account for purposes of this Agreement. We will issue each Card for the original term indicated on the Card. Unless and until a Card has been properly cancelled, the Card is valid and may be used for transactions, and a renewal or replacement Card will be issued for it. Once issued as requested by you, and subject to the provisions of this Agreement, you are solely responsible for the use of the Card and for imposing and enforcing any limits or restraints you wish to impose on a Cardholder's use of the Card.

Section 2.2 **Cardholders**. As part of your responsibility for your Cardholders, you agree to: (a) limit use of all Cards to business or commercial purposes on your behalf; (b) review, or cause each Cardholder to review, the Cards upon receipt to confirm that all information relating to you or the Cardholder on the Card is correct, and to notify us immediately if the information is not correct; (c) impose internal controls and procedures to prevent fraud and unauthorized use of a Card; and, (d) timely review and reconcile all Account activity and transactions as further described below.

Section 2.3 **Transactions**. Cards and the Account may be used to effect the purchase or reservation of goods or services and cash advances by all generally recognized means unless otherwise restricted by us, including swipe, virtual card numbers (if you select this feature of the Card Service), signed seller drafts, telephone, internet entry, use of an account number, or otherwise. We are not responsible for the failure or refusal of anyone to honor or accept a Card. Subject to the express limitations set forth in this Agreement, you are responsible for all uses of a Card and Card number regardless of the means by which the transaction is effected and regardless of whether it is authorized by you or violates your internal policies, controls, or restrictions. Merchant category and velocity controls, when properly implemented and used by you and reported by the merchant, can be effective in controlling transaction activity.

Section 2.4 **Card Administrator**. In the set-up process for the Card Service, you will appoint an individual to serve as your administrator ("**Card Administrator**") with the authority to

administer and manage the use of the Card Service on your behalf as further described in this Agreement and the User Guide including the authority to issue, impose limits on and cancel Cards, and accept and act on communications from us regarding the Card Service.

Section 2.5 Customer Identification Program. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person or business entity that establishes an Account. When you establish an Account with us, you must provide us with your business entity name, principal and local (if different) address(es), date of establishment, employer identification number, and other information. We may also seek additional information or documents. You agree that we may seek information about you from third parties to confirm your identity and for other Account-related purposes. We are required to follow these procedures even if you are already a customer of ours.

3. PROMISE TO PAY

Section 3.1 Obligation. You promise to pay us all Obligations without deduction or set-off in accordance with this Agreement. Subject to the limitation under "Fifth Third Use Liability Policy" in the following paragraph, you are required to pay us whether or not the use of the Account, Card, account numbers, or other incurrence of indebtedness was authorized by you. Cancellation of a Card or termination of the Account does not in any way excuse your obligation to pay for all purchases or other charges incurred against or in connection with the Account or with any Card or account number through the effective time of the cancellation or termination. As used in this Agreement, the term "**Obligations**" means: (a) the aggregate outstanding principal amount of, and all interest, fees and charges on, advances made by us on or in connection with the Account, through the use of a Card, an account number or otherwise (including any interest accruing after the commencement of any proceeding by or against you under the federal or state bankruptcy, insolvency or other similar laws, and any other interest that would have accrued but for the commencement of such proceeding); (b) all of your obligations and liabilities for the indemnification of us under this Agreement; and (c) all fees, costs, charges, expenses, reimbursements and other similar obligations from time to time owing to us under this Agreement. Payment of the Account balance is due in full on the due date specified by us in the set-up process unless otherwise expressly agreed by you and us in the set-up process as evidenced by our implementation records ("**Payment Due Date**").

Section 3.2 Fifth Third Use Liability Policy. If you believe that a transaction on your Account was unauthorized, you must notify us as soon as possible but not more than sixty (60) days after the transaction in question appears on your Account Statement (as defined below). You will be required to provide us with reasonable information about the transaction to enable us to investigate the matter, and to reasonably cooperate with us in any investigation. If you do that, and the following conditions are met, you will not be responsible for the unauthorized transaction: (a) the transaction was not effected by a current or former employee or other Cardholder designated by you; (b) there are no past due obligations on the Account; and, (c) you have exercised reasonable care in safeguarding your Cards and Account from unauthorized use, including that you did not provide – directly, by implication, or otherwise – the right to use a Card or the Account to the person effecting the transaction, or receive any tangible benefit from the transaction. If the conditions in this paragraph are satisfied, we will credit your Account for the amount of the transaction in question and any fees and interest that may have been applied or accrued as a result of that transaction. In addition, Mastercard, or another payment network associated with the Cards, if any (a "**Payment Network**") may offer a liability protection program; contact the Payment Network for additional information. We will provide a copy of the Payment Network's program literature upon request. If we have issued fewer than ten Cards in connection with the Account, your liability for a series of unauthorized uses cannot

exceed either \$50 or the value obtained through the unauthorized use before the card issuer is notified, whichever is less. The term “**unauthorized use**” means the use of a credit card by a person, other than the Cardholder, who does not have actual, implied, or apparent authority for such use, and from which the Cardholder and you receive no benefit.

4. PERIODIC ACCOUNT STATEMENTS

Section 4.1 Effect. After the close of each billing cycle, we will mail or transmit to you an Account Statement, with transactions on each Card or account number during the billing cycle itemized separately as subaccounts on the main Account (“**Account Statement**”). You may also request in writing that we mail or transmit individual statement memos to each Cardholder at a specified address. The Account Statement will show transactions that have been posted to the Account in connection with any Card since the last Account Statement, any payments and adjustments to the Account, any fees charged to any Card or the Account, any finance charges, the outstanding balances on each Card and on the Account, and the Payment Due Date.

Section 4.2 Discrepancies. Except for matters subject to Section 3.2, if there is a discrepancy between your records and the information shown on any Account Statement or other confirmation, or you discover any other error in an Account Statement or confirmation, you must notify us within thirty (30) calendar days after you receive such Account Statement or confirmation, or within such greater amount of time as may be required by applicable law. You must also follow the procedures described in the User Guide. If you fail to notify us within such 30-day period or fail to follow the prescribed procedures, you may be precluded from asserting the discrepancy against us and you will be obligated to us as provided on the applicable Account Statement. All entries in our books, records, and accounts shall constitute conclusive evidence of transactions unless you furnish proof of manifest error.

Section 4.3 Foreign Currency Transactions. To convert transactions made in foreign currencies into U.S. dollars, the relevant Payment Network will use its then-current currency conversion rates and the procedures established by such Payment Network in its sole discretion. Currently, the currency conversion rate used to determine the transaction amount in U.S. dollars is generally either a wholesale market rate or a government-mandated rate in effect on the date of the conversion, increased by the applicable conversion charge determined by the Payment Network, if any. The currency conversion rate used on the conversion date may differ from the rate in effect on the date the transaction occurred.

5. MAKING PAYMENTS

Section 5.1 Payment Due Date. Payment of the full amount of the Account as shown on the Account Statement is always due on or before the Payment Due Date shown on the Account Statement. The Card Service is a full pay Account – you must pay in full the amount specified on the Account Statement. Any amount not timely paid is subject to a finance charge, as calculated by us, using the average daily balance method and the Finance Charge Rate specified in the Fee Schedule.

Section 5.2 Payments. Payments must be made in U.S. dollars. Except for payments made by Auto Debit as described below, you are responsible for timely making payments in the form we accept for receipt at the destination we specify to you on or before the date due. Payments not delivered or transmitted in that form to that destination will not be treated as timely received. Payments received on a day which is not a business day, or after 3:00 p.m. Eastern Time on any business day, will be credited on the next business day. Credit to any Card or the Account may be delayed for up to five days if the payment is not: (a) made in U.S. dollars drawn on or from a U.S. financial institution

located in the U.S. or by money order; or, (b) accompanied by the proper account number and if not made electronically, not accompanied by the top portion of the Account Statement. Delayed crediting may cause you to incur additional fees and finance charges.

Section 5.3 Debit Authorization. Unless you and we have agreed in writing to payment by another method, all payments on the Account may be made by direct automated clearinghouse (ACH) debits to your banking account with us or another financial institution ("**Auto Debit**"). You agree to complete an authorization form required by us and you authorize us to initiate debit entries to the account with the financial institution you designate for the amount due on the Account Statement until you have properly revoked the authorization. You agree to be bound by the NACHA Operating Rules with respect to these ACH transactions. We agree to timely initiate Auto Debits for payments on the Account subject to access to and availability of funds in your bank account.

Section 5.4 Application. We reserve the right to apply payments and other credits to the Account in any manner that we may choose in our sole discretion. All credits for payments to the Account are subject to final payment or settlement by the institution on which the item of payment was drawn or from which the electronic payment was made. Although we may post payments as of the date we receive them, the available credit limit associated with the Account may not be restored for up to five days after we receive the payment.

Section 5.5 Credit Balances. Credit balances will be applied to the next Account Statement unless you and we expressly agree otherwise.

6. FEE SCHEDULE

Except as we may expressly agree in a written agreement executed by our authorized representative and delivered to you by us, you agree to pay all fees, interest and charges associated with the Account including those set forth in the Account Fees Schedule (the "**Fee Schedule**") attached to or accompanying the executed version of this Agreement, which Fee Schedule is incorporated into this Agreement by this reference. ***If a Fee Schedule is not so attached or accompanying the executed version of this Agreement, you agree to pay our standard account fees, interest, penalties, and charges.*** The Fee Schedule may be revised by us as provided in Section 20.4 of this Agreement. If there is any conflict between this Agreement and the Fee Schedule, this Agreement shall govern, but only to the extent reasonably necessary to resolve the conflict. Any finance charges, fees and other amounts, including penalties, assessed against the Account will be posted as direct charges to the Account and will count against the applicable credit limit until paid.

7. ACCOUNT CONTROLS

Section 7.1 Monitoring Obligation. You are responsible for monitoring the use of the Cards, account numbers, and the Account, and detecting unauthorized or improper use. We offer online account management tools through the Channel Services to assist you in carrying out this responsibility, including access to transaction information and the means to cancel a Card or impose limits on the use of a Card.

Section 7.2 Lost or Stolen Cards; Unauthorized Use. You are responsible for cancelling any lost, misused, or stolen Cards, or the Account, that you suspect may have been the subject of fraud, unauthorized use, or misuse. You are also responsible for cancelling the Card (and associated authorization) of any Cardholder no longer authorized by you to use a Card, whether as a result of termination of employment or otherwise. You are responsible for retrieving the cancelled Card and destroying it to prevent further use. You may also cancel a Card or terminate a Cardholder's

use of a Card by calling our customer service center. **All telephone communications by you to us must be made by calling our customer service center at 1-800-375-1747 as soon as the need arises.** You understand that we will require a reasonable amount of time to act on any request made by telephone. You will not be liable for unauthorized use that occurs after you notify us of the loss, theft, or possible unauthorized use in writing at Madisonville Operations Center, Issuer Disputes Dept., Mail Drop 1MO2G, Cincinnati, Ohio 45263 or by telephone at the number given above.

Section 7.3 2-Way Fraud Alerts; Our Programs. Your Commercial Card program will be enrolled in 2-Way Fraud Alerts, a fraud monitoring tool that enables Cardholders to receive real-time notifications via text message and/or email regarding suspicious transactions. Cardholders with mobile phone numbers and email addresses on file will receive free SMS alerts and emails if suspicious activity occurs on their Card account. Mobile service with Verizon, AT&T, Sprint, or T-Mobile is required in order to enroll in and receive free fraud text messages. Customers and Cardholders on other mobile service carriers and international phone numbers are not eligible. Bank, and any third party retained by Bank, is not responsible for any charges that may apply outside of the United States. We may (but are not obligated to) apply additional software programs and other techniques to detect patterns and other indications of potential fraud and unauthorized use of the Account. 2-Way Fraud Alerts and these programs and techniques are not a substitute for proper Account management and the implementation and enforcement of Card controls by you and cannot be relied upon to prevent fraud or unauthorized use. Our techniques may, however, result in the denial of a transaction, reduction of limits, or other actions by us as indicated by such programs and techniques.

8. CREDIT LIMIT

Section 8.1 Establishment. We will establish an aggregate credit limit for the Account and communicate the limit to you prior to or during the set-up process. You are responsible for specifying a credit limit for each individual Card or class of Cards you request for Cardholders. You understand that you can impose and change Card limits through the Channel Services. We may refuse to authorize any transaction against a Card that would bring the total amount outstanding against the Card or against the Account as a whole to a level that would exceed the relevant credit limit.

Section 8.2 Over-limit Transactions. If we determine in our sole discretion to authorize or accept a transaction on the Account or a Card that would exceed the credit limit for the Account or that Card, we shall not be liable for doing so. If we authorize or accept a transaction which exceeds the relevant credit limit, you shall, at our request immediately pay in full the entire amount of the excess, together with any applicable over-limit charges and related fees.

Section 8.3 Changes. We may from time to time and in our sole discretion: (a) change the Account's or any Card's credit limit(s); (b) reduce the Account or any Card credit limit to \$0; (c) cancel one or more Cards or close the Account; or, (d) limit the number and amount of transactions on the Card or the Account. We will notify you promptly in the event we decide to take such action on the Account or a Card. While we expressly reserve the discretion described in this paragraph, it is agreed that no prior notice is required for cases of known or suspected fraud, changes resulting from regulatory requirements, or where we believe there exists a risk of loss to us. We will use commercially reasonable efforts to consult with you in advance prior to reducing credit limits for the Account or any Card.

9. REPRESENTATIONS, WARRANTIES AND UNDERTAKINGS

Section 9.1 **Ours.** We represent and warrant to you that: (a) we have the legal right to execute and perform our obligations under this Agreement; (b) we are duly organized, validly existing and in good standing under the laws of the United States; (c) the execution and delivery by us of this Agreement has been authorized by all necessary corporate and required governmental action; (d) the person signing this Agreement on our behalf is duly authorized to do so; and, (e) our execution, delivery, and performance of this Agreement do not violate any laws, rules or regulations affecting us or the provision of the Card Service, our articles of association or bylaws, or any material agreement that is binding on us.

Section 9.2 **Yours.** You represent and warrant to us that: (a) the financial statements you have delivered or made available to us at any time have been prepared in accordance with U.S. Generally Accepted Accounting Principles, and fully and fairly present your financial condition as of the dates of the statements and results of operations for the periods covered by the statements; (b) all other financial information you have provided is true and correct; (c) you have not suffered or incurred a material adverse change in your business, financial condition or operating results since the date of the most recent financial statements you provided to us; (d) you are not subject to any material undisclosed liability; (e) you have the legal right to execute and perform your obligations under this Agreement; (f) you are duly organized, validly existing and in good standing in the jurisdiction in which you were organized; (g) the execution and delivery by you of this Agreement and the incurrence of the Obligations have been authorized by all necessary corporate and required governmental action; (h) each person signing this Agreement on your behalf is an Authorized Person and is duly authorized to do so; and, (i) your execution, delivery and performance of this Agreement do not violate any laws, rules or regulations affecting you or your use of the Card Service, your articles of incorporation, bylaws or similar governing documents, or any material agreement that is binding on you.

Section 9.3 **Regulation GG.** You agree not to use the Account in connection with any business of placing, receiving or otherwise knowingly transmitting bets or wagers by any means which involves the use, at least in part, of the Internet, or for any other transaction which is prohibited by Federal Reserve Regulation GG - Unlawful Internet Gambling Enforcement Act of 2006.

Section 9.4 **Financial Statements.** Except to the extent your current financial statements are timely filed with, and publicly available from, the Securities and Exchange Commission, you agree to furnish us upon request with your current financial statements and other information pertaining to your business or financial condition, and operating results.

10. CONFIDENTIALITY, SECURITY AND PRIVACY

Section 10.1 **Your Obligations.** You represent that you have in place, and covenant that you will maintain in effect and enforce reasonable policies and measures to, reduce the incidence of fraud and other unauthorized use of, and access to, Cards and your Account and to preserve the confidentiality of your Account numbers and account access procedures. In addition, you agree to safeguard, keep confidential, and not disclose to any third party the payment, pricing terms, or fees for the Card Service and any Security Procedures, and to limit the internal disclosure and distribution of such information to your Representatives who have a need to know such information. You must notify us immediately if you have reason to believe there has been a breach of your security, or any Security Procedures have been lost, stolen, compromised or misused. Notwithstanding the foregoing, the confidentiality obligations set forth in this Section 10 do not apply to the extent you are subject to freedom of information, open government, or similar laws or regulations requiring you to disclose any such information.

Section 10.2 Our Obligations. We acknowledge that all non-public information we obtain from you in providing the Card Service may be confidential. We will maintain the confidentiality of such information in accordance with our normal procedures for safeguarding customer information.

Section 10.3 System Security. We have implemented policies, procedures, and controls to safeguard Customer information in accordance with applicable law including the Interagency Guidelines Establishing Standards for Safeguarding Customer Information which address standards for security, confidentiality, and integrity of customer information. We are subject to periodic reviews by our federal banking regulators.

Section 10.4 Breach Incidents. We will notify Customer of security breach incidents involving Customer's information as required by and in accordance with applicable law.

11. DISCLAIMER OF WARRANTIES

We disclaim all warranties expressed or implied in connection with the Card Service, and any such warranties are hereby expressly excluded. We do not warrant that the Card Service shall be error free or that the use of the Card Service shall be uninterrupted. **YOU WAIVE ALL WARRANTIES, EXPRESS, IMPLIED, OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

12. LIMITATION OF LIABILITY

YOU AGREE TO THE MAXIMUM EXTENT PERMITTED BY LAW THAT: IN NO EVENT WILL WE BE LIABLE UNDER ANY THEORY AT LAW OR IN EQUITY FOR ANY DAMAGES THAT YOU OR ANY OTHER PERSON MAY INCUR OR SUFFER IN CONNECTION WITH THE CARD SERVICE OR THIS AGREEMENT THAT ARE NOT DIRECT, ACTUAL DAMAGES RESULTING FROM OUR BAD FAITH, GROSS NEGLIGENCE OR WILLFUL MISCONDUCT IN PROVIDING THE CARD SERVICE; AND, WE WILL NOT IN ANY EVENT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE, SPECIAL, OR SPECULATIVE LOSSES OR DAMAGES (INCLUDING LOST PROFITS, GOOD WILL, AND OPPORTUNITIES) EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITIES OF SUCH DAMAGES AND REGARDLESS OF THE TYPE OF CLAIM. Except for our subcontractors, we shall not in any event be liable for: (a) any loss, damage, or injury caused by any act or omission of any third party, whether or not such third party was chosen by us; (b) any charges imposed by any third party; or, (c) any loss, damage, or injury caused by any failure of the hardware or software used by a third party to provide the Card Service to you. In addition, we shall not be responsible for, or incur any liability to you for, any failure or delay in carrying out any of our obligations under this Agreement, if such failure or delay was caused by any third party.

13. YOUR INDEMNIFICATION OBLIGATIONS

Except to the extent prohibited by applicable law, you agree to indemnify and hold us and our officers, directors, employees, shareholders, and agents harmless from and against any and all losses, liabilities, actions, claims, judgments, settlements, damages, costs, and expenses, including reasonable fees, expenses and costs of outside and in-house legal counsel (collectively, "**Losses**") resulting directly or indirectly from, or arising in connection with: (a) our providing the Account or Cards, extending credit to you, or otherwise providing the Card Service to you (other than Losses that result from our bad faith, gross negligence or willful misconduct); (b) your violation of any of your representations, warranties, or covenants under this Agreement; and, (c) Individual Billing or the issuance by us, or use by you, of Nameless Cards (each as defined in Section 14 below), other than Losses that result from our bad faith, gross negligence, or willful misconduct.

14. SPECIAL SITUATIONS

Section 14.1 Nameless Cards. If you request that we issue Cards without the individual Cardholder's name embossed or otherwise noted on the Card (a "**Nameless Card**"), you acknowledge that we strongly recommend against the use of Nameless Cards. Nameless Cards present, among other risks, the increased risk of loss to you from fraud and unauthorized or improper use. *If you nevertheless request that we issue Nameless Cards, you assume all known and unforeseeable risks associated with the use of a Nameless Card and release us and our Representatives from any and all liability for the issuance of, and the use of, a Nameless Card.*

Section 14.2 Individual Billing. If you request that we bill any Cardholder individually (a practice sometimes referred to as "**Individual Billing**"), *you acknowledge that we recommend against this practice.* If you nevertheless request, and we agree to send, individual Account Statements to one or more individual Cardholders, you acknowledge that you are in no way relieved of any of your Obligations under this Agreement whatsoever, including the obligation to timely pay the full amount due for that Card and all other Cards by the applicable Payment Due Date, as well as all applicable fees, interest, and charges. *You assume all known and unforeseeable risks associated with Individual Billing and release us and our Representatives from any and all liability for Individual Billing.*

Section 14.3 License of Your Marks. For some of our Card programs, we offer you the ability to affix a Mark (as defined below) to a physical Card. If you wish to use this feature of our Card Service, you grant to us a non-transferable, non-sub-licensable, non-exclusive, royalty-free, worldwide license to use the trademark, trade name, or service mark and related design or logo that you specify (collectively, "**Mark**") for the sole purposes of affixing it to Cards issued under this Agreement. The use and display of the Mark on a Card is subject to our requirements and approval, and the approval of the Payment Network. You represent and warrant to us that you have the right to use and license to us the Mark as contemplated by this Agreement and that the Mark, your license of the Mark, and the use of the Mark on a Card do not infringe or violate the intellectual property or other rights of any third party. We agree that we will use the Marks only in the manner you authorize, and that you retain all rights in and to the Marks not expressly granted under this Agreement. Once you approve the model of the Mark for impression on a Card, you may be responsible for the costs we have incurred in producing the Card and Mark design should you not use that model. In the event you revoke the license to use the Mark granted in this Section 14.3, you agree that we will be given a reasonable opportunity to act on such revocation, including but not limited to re-issuing Cards that do not incorporate the Mark, which reissuance may be at your expense.

15. DEFAULT

Section 15.1 Events. Subject to applicable law, you shall be in default under this Agreement upon the occurrence of any one of the following: (a) you fail to make any payment of any Obligation when due in accordance with provisions of this Agreement; (b) you become generally unable to pay your debts as they become due; (c) any other creditor tries by legal process to take or foreclose upon any of your assets; (d) you or any guarantor of the Obligations: becomes insolvent, is placed in receivership, is adjudicated bankrupt, or is subject to any voluntary or involuntary bankruptcy or insolvency proceeding or any assignment for the benefit of your creditors; (e) you provide us with any false or misleading material information; (f) any representation or warranty made by you in this Agreement is untrue or incorrect in any material respect or you breach in any material respect any covenant or undertaking under this Agreement; (g) you are in default of any other credit, loan, leasing, or similar agreement for the extension of credit you have with us or any of our affiliates; (h) you violate any applicable law in connection with the Account or use of the Cards; (i) any guarantor or other third

party that has guaranteed or assumed any responsibility for the Obligations is in default of any guaranty or similar agreement with us; or, (j) we believe in good faith that your ability to pay or perform the Obligations under this Agreement has been materially impaired. You may incur fees or other charges in connection with a default. The payment of any fee or other charge will not cure the default that triggered the fee or charge.

Section 15.2 Remedies. If you are in default under this Agreement, we may in our sole discretion and subject to applicable law, take any one or more of the following actions: (a) declare all or any portion of the Obligations to be immediately due and payable; (b) allow you to repay the Obligations according to the terms of this Agreement; (c) immediately terminate this Agreement, the Account and any and all Cards and authorizations relating to the Account; (d) revoke or suspend the use of the Account, or otherwise limit your ability to use any Cards; (e) reduce the Account credit limit, including to \$0; (f) enforce any applicable guaranty of the Obligation; (g) liquidate any collateral securing the Obligations or any guaranty; or, (h) commence an action against you to collect all amounts owed in connection with this Agreement. You are liable for any court costs and reasonable attorneys' fees incurred by us in the collection of the Obligations.

16. TERM AND TERMINATION

Section 16.1 Term. The term of this Agreement commences on the date it is accepted and executed by us and continues until it is either terminated by us under this Section 16, or by us or you upon thirty (30) days' written notice to the other party.

Section 16.2 Termination Rights. We may terminate this Agreement or terminate or suspend the Card Service if: (a) you are in default as provided in Section 15.1; (b) any person or group acting in concert that does not on the date of this Agreement control a majority of your outstanding stock acquires, directly or indirectly (whether by merger, stock purchase or issuance, recapitalization, reorganization, or otherwise), a majority of your outstanding stock; or, (c) the continued provision of the Card Service in accordance with the terms of this Agreement would, in the good faith opinion of our legal counsel, violate federal, state, or local law, or any regulation applicable to our business. We will provide notice of the exercise of our termination rights as soon as practical.

Section 16.3 Your Actions. Upon any termination of the Card Service or this Agreement, you shall: (a) promptly pay to us all sums due or to become due under this Agreement; (b) have no further right to make use of the Card Service, Account, or any Card; and, (c) surrender to us or destroy all Cards that have been issued to you or to any Cardholder.

Section 16.4 Effect. Termination of this Agreement, the Account, or any Card does not release you or us from any of our respective obligations that arose or became effective prior to such termination. You remain fully obligated to repay all amounts owed to us under this Agreement or in connection with the Account, the use of the Cards or account numbers, or otherwise. In addition, all provisions of this Agreement relating to the parties' respective warranties, representations, limitation of liability, confidentiality, proprietary rights, and indemnification shall survive the termination of the Card Service, the Account, and this Agreement.

17. CHANNEL SERVICES

Section 17.1 Options. We offer several management and administrative applications ("**Admin Applications**") as part of the Channel Services associated with our Card Service. Some or all of these applications may be hosted or provided by the Payment Network or another third party and may be subject the terms of use posted through that application. You may, at your option and where available, access the Admin Applications with a single sign on from Fifth Third Direct, without additional

log in requirements for that Channel Service. Updates to, and new features of, the Admin Applications and other Channel Services may be described in updates to the User Guide, and any related terms of use will be posted through the applicable Admin Applications. Updates and features offered by us, and the related terms of use, will become part of the Card Service and this Agreement upon first use by you.

Section 17.2 Administration. Use of any Admin Application is optional on your part. The Card Administrator has full authority to use all of the Admin Applications. Users are provisioned for the Admin Applications by the Channel Administrator or Card Administrator. For the sake of clarity, the term User as used in this Agreement does not include a Cardholder except as expressly noted to the contrary.

Section 17.3 Card Management. Card Management is your general Admin Application for the overall administration of your Card program. The Card Administrator and authorized Users have the ability to: designate persons who will be issued Cards and become Cardholders and establish their individual Card credit limit and spending controls; cancel a Card and change the credit limit associated with a Card; issue replacement Cards for damaged or lost Cards; effect a name change on an existing Card; select, create, and maintain templates through the Channel Services that implement available spending controls; and, obtain information and reports about, and monitor, Account and Card use.

Section 17.4 Payment Platform. The Payment Platform enables the Channel Administrator and authorized Users to make payments on the Account and enables Cardholders to make payment of their respective Card balances. Payments are affected through ACH transactions authorized through the platform. Each payer making a payment through the Payment Platform is responsible for the accuracy, timeliness, and completeness of the data they input into the platform and for the availability of funds in the payment account.

Section 17.5 Cardholder Portal. The Cardholder Portal (“**CHP**”) gives your Cardholders who register to use this application the ability to access and manage their Card accounts. With CHP, users can view their account statement, update contact information, view account balances and transaction information, make payments on individual Card accounts, and set alerts or notifications on their Cards. Program Administrators have the ability to manage Cardholder entities to CHP via the Fifth Third Direct CCM application.

Section 17.6 Smart Data. Smart Data (or SDG2) is an Admin Application provided by Mastercard that facilitates the reporting and management of account activity for Users and Cardholders (including their managers).

Section 17.7 Security Procedures. Access to the Channel Services for the Card Service is subject to “**Security Procedures**” as further described in the OCAA. You understand that all access to and use of the Channel Services using such Security Procedures will be considered by us and the providers of the Channel Services, for all purposes and without further investigation, to be authorized by you and your Users and Cardholders, as the case may be, and that we and the other providers may act and rely upon all instructions or data transmitted to us or them using the Security Procedures.

Section 17.8 Additions and Changes. We may in the future add or change features of these Admin Applications, or add new or withdraw existing Admin Applications at any time. We will provide notice of the addition or change together with any change to this Agreement related to the addition or change, through the applicable Admin Application, update to the User Guide or notice to your Channel or Card Administrator. Your first use of the Admin Application after notice of the addition or change constitutes your acceptance of the addition or change.

18. FIFTH THIRD EPAY

Section 18.1 The Solution. Fifth Third ePay is an Admin Application that provides you the ability to pay your vendors through an integrated preapproval process and virtual card numbers, and includes features to integrate transaction data into your existing accounting and reporting infrastructure. Fifth Third ePay includes two solutions: “Fifth Third ePay Online” and “Fifth Third ePay Batch.” These solutions are described in greater detail in the Fifth Third ePay User Guide. The use of virtual card numbers in connection with Fifth Third ePay is considered for all purposes of this Agreement to be the authorized use of a Card and the Account.

Section 18.2 Mastercard inControl™. Fifth Third ePay is based upon a license from Mastercard International of the Mastercard inControl™ platform and is accessed through an Access Channel. Mastercard also offers a direct interface to the inControl™ Platform that is not part of our Card Service; we may, however, upon request, assist in enabling a direct connection through an API-based solution to the inControl™ Platform. Any such connection may be subject to additional agreements between you and Mastercard. The inControl™ trademark is owned by Mastercard International Incorporated.

Section 18.3 Online. Fifth Third ePay Online enables you to make payments using the Account to vendors and others to whom you wish to make payment (“**Vendors**”) on an individual basis. Fifth Third ePay Online generates authorized, virtual card numbers through the platform that you give to your Vendor to enable them to authorize a payment to their account.

Section 18.4 Batch. Fifth Third ePay Batch enables you to manage your accounts payable by enrolling one or more Vendors in an automated platform to receive payment information from you. When you desire to make a payment to an enrolled Vendor, you will transmit to us a payment file that includes the name of each Vendor you wish to pay by Card and the payment amount. You can communicate payment, vendor, and confirmation information to us through an Access Channel or direct transmission as established with us in the set-up process. Based on the payment and Vendor information and your confirmation, we create a payment data sheet (encrypted for virtual card transactions) that we send by email to the email account for the Vendor contact person you specify in the set-up process. The payment data sheet includes a fixed or variable (at your option) virtual card number against which the Vendor can process your payment through Mastercard as with any other Card payment. You are responsible for obtaining proper authorization from your Vendor to participate in this payment process and for the accuracy of the Vendor data, billing, and payment information you send to us. We are not responsible if the payment or account information you provide us is not accurate or timely, or if a Vendor fails to receive or act upon the email and payment data sheet we send to the email account you give us.

Section 18.5 Card Administrator. If you elect to use Fifth Third ePay, your Card Administrator will have the authority to manage this Admin Application on your behalf. In addition to any other authority they may have, the Card Administrator will be able to: (a) provision Users with the authority to request and generate virtual account numbers for making payments as part of the Card Service, and establish the limits, if any, on the authority of such persons; and, (b) provision Users with the authority to designate and enroll vendors to whom payments may be made through Fifth Third ePay and provide us with Vendor and payment information.

Section 18.6 Additions and Changes. We may in the future add or change features of Fifth Third ePay or any of the Admin Applications, or add new or withdraw existing Admin Applications at any time. We will provide notice of the addition or change together with any change to this

Agreement related to the addition or change, through the applicable Admin Application, update to the User Guide or notice to your Channel or Card Administrator. Your first use of the Admin Application after notice of the addition or change constitutes your acceptance of the addition or change.

19. AFFILIATE JOINDER

Section 19.1 Joinder. By executing this Agreement, the Customer (which for the purposes of this section shall be referred to as “Initial Customer”), each Affiliate listed below, and Bank agree that each such Affiliate shall have all of the rights and obligations of, and shall for all purposes be, a party to this Agreement as a “Customer.” Additional Affiliates can be added through an addendum to this Agreement in the form required by Bank and executed by Initial Customer and Bank.

Section 19.2 Affiliate Representation, Warranty and Covenant. Initial Customer represents, warrants, and covenants to Bank that: (a) **each entity signing this Agreement as an Affiliate meets the following definition of Affiliate: an entity in which Initial Customer maintains a direct or indirect ownership interest**; (b) Initial Customer has the authority to use the Card Service on behalf of each Affiliate as permitted by this Agreement; and, (c) the individual signing on behalf of the Initial Customer is duly authorized to execute this Agreement on behalf of each Affiliate. Each Affiliate hereby agrees to be bound by the terms of this Agreement for the use of the Card Service.

Section 19.3 Role of Initial Customer; Responsibility. Each Affiliate hereby authorizes Initial Customer, and Bank may rely on Initial Customer’s authority, to act as agent for such Affiliate in connection with any and all matters relating to the Agreement, including, without limitation: administering the Card Service and requesting that Bank issue and cancel Cards; setting Card limits for Card transactions; executing Implementation Materials (which includes, but is not limited to, any documents that facilitate the use of the Card Service, specifications, set-up and sign-up forms provided by Bank, and those completed and submitted by Customer, including electronically, and written Security Procedures); acceptance and allocation of the payment of rebates; terminating the Agreement; agreeing to modifications and amendments to the Agreement; adding new Affiliates; and, receiving notices under the Agreement, which will be effective against each Customer and Affiliate, even if such notices and communications are sent only to Initial Customer. Any and all such actions by the Initial Customer shall be binding on the Affiliates. Each Affiliate agrees that it is responsible for the payment of Fees or maintenance of required balances for the Services that it receives from Bank, and for all obligations and liabilities it incurs.

Section 19.4 Single Channel Access. Initial Customer and any Affiliate acknowledge and agree that the Security Procedures provided by Bank to the Initial Customer shall be used in order to use the Services, and that such Security Procedures are commercially reasonable for the Instructions to be provided on behalf of each Affiliate. As such, each Customer acknowledges and agrees that: (a) Bank may rely upon and act on any and all communications and Instructions it receives through a Access Channel using the Security Procedures assigned to the Initial Customer and Bank’s reliance shall not constitute negligence or willful misconduct or bad faith; (b) each Customer shall be bound by such use of the Card Service and any Instructions and liable for any Card transactions made using the Account of the Affiliate; and, (c) Bank shall have no liability or responsibility for notifying any Affiliate with which Initial Customer shares its Security Procedures. Each Affiliate and Initial Customer understand and agree that use of the Card Service and any transactions affecting each Affiliate’s Accounts may be reflected on the records of Bank as initiated by the Initial Customer.

Section 19.5 Guarantee. Initial Customer unconditionally and irrevocably guarantees to Bank the full and prompt payment and performance by each Affiliate of all obligations they or any of them may incur under this Agreement, now or in the future, including, but not limited to, obligations for

Fees and indemnification. Initial Customer further agrees that unless and until the full amount owing to Bank by the Affiliates under this Agreement have been paid in full, that Initial Customer will not exercise or enforce any right of exoneration, contribution, reimbursement, recourse, or subrogation available to Initial Customer against such Affiliate. If any Affiliate's payment applied by Bank to such Affiliate's obligations under this Agreement is set aside, recovered, rescinded, or required to be returned for any reason (including, without limitation, the bankruptcy, insolvency, or reorganization of such Affiliate), then Initial Customer's obligations and liabilities under this Agreement will be enforceable as fully as if such application had never been made. Initial Customer agrees to pay any and all such amounts upon demand by Bank. **Initial Customer acknowledges and agrees that Initial Customer's guarantee is provided for good and valuable consideration, as Bank would not have otherwise permitted Affiliate(s) to use the Card Service as permitted for and requested by Initial Customer under this Agreement without the foregoing guarantee.**

20. GENERAL PROVISIONS

Section 20.1 Merchants. We have no liability or responsibility for: (a) goods or services purchased with a Card or the Account or for any dispute you may have with a merchant or Vendor over goods or services you purchase; (b) a merchant's or Vendor's use of a Card or Account number you give to them; (c) a merchant's or supplier's failure to accept the Card or the Account; or, (d) any failure of a merchant to seek authorization before honoring a Card. You are in all events responsible for the purchases you make with the Card or Account.

Section 20.2 Worldpay. If you are using the merchant processing services of Worldpay, LLC ("**Worldpay**"), you understand that Worldpay is a separate, independent legal entity. We are not responsible for the actions or obligations of Worldpay, its successors or assigns, or any agent or vendor engaged or used by Worldpay with respect to merchant processing services.

Section 20.3 Banking Agreements. If you are a party to our Master Treasury Management Agreement, you and we agree that the Card Services provided under this Agreement are not subject to or part of the Master Treasury Management Agreement.

Section 20.4 Amendments. We may amend, supplement or change (a "**revision**") the terms of this Agreement, including the Fee Schedule, at any time and from time to time as follows: (a) by a written instrument signed by both parties; or, (b) we may give you at least thirty (30) calendar days' prior written or electronic notice (including through website posting) of a revision and if you do not give us written notice of your termination of this Agreement before the expiration of the thirty (30) day period or the later effective date specified in such notice, you are deemed to have accepted the revision. If, however, a revision to this Agreement is, in our good faith opinion, required by law or a regulatory authority with jurisdiction over us, we will provide you notice of such revision and the revision will be effective immediately upon us giving you notice. Subject to applicable law, any revision shall apply to the outstanding balance on the Account on the effective date of the revision and to any future balances created after that date. No revision to this Agreement or Fee Schedule shall affect in any manner your obligation to pay in full all Obligations under this Agreement.

Section 20.5 Delay in Enforcement. We may at any time and in our sole discretion delay or waive enforcing any of our rights or remedies under this Agreement or under applicable law without losing any of such rights or any other rights or remedies. Even if we do not enforce our rights or remedies at any specific time, we may enforce them at a later date. For example, we may accept late payments or payments that are marked "payment in full" or with other restrictive endorsements without losing any of our rights under this Agreement or applicable law.

Section 20.6 Notice. Any written notice from you to us shall be effective once we have received the notice and had a reasonable opportunity to act on it. Any written notice from us to you shall be effective and deemed delivered when mailed to you at your address as it appears on our records.

Section 20.7 Force Majeure. We shall not be responsible for, nor shall we incur any liability to you for, any failure, error, malfunction, or any delay in carrying out any of our obligations under this Agreement if any such failure, error, malfunction, or delay results from causes beyond our reasonable control, including without limitation, fire, casualty, breakdown in equipment or failure of telecommunications or third party data processing services, internet disruptions, lockout, strike, accident, act of God, act of terrorism, riot, war, or the enactment, issuance, or operation of any adverse governmental law, ruling, regulation, order, or decree, or an emergency that prevents us from operating normally.

Section 20.8 Assignment. This Agreement shall be binding upon and shall inure to the benefit of the parties and their respective permitted successors and assigns. You may not sell, assign, or transfer the Account or any of your rights or obligations under this Agreement. We may sell, assign, or transfer the Account, or any balance due thereon, and our rights and obligations under this Agreement without prior notice to, or consent from, you, which notice and consent are knowingly waived by you.

Section 20.9 Set-off. You agree that we may set-off any and all funds in any bank account you have with us or any of our affiliates (excluding any account expressly titled to clearly demonstrate that the account is held by you in a fiduciary or representative capacity for a third party) against or to pay any Obligation you have to us under this Agreement. We may exercise our right of set-off by debit or other means without recourse to other rights or collateral, if any, we may have, and regardless of the effect on your bank account. You waive notice of the exercise of these rights to the extent permitted by applicable law. Our right of set-off is limited only to the extent expressly limited by applicable law.

Section 20.10 Entire Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the parties with respect to the Card Service and the Account, and supersedes any prior or contemporaneous proposal, understandings, discussions, or agreements between the parties with respect to the Card Service and the Account. The Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute a single instrument. No person or entity other than the parties, their permitted assigns, indemnified persons, our subcontractors and contractors, and the Payment Network shall have any rights under this Agreement.

Section 20.11 Electronic Execution and Consent. The parties agree that this Agreement is entered into on an interstate basis and agree that the Agreement and Card Services are subject to the Electronic Signatures in Global and National Commerce Act and may be executed and delivered by facsimile, electronic mail in PDF or similar format, or other electronic method, and that the copies or counterpart signature pages so sent shall be treated and have the same force and effect as delivery of an original with a manual signature. Customer agrees and consents that Bank may, at its option, send to Customer any record, notice, disclosure, account statements, and other information via electronic means (including through a Channel Service), including information that Bank is required by Applicable Law to provide to Customer in writing. Electronic communication methods include methods Bank employs that deliver visual text or images to be displayed on a computer or mobile device screen, such as e-mail, SMS or other mobile phone text, and posting through a Channel Service. Customer consents to receive account statements and other notices from Bank electronically.

Bank may, however, require that Customer deliver an original of this Agreement with a manual original signature.

Section 20.12 Severability. If performance of the Card Service in accordance with the terms of this Agreement would result in a violation of any present or future statute, regulation, or government policy to which we are subject, and that governs or affects the Card Service or any transactions contemplated by this Agreement, then this Agreement shall be deemed amended to the degree necessary to comply with such statute, regulation, or policy, and we shall incur no liability to you as a result of such violation or amendment. If any provision of this Agreement is deemed to be illegal, invalid, void or unenforceable by a court of competent jurisdiction, or by any governmental agency with jurisdiction in such matter, such provision shall continue enforceable to the extent permitted by that court or agency, and the remainder shall be deemed stricken from this Agreement. All other provisions shall remain in full force and effect.

Section 20.13 Compliance with Law. We and you each agree to comply with, and be responsible for, all applicable state, local, and federal statutes, rules, regulations, orders, directives, policies, and other laws, and the rules and regulations of any applicable Payment Networks or payment clearing system. Without limiting the generality of your obligations, you agree to comply with programs and regulations administered by the Office of Foreign Assets Control ("**OFAC**") and the U.S. Department of the Treasury's Financial Crimes Enforcement Network ("**FinCen**"), including screening each Cardholder to insure such Cardholder is not on the list of Specially Designated Nationals or Blocked Persons maintained by OFAC, and implementing measures to prevent use of the Account in violation of such programs and regulations.

Section 20.14 Governing Law; Venue. This Agreement and any claims or disputes relating to or arising out of this Agreement or the Card Service shall exclusively be governed by, and construed in accordance with, the laws of the State of Ohio, without regard to Ohio's conflict of law principles, and with applicable federal laws and regulations. You irrevocably submit to the nonexclusive jurisdiction of the state and federal courts in Ohio and agree that any legal action or proceeding with respect to this Agreement or the Card Service may be commenced by us in such courts.

Section 20.15 Waiver of Jury Trial. You agree that any suit, action or proceeding, whether as part of a claim or counterclaim, brought or instituted by you on or with respect to this Agreement or any event, transaction or occurrence arising out of or in any way connected with this Agreement shall be tried only by a court and not by a jury. YOU EXPRESSLY, KNOWINGLY AND VOLUNTARILY WAIVE ANY RIGHT TO A TRIAL BY JURY IN ANY SUCH SUIT, ACTION, OR PROCEEDING. *You acknowledge that we would not have extended credit under this Agreement if this waiver of jury trial were not part this Agreement.*

Section 20.16 Headings. The Section headings used in this Agreement are for convenience only, and do not in any way limit or define your or our rights or obligations under this Agreement.

*****Signature Page Follows*****

Signature Page to Commercial Card Service Agreement

Witness, the parties have caused this Amendment to be executed by their duly authorized representatives.

CUSTOMER NAME:

Tax ID: _____

By: _____

Print name: _____

Print title: _____

By: _____

Print name: _____

Print title: _____

FIFTH THIRD BANK, N. A.:

By: _____

Print name: _____

Print title: _____

Date: _____

Signing as a duly authorized officer or agent of each of the Affiliates listed below:

By: _____

Print name: _____

Print title: _____

This Agreement includes the following Affiliates:

Affiliate Name:

Tax ID No.:

Fee Schedule

Card Fees

Emergency Replacement Card Delivery (Overnight)	\$25.00 per card
Card Design Fees	
Standard (Recommended)	No charge
Graphic Design (one color for client logo or name)	\$500.00
Custom Card (multiple colors and/or images allowed)	Varies based on requirements

Transaction Fees

Online Reporting (SDg2)	\$0.10 per transaction
Foreign Currency Conversion Fee	2%
Cash Advance Fee	3% of total advanced (\$3.00 min.)
Cash Advance* Finance Charge	19.8% per annum

*For this purpose, a Cash Advance is a transaction in which you use your Card or the Account to (a) purchase or obtain cash or cash-like equivalents (for example, money orders, traveler's checks or similar instruments) from an ATM or other company or source; (b) conduct balance transfers (where we offer this feature); (c) conduct gaming transactions (if permitted by us); or (d) conduct similar quasi-cash transactions as specified by the Payment Network.

Account Fees

Annual Program Fee (waived if >\$350,000 spend in calendar year)	\$250.00
Online Card Administration (CCM)	No charge
Finance Charge Rate (applied using the average daily balance method)	19.8% per annum
Late Payment Fee	\$29.00 per month per account
Excess Credit Limit Charge	\$35.00 per occurrence
Returned Check Fee	\$35.00 per check returned
Standard File Feed (optional service)	\$1500 for setup; \$150 per month
Custom File Feed (optional service)	\$3000 for setup; \$150 per month
Mastercard® Fifth Third ePay API (optional service)	\$18,000 on-time up front
Custom Work Request & Special Project Fee	\$125/hour

FEE SCHEDULE ACKNOWLEDGED BY:

Initials of Customer Authorized Person: _____

Initials of Bank Officer: _____

Date: _____

MEMORANDUM



To: Board of Park Commissioners
From: Matt Dziubinski; Director of Parks & Planning
CC: Jim Jarog; Executive Director
Date: 07/17/2024
Re: 2024 Rec Plex Indoor Swimming Pool & Tot Pool Renovations

SUMMARY & BACKGROUND:

Rec Plex is the home to the District's two indoor swimming pools including a competition lap pool and a training pool; also known as the "tot" pool. Both of these pools are constructed using a concrete shell that is finished with an exposed aggregate pool coating (plaster) and associated tile work.

The existing plaster on both pools was last re-done in 2007. This work included a new pool finish, tile regrouting, and minor tile repair. The existing tile is original to the pool construction (1991) and should also be replaced during the replastering process. The typical life expectancy for a pool plaster finish is 10-15 years depending on maintenance practices and pool chemistry.

Each pool has its own O-zone system; the system for the main pool is non functional and the tot pool system is operating inefficiently. These systems help manage the harmful effects of chlorine byproducts such as chloramines when it comes to managing pool sanitation and cleanliness. They were originally installed in 2009 and have proven to be difficult to maintain and keep functioning properly. It is not cost effective to repair the existing O-Zone equipment.

The proposed improvement includes removal of the existing O-Zone systems and replacing it with Ultraviolet (UV) for both the competition and tot pools. For simplicity and effectiveness, a UV system is the best supplemental sanitizer for pools and spas. They are easy to install and very easy to maintain. The annual maintenance simply includes tube cleaning and potential UV lamp replacement should their effectiveness become diminished.

The proposed project scope would include the following associated work:

- 1) Removal of existing plastering and tile on both pools
- 2) Repair of any existing cracks to the pool shells
- 3) Installation of new plaster and tile for both pools
- 4) Removal and disposal of existing O-Zone system for both pools
- 5) Installation of a new UV system for both pools
- 6) All dust mitigation and site cleanup

A public bid opening occurred on Tuesday, June 25, 2024 with 2 contractors submitting a bid for the project. The bid summary is listed below:

Company / Contractor	Bid Bond	Rec Plex Indoor Swimming Pool & Tot Pool Renovation Base Bid "A"	Rec Plex Indoor Swimming Pool & Tot Pool Renovation Base Bid "B"	Rec Plex Indoor Swimming Pool & Tot Pool Renovation Bid Total (Base Bid "A" and Base Bid "B")
Stuckey Construction Company, Inc	X	\$418,000.00	\$122,500.00	\$540,500.00
Pooltech, A WGHK Inc.	X	\$299,250.00	\$107,700.00	\$406,950.00

The apparent low bidder for the project is Pool Tech. Pool Tech has recently performed work for both the Streamwood Park District and St. Charles School District including replacement of pool equipment and a pool renovation. Pool Tech is a qualified contractor capable of doing the work. If approved, the project will begin on August 1 and will be completed by August 30, 2024.

BUDGET IMPACT & FUNDING:

Professional Services	\$ 2,000
Base Bid A (Replaster)	\$ 299,250
Base Bid B (UV System)	\$ 107,700
Bid Recommendation	\$ 406,950
Budgeted Capital Funds	\$ 245,100
Additional Capital Funds Available (repurposed)	\$ 170,900

DOCUMENTS ATTACHED:

- 1) Existing Plaster Condition Photos (4)
- 2) Existing O-Zone System Photos (4)
- 3) Letter of Recommendation- Dated 7/10/2024

RECOMMENDATION:

MOVE TO ACCEPT BASE BID "A" AND BASE BID "B" FOR THE RECPLEX INDOOR SWIMMING POOL & TOT POOL RENOVATIONS, FOR A TOTAL PROJECT COST OF \$406,950, AS SUBMITTED BY POOL TECH, A WGHK INC.















ClearWater

AERQUS

Flow direction





ClearWater
TECH, LLC
OCD-11

ClearWater
TECH, LLC

AERQUUS
RELIABLE ON-SITE OXYGEN

0.00

CITE 401



Response Letter

July 10, 2024

To: Matt Dziubinski
Director of Parks & Planning
Mt. Prospect Park District
1645 Carboy Road
Mt. Prospect, IL 60065
mdzuibinski@mppd.org
847.956.6773 x 460


RE: Mt. Prospect Park District
RecPlex Indoor Swimming Pool & Tot Pool Renovation
Letter of Recommendation


Mr. Dziubinski:


I have reviewed the bids provided for the aforementioned scope of work (SOW). After careful consideration, we advise that, based on experience and bid, Pool Tech be considered for awarding of this contract.


Please feel free to contact me should you have any concerns regarding these responses.

SIGNED: 
Tyler Dailey, PE
224.412.9055
tdailey@aquaticdesignpartners.com

 224.412.9055
773.616.3079

 tdailey@aquaticdesignpartners.com
nnajbar@aquaticdesignpartners.com

 www.aquaticdesignpartners.com

 2033 N. Milwaukee Ave., Suite 357
Riverwoods, IL 60015

MEMORANDUM



To: Board of Park Commissioners
From: Jim Jarog, Executive Director
C: Tom Hoffman, Park District Attorney
Date: July 17th, 2024
Re: Melas - Meadows Pedestrian Bridge Update and IGA Development

Summary and Background:

Representatives from the Village of Mount Prospect are with us tonight to update the Park Board on the Village's longstanding efforts to bring forth the Melas - Meadows pedestrian bridge to the citizens of Mount Prospect. The proposed project would allow for the safe passage of pedestrian traffic between Melas and Meadows parks by means of an elevated pedestrian bridge. The proposed project would provide an ADA accessible route of travel over the Union Pacific railroad tracks as well as Northwest Highway (Route 14), eliminating the need for users of the two parks to traverse the three railway tracks and a high traffic four lane divided highway.

The Village has been successful in acquiring a significant amount of the necessary funding through various grants. This funding would cover approximately 80% of the cost of the proposed project. The Park District has not been asked to commit any future funding towards this project.

If the Park Board is supportive of this project moving forward, the Village would be seeking a partnership with the Mt. Prospect Park District by means of an Intergovernmental agreement (IGA). An IGA between the Village of Mount Prospect and the Mt. Prospect Park District would be required to allow the bridge entry points to exist on Park District owned and leased property. If approved, such an agreement would allow for the future construction of the Melas - Meadows pedestrian bridge. If the Board wishes to authorize staff to develop the proposed IGA, staff has provided a suggested motion below for the Board's consideration.

Sean Dorsey, Director of Public Works, Matt Lawrie, Village Engineer and a representative from the Ciorba Engineering Group for the Village of Mount Prospect are with us tonight to update the Board on the proposed project and answer any questions or concerns the Board may have.

Documents Attached:

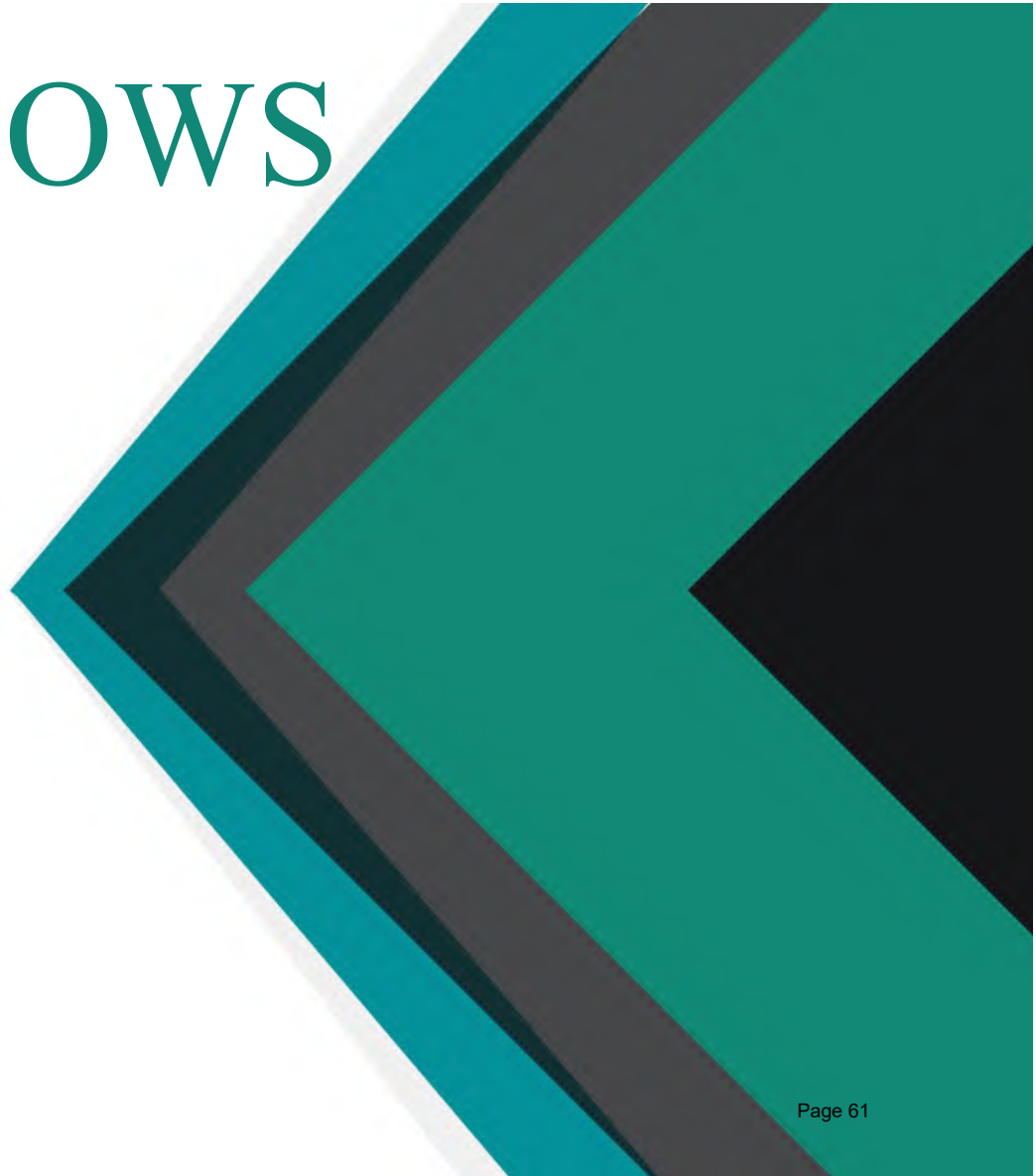
Melas - Meadows Exhibit Documents and Presentation

Recommendation:

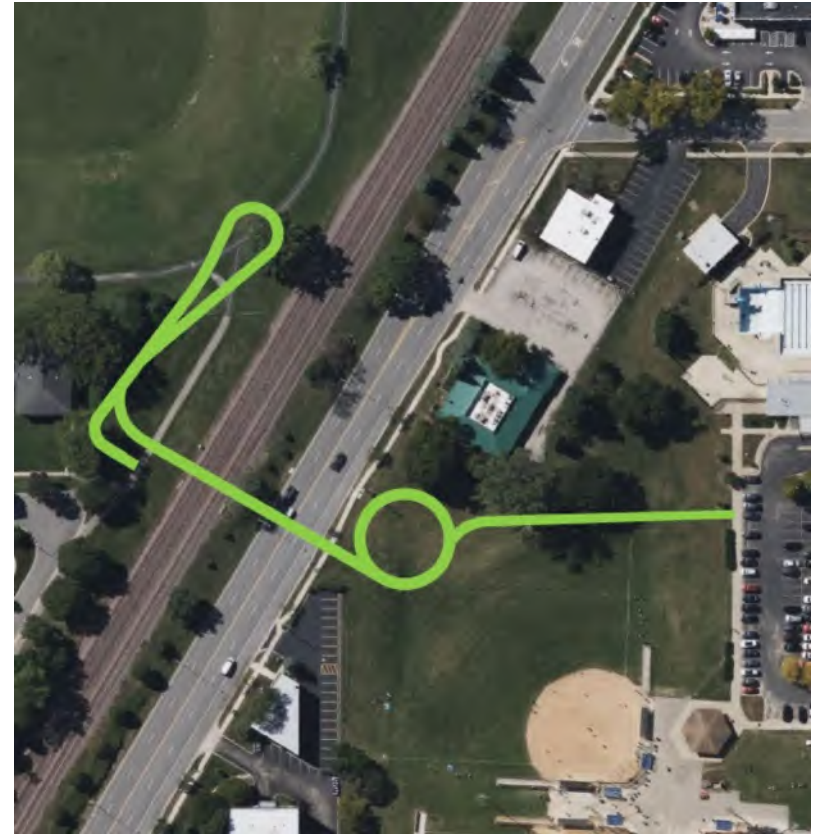
I MOVE TO AUTHORIZE THE EXECUTIVE DIRECTOR AND THE PARK DISTRICT'S ATTORNEY TOM HOFFMAN, TO WORK WITH THE VILLAGE OF MOUNT PROSPECT, TO DEVELOP AND BRING FORTH AN INTERGOVERNMENTAL AGREEMENT, WHICH WOULD ALLOW FOR THE CONSTRUCTION OF THE MELAS TO MEADOWS BRIDGE, FOR FUTURE BOARD CONSIDERATION AND APPROVAL

MELAS-MEADOWS PEDESTRIAN BRIDGE

PHASE II ENGINEERING



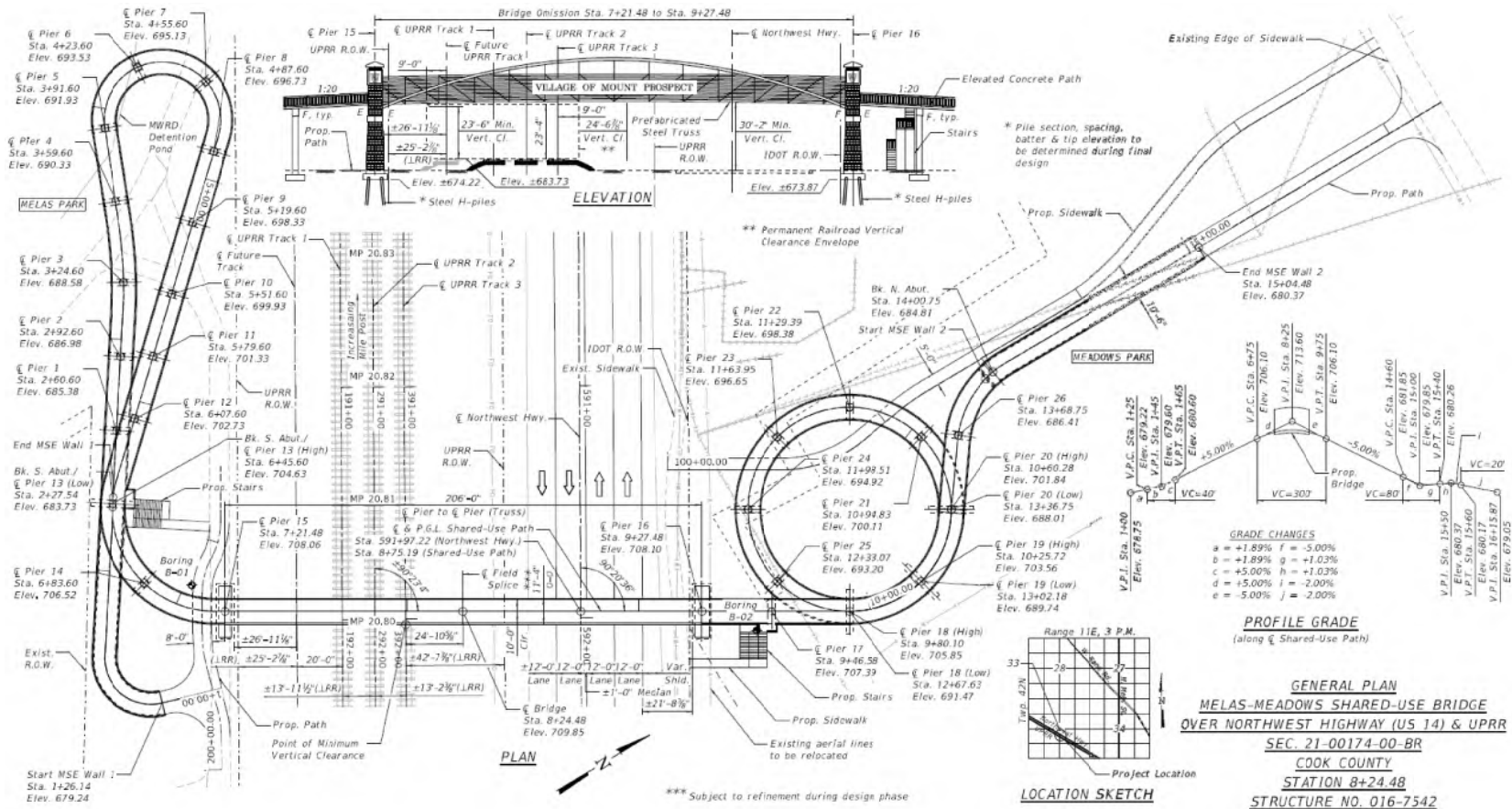
Melas-Meadows Pedestrian Bridge



Meadows Park Bridge Layout



Approved Type, Size, Location Plan



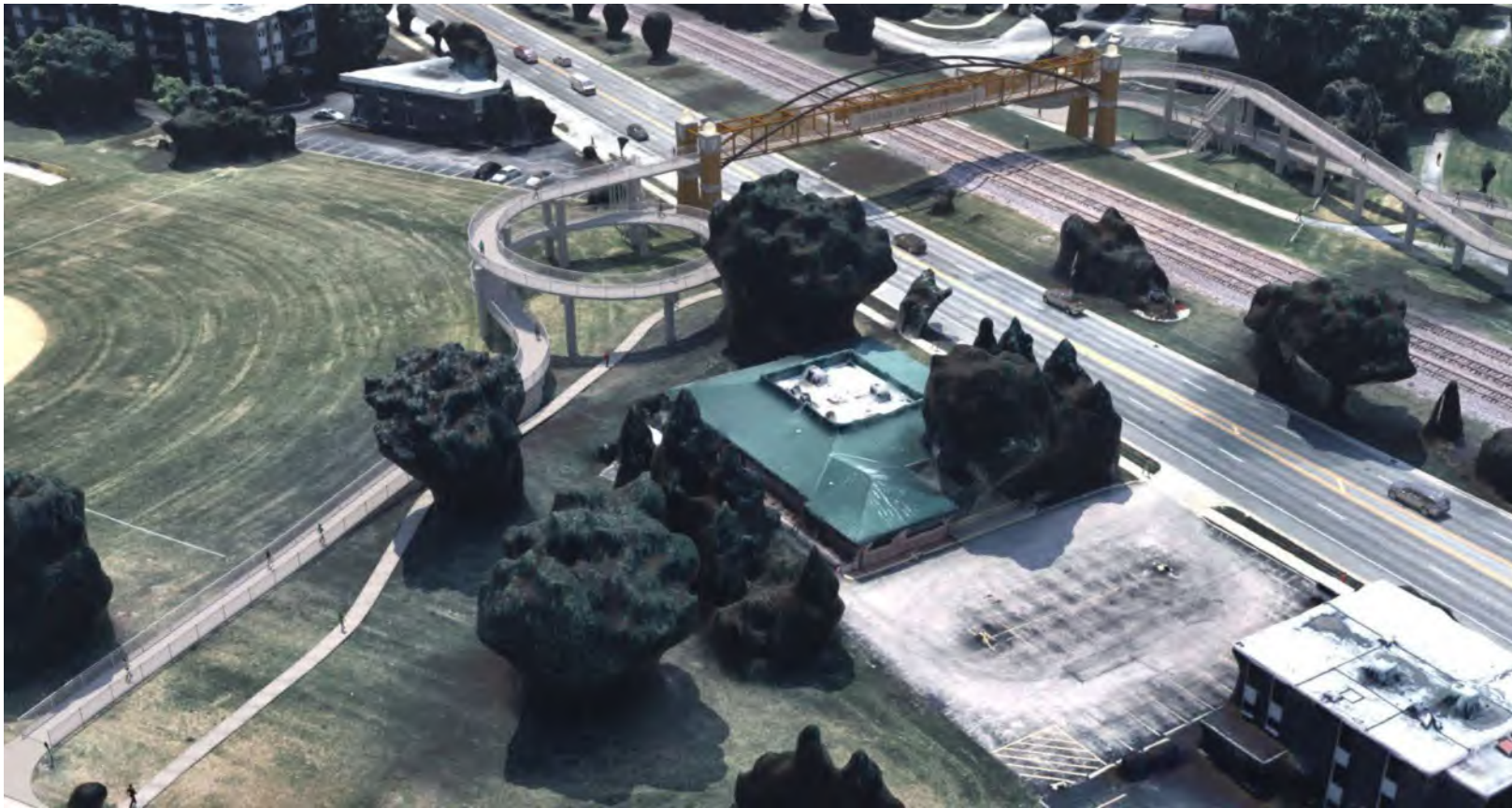
Preliminary Renderings



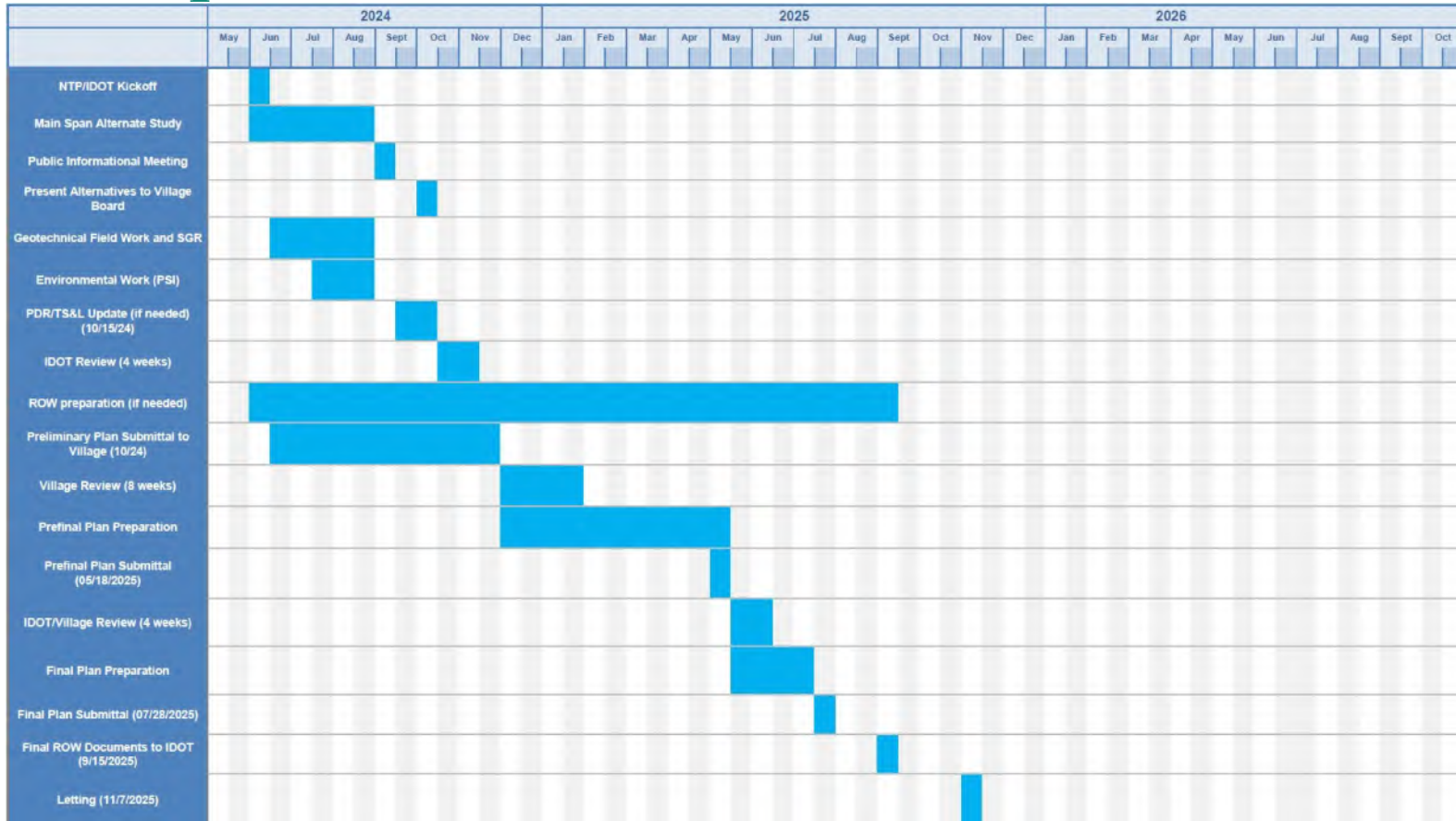
Preliminary Renderings



Preliminary Renderings



Anticipated Schedule




Funding Status

	Estimated Total Cost	Grant Funding				Local Participation
		Invest in Cook Participation	ITEP Participation	STP-Shared Participation	Congressional Legislative Add-On	
Phase I Preliminary Engineering	\$123,893.00	\$61,946.50	\$0.00	\$0.00	\$0.00	\$61,946.50
Phase II Design Engineering	\$725,716.00	\$0.00	\$63,173.00	\$0.00	\$517,400.00	\$145,143.00
Construction	\$6,343,910.00	\$0.00	\$2,440,123.00	\$2,033,824.00	\$0.00	\$1,869,963.00
Construction Engineering	\$634,391.00	\$0.00	\$496,704.00	\$0.00	\$0.00	\$137,687.00
Total	\$7,827,910.00	\$61,946.50	\$3,000,000.00	\$2,033,824.00	\$517,400.00	\$2,214,739.50

Request

- Approval of pier & ramp on Park District property
- Enter into Intergovernmental Agreement
- Village to maintain all parts of bridge
- No Park District cost participation





July 17, 2024

FINANCIAL ADVISORS REPORT – June 2024

Banking Re-evaluation

Changes in the Districts current banking situation and the resulting effect on rates, have caused an evaluation of current local banking options. Criteria being evaluated are costs, investment income, ability to provide collateral on funds over the federally insured limit, and the ability to bid competitively on the Districts annual bond issue.

Golf Report

Total revenue is \$1,184,111, up 8% over last June. Expenditures are \$928,698, an increase of 12%. Net through June is \$255,413, down \$15,584 from last year. Increases in part-time hourly wages and new contractual charges are contributing cost factors.

Rec Programs

Rec program revenues through June are \$1,552,678 and up \$127,369 from last year.

Childcare Programs

Revenues for Childcare programs through June are \$820,021 and up 10% overall from last year. Kids Klub (up 12%) and Preschool (up 41%). Day Camp registration (up 4%). Although registrations are always minimal during the summer, refunds for Camps were high resulting in a negative figure for the month of June.

Recplex Facility Report

Recplex facility revenue through June is \$283,709 and up \$20,947 from last year.

Pools Report

All three pool revenues through June of \$477,914 are up \$56,678 from last year. Still reflecting pass sales, a net cash surplus from operations for the pools through June was \$5,264.

Central Programs

Central program revenues through June are \$201,302 and up \$23,565 from last year.

Central Facility Report

Central facility overall revenues through June are \$246,003 (including Turf revenue of \$90,504). Facility overall revenues are up \$24,443 from last year. Turf accounted for \$11,555 of the increase through June.



MOUNT PROSPECT PARK DISTRICT
SUMMARY - ALL FUNDS
 For Six Months Ended 06/30/2024

50% of Calendar Year

ACCOUNT NAMES	TOTALS	CORP.	REC.	LIAB INS.	SOCIAL SEC	NWSRA	IMRF	CONSERV.	PAV/LIGHT	DEBT SRV	INT SERV.	NON BOND GOV DEALS	Fund 71 2021 PROJ	Fund 72 2022/3 PROJ	Fund 73 2023 PROJ	Fund 74 2024 PROJ	Fund 97 2022 PROJ (B)
BEGINNING BALANCE	21,095,287	2,795,926	6,946,794	496,625	352,457	843,339	39,068	601,308	179,737	764,186	58,734	28,932	315,231	1,988,253	237,930	-	5,505,500
REVENUES:																	
PROPERTY TAXES	6,346,908	1,381,352	994,960	445,298	274,697	411,811	399,033	451,081	51,476	1,937,201	-	-	-	-	-	-	-
REPLACEMENT TAXES	161,534	43,614	117,920	-	-	-	-	-	-	-	-	-	-	-	-	-	-
RENTAL	541,331	36,784	461,085	-	-	-	-	43,463	-	-	-	-	-	-	-	-	-
PASSES /USER FEES	666,221	-	666,221	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DAILY /USER FEES	767,120	-	767,120	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PROGRAM FEES	2,123,448	-	2,071,184	-	-	-	-	52,263	-	-	-	-	-	-	-	-	-
CONCESSION SALES	53,430	-	44,220	-	-	-	-	9,210	-	-	-	-	-	-	-	-	-
GRANTS & SPONSORS	189,733	-	12,685	-	-	-	-	-	-	-	-	-	-	-	-	-	177,048
V/MC & OTHER	128,501	90,582	2,911	17,473	-	-	-	-	-	-	-	13,385	-	-	4,150	-	-
INTEREST	185,625	404	-	-	-	-	-	-	-	-	-	-	-	144,824	-	-	40,397
INT PROJ CHARGES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BRENTWOOD PROP. SALE	795,000	-	-	-	-	-	-	-	-	-	-	795,000	-	-	-	-	-
BOND PROCEEDS	2,169,120	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,169,120	-
TOTAL REVENUE	14,127,971	1,552,737	5,138,306	462,771	274,697	411,811	399,033	556,017	51,476	1,937,201	-	808,385	-	144,824	4,150	2,169,120	217,446
% of Budget	54%	50%	60%	40%	51%	53%	68%	53%	47%	34%	0%	n/a	n/a	315%	n/a	100%	10%
EXPENDITURES:																	
FULL TIME SALARIES	2,096,726	708,294	1,073,201	78,625	-	-	-	236,606	-	-	-	-	-	-	-	-	-
PART TIME SALARIES	1,133,819	19,137	1,029,601	-	-	-	-	49,813	-	-	35,268	-	-	-	-	-	-
FRINGE BENEFITS	875,540	264,402	492,173	27,125	-	-	-	91,840	-	-	-	-	-	-	-	-	-
CONTRACTUAL SERVICES	681,535	204,214	399,256	25,383	-	-	-	20,894	-	475	414	-	-	-	-	30,900	-
COMMODITIES	560,161	87,077	441,849	-	-	-	-	34,256	-	-	(3,021)	-	-	-	-	-	-
CONCESSIONS	58,705	-	56,564	-	-	-	-	2,141	-	-	-	-	-	-	-	-	-
UTILITIES	315,949	69,675	220,055	-	-	-	-	26,219	-	-	-	-	-	-	-	-	-
INSURANCE	77,718	-	-	77,718	-	-	-	-	-	-	-	-	-	-	-	-	-
N W SPECIAL REC	352,344	-	-	-	-	352,344	-	-	-	-	-	-	-	-	-	-	-
RETIREMENT	386,509	-	-	-	242,698	-	143,811	-	-	-	-	-	-	-	-	-	-
ROLLOVER BONDS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
LONG TERM BONDS (Alt Rev)	332,705	-	-	-	-	-	-	-	-	332,705	-	-	-	-	-	-	-
LONG TERM REFI	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALES TAX/OTHER	3,065	-	2,703	-	-	-	-	362	-	-	-	-	-	-	-	-	-
CAPITAL PROJECTS:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NON RECURRING PROJECTS	2,138,220	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,138,220	-
LAND	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EQUIP & VEHICLES	94,975	-	-	-	-	-	-	-	-	-	-	3,200	-	17,794	54,859	-	19,123
ADA IMPROV	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BUILDINGS	465,438	-	-	-	-	-	-	-	-	-	-	-	19,971	38,055	-	-	407,412
POOLS	57,600	-	-	-	-	-	-	-	-	-	-	-	31,500	21,100	-	-	5,000
PARK IMPROV	1,947,993	-	-	-	-	447,514	-	-	70,320	-	-	5,978	-	346,636	-	-	1,077,545
TOTAL EXPENDITURE	11,579,003	1,352,798	3,715,401	208,851	242,698	799,858	143,811	462,131	70,320	333,180	32,662	9,178	51,471	423,585	54,859	2,169,120	1,509,079
% of Budget	34%	44%	43%	18%	41%	66%	37%	43%	33%	6%	38%	21%	36%	21%	23%	100%	20%
REVENUE OVER(UNDER)	2,548,968	199,938	1,422,905	253,920	31,999	(388,047)	255,221	93,886	(18,844)	1,604,021	(32,662)	799,207	(51,471)	(278,761)	(50,709)	-	(1,291,634)
ENDING FUND BALANCE	23,644,255	2,995,864	8,369,699	750,545	384,456	455,292	294,289	695,194	160,893	2,368,207	26,072	828,139	263,760	1,709,492	187,221	-	4,213,867

MOUNT PROSPECT PARK DISTRICT
RECREATION FUND by Department
For Six Months Ended 06/30/2024

ACCOUNT NAMES	TOTALS	ADMIN.	POOLS			GOLF COURSE	CONCESS -IONS	LIONS CENTER	RECPLEX CENTER	50% of Calendar Year		
			BIG SURF	MEADOWS	RECPLEX					REC PROGRAM	CENTRAL PROGRAM	CENTRAL ROAD BLD
BEGINNING FUND BALANCE	6,946,794	-	-	-	-	-	-	-	-	-	-	-
REVENUES												
TAXES	1,112,880	1,112,880	-	-	-	-	-	-	-	-	-	-
RENTAL	461,085	-	11,569	6,400	2,340	175,439	27,000	28,160	69,002	-	-	141,176
PASSES /USER FEES	666,221	-	37,814	88,214	66,571	237,224	-	1,324	173,418	-	-	61,656
DAILY /USER FEES	767,120	-	23,156	26,539	2,863	663,163	-	5,444	34,773	-	-	11,182
PROGRAM FEES	2,071,184	-	-	40,365	172,149	68,753	-	3,941	3,357	1,552,197	201,325	29,097
CONCESSION SALES	3,891	-	-	-	-	-	-	-	2,508	-	-	1,383
MERCHANDISE SALES	40,329	-	-	-	-	38,108	-	-	684	-	-	1,537
UTILITY RECOVERY	-	-	-	-	-	-	-	-	-	-	-	-
CORP SPONSORS	12,685	12,585	-	-	-	-	-	-	-	100	-	-
OTHER	2,911	1,255	-	-	(66)	1,425	-	-	(32)	381	(23)	(29)
TOTAL REVENUE	5,138,306	1,126,720	72,539	161,518	243,857	1,184,111	27,000	38,869	283,709	1,552,678	201,302	246,003
% of Budget	60%	54%	64%	84%	56%	59%	50%	86%	67%	61%	70%	57%
EXPENDITURES												
FULL TIME SALARIES	1,073,201	358,633	33,992	29,553	52,180	289,133	-	38,719	150,799	-	-	120,192
PART TIME SALARIES	1,029,601	30,909	19,835	34,286	143,808	165,045	-	35,334	125,594	365,740	13,078	95,970
FRINGE BENEFITS	492,173	136,424	15,248	10,796	20,037	166,075	-	10,659	88,101	-	-	44,834
CONTRACTUAL SERVICES	399,256	56,073	1,932	3,670	4,599	71,711	-	6,368	15,002	128,245	88,379	23,275
COMMODITIES	444,948	17,361	17,424	20,921	23,033	151,301	3,100	5,288	19,162	165,252	232	21,874
CONCESSIONS	-	-	-	-	-	-	-	-	-	-	-	-
MERCHANDISE	53,464	-	-	-	-	51,717	-	-	475	-	-	1,273
UTILITIES	220,055	19,725	3,940	16,849	20,547	31,500	2,724	6,804	86,025	-	-	31,941
SALES TAX/OTHER	2,703	-	-	-	-	2,215	-	-	241	-	-	247
TOTAL EXPENDITURES	3,715,400	619,125	92,372	116,074	264,203	928,698	5,824	103,172	485,400	659,237	101,689	339,605
% of Budget	43%	48%	37%	32%	46%	49%	56%	37%	39%	39%	47%	46%
REVENUE OVER(UNDER) EXP	1,422,905	507,595	(19,833)	45,444	(20,347)	255,413	21,176	(64,303)	(201,691)	893,440	99,613	(93,602)
ENDING FUND BALANCE	8,369,699	507,595	(19,833)	45,444	(20,347)	255,413	21,176	(64,303)	(201,691)	893,440	99,613	(93,602)
\$ CHANGE FROM 2023 + (-)												
REVENUE	356,551	55,976	10,354	(510)	46,834	84,550	(7,000)	17,806	20,437	79,933	22,904	25,266
EXPENDITURES	394,597	64,192	7,258	24,236	52,014	100,134	720	16,677	41,929	(465)	39,522	48,381
NET	(38,047)	(8,215)	3,096	(24,745)	(5,179)	(15,584)	(7,720)	1,129	(21,492)	80,398	(16,618)	(23,115)
% CHANGE FROM 2023												
REVENUE	7	5	n/a	n/a	24	8	n/a	85	8	5	13	11
EXPENDITURES	12	12	9	26	25	12	14	19	9	(0)	64	17



**MOUNT PROSPECT PARK DISTRICT
YTD SUMMARY - ALL FUNDS
For Six Month Ends 6/30/24**

ACCOUNT NAMES	2022 Actual	2023 Actual	2024 Actual	2024 Budget	% Change from 23	% Change from 22
BALANCE, Beginning - January 1	11,670,630	20,399,494	21,095,287	Operating +Capital		
REVENUES:						
PROPERTY TAXES	5,904,919	5,965,399	6,346,908	12,297,309	6%	7%
REPLACEMENT TAXES	331,697	289,053	161,534	505,000	-44%	-51%
RENTAL	382,387	493,376	541,331	914,742	10%	42%
PASSES /USER FEES	522,411	636,430	666,221	855,311	5%	28%
DAILY /USER FEES	593,684	702,739	767,120	1,506,642	9%	29%
PROGRAM FEES	1,594,060	1,984,030	2,123,448	3,505,426	7%	33%
CONCESSION SALES	40,875	60,292	53,430	102,188	-11%	31%
CORP SPONSORS & GRANTS	20,952	53,977	189,733	21,000	n/a	n/a
OTHER	43,980	41,889	128,501	60,174	207%	192%
INTEREST	2,339	71,952	185,625	22,071	158%	7836%
INT PROJ CHARGES	310,000	100,000	0	100,000	n/a	n/a
BRENTWOOD PROP SALE	0	0	795,000	0	n/a	n/a
BOND PROCEEDS - New Capital	8,427,385	0	0	0	n/a	n/a
BOND PROCEEDS - REFI Rate	0	0	0	0	n/a	n/a
BOND PROCEEDS - REFI Annual	0	0	2,169,120	1,852,116	n/a	n/a
TOTAL REVENUE	18,174,689	10,399,137	14,127,971	21,741,979	36%	-22%
without bonds		10,399,137	14,127,971		36%	-22%
EXPENDITURES:						
FULL TIME SALARIES	1,845,250	1,962,971	2,096,726	4,463,797	7%	14%
PART TIME SALARIES	850,258	960,464	1,133,819	3,004,788	18%	33%
EMPLOYEE BENEFITS	837,892	802,248	875,540	1,600,700	9%	4%
CONTRACTUAL SERVICES	394,111	537,164	681,535	1,723,482	27%	73%
COMMODITIES	434,011	514,824	560,161	1,332,519	9%	29%
CONCESSIONS	29,783	55,217	58,705	68,177	6%	97%
UTILITIES	298,347	293,651	315,949	874,783	8%	6%
INSURANCE	216,775	433,152	77,718	892,500	n/a	n/a
NW SPECIAL REC	288,307	363,308	352,344	444,026	-3%	22%
RETIREMENT	534,097	503,764	386,509	977,816	-23%	-28%
SALES TAX	4,063	5,541	3,065	5,200	-45%	-25%
DEBT SERVICE:						
BONDS - Short Term	-	37,549	-	3,622,773	n/a	n/a
BONDS - LONG TERM	160,590	318,497	332,705	1,852,116	4%	107%
BONDS - CALLED	-	-	0	-	n/a	n/a
CAPITAL PROJECTS:						
FROM BOND FUNDS - New Capit	93,045	-	-	-	n/a	n/a
FROM BOND FUNDS - Carryover	681,529	661,772	2,042,194	-	209%	200%
74 NON RECURRING PROJECTS			2,138,220			
ACCESSIBILITY - ADA	-	123,774	447,514	762,930	262%	n/a
GOV DEALS	-	26,444	5,978	44,000	-77%	n/a
CONSERVATORY	-	42,748	-	0	n/a	n/a
PAV & LIGHT FUND	25,680	65,472	70,320	209,994	7%	174%
TOTAL EXPENDITURE	6,693,738	7,708,560	11,579,002	21,879,601	50%	73%
REVENUE OVER(UNDER)	11,480,951	2,690,577	2,548,969	(137,622)		
BALANCE, Ending	23,151,581	23,090,071	23,644,256			



**MT PROSPECT PARK DISTRICT
DEPARTMENTAL EXPENDITURE ANALYSIS
FOR THE 6 MONTHS ENDED 6-30-24**

50% OF CALENDAR YEAR

FUND / Department	'24 Y.T.D. Actual	2024 Budget	Y.T.D. as % of '24 Budget	'23 Y.T.D. Actual	Y.T.D. % of '23 Y.T.D.	Projected 2024	Proj % of '24 Bud	% Inc '24 Bud Over '23 Bud
GENERAL FUND								
Administration	462,418	1,065,445	43%	418,801	110%	960,253	90%	8%
Maintenance	578,853	1,335,467	43%	539,098	107%	1,258,670	94%	1%
Motor Pool	114,628	265,808	43%	106,727	107%	247,663	93%	3%
Buildings	186,987	398,411	47%	124,725	150%	360,975	91%	45%
Studio at Melas	9,912	28,025	35%	8,195	121%	18,551	66%	3%
Total	1,352,798	3,093,156	44%	1,197,546	113%	2,852,972	92%	8%
RECREATION FUND								
Administration	619,125	1,279,579	48%	551,453	112%	1,150,606	90%	2%
Big Surf	92,372	252,669	37%	85,114	109%	208,238	82%	3%
Meadows Pool	116,074	364,683	32%	91,838	126%	327,740	90%	4%
Recplex Pool	264,203	578,477	46%	212,190	125%	526,467	91%	8%
Golf Course	928,698	1,877,850	49%	847,890	110%	1,817,004	97%	2%
Concessions	5,824	10,480	56%	5,421	107%	9,087	87%	-11%
Lions Center	103,172	279,361	37%	86,495	119%	253,326	91%	22%
Recplex Center	485,400	1,251,846	39%	458,786	106%	1,060,573	85%	9%
Rec Programs	659,237	1,700,832	39%	654,729	101%	1,521,189	89%	13%
Central Programs	101,689	217,861	47%	62,167	164%	282,551	130%	68%
Central Road	339,605	742,138	46%	291,224	117%	690,741	93%	13%
Total	3,715,399	8,555,776	43%	3,347,307	111%	7,811,881	91%	8%



50.0% of Calendar Year

2024 Budget vs. Actual

For the Six Months Ended June 30, 2024

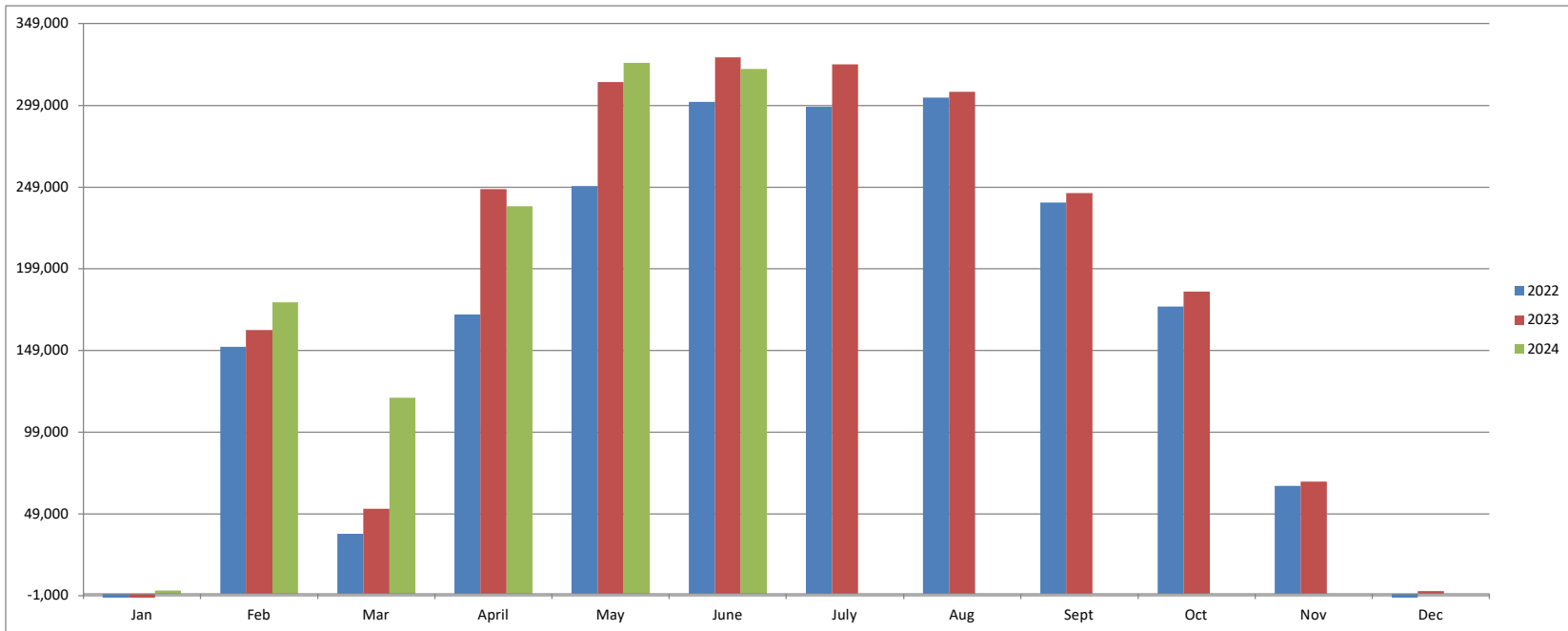
	May YTD		June		June YTD		YTD	% of	Annual	% of
	Budget	Actual	Budget	Actual	Budget	Actual	LastYr	Last Yr	Budget	Budget
REVENUES:										
RENTALS	69,267	108,482	64,144	66,957	133,411	175,439	165,391	106%	371,500	47%
PASSES /USER FEES	231,903	232,094	3,329	5,130	235,232	237,224	239,421	99%	235,990	101%
DAILY /USER FEES	275,835	436,714	219,521	226,449	495,356	663,163	609,916	109%	1,290,575	51%
PROGRAM FEES	49,296	60,863	4,111	7,890	53,407	68,753	66,356	104%	72,500	95%
MERCHANDISE SALES	16,253	24,802	10,863	13,306	27,116	38,108	35,409	108%	65,000	59%
OTHER	(10,912)	(116)	(3,059)	1,540	(13,971)	1,424	(16,931)	-8%	(29,000)	-5%
TOTAL REVENUE	631,642	862,839	298,909	321,272	930,551	1,184,111	1,099,562	108%	2,006,565	59%
<i>LastYr</i>		771,206		327,359		1,098,565			1,983,841	55%
EXPENDITURES:										
FULL TIME SALARIES	250,409	240,765	47,403	48,368	297,812	289,133	321,512	90%	607,761	48%
PART TIME SALARIES	105,178	107,335	60,774	57,710	165,952	165,045	112,986	146%	461,120	36%
FRINGE BENEFITS	158,878	143,179	25,116	22,897	183,994	166,076	153,575	108%	300,855	55%
CONTRACTUAL SERVICES	50,810	57,900	8,273	13,811	59,083	71,711	41,412	173%	127,027	56%
COMMODITIES	71,432	116,446	25,709	34,855	97,141	151,301	121,629	124%	242,820	62%
MERCHANDISE	21,943	40,691	1,586	11,026	23,529	51,717	45,267	114%	50,000	103%
UTILITIES	30,202	24,273	6,733	7,227	36,935	31,500	30,159	104%	83,067	38%
SALES TAX/OTHER	450	1,093	861	1,122	1,311	2,215	2,025		5,200	43%
TOTAL EXPENDITURES	689,302	731,682	176,455	197,016	865,757	928,698	828,565	112%	1,877,850	49%
<i>LastYr</i>		615,981		231,910		847,891			1,576,274	54%
REVENUE OVER(UNDER) EXP	(57,660)	131,157	122,454	124,256	64,794	255,413	270,997		128,715	



GOLF COURSE MONTHLY RECEIPTS

Revenue Recap by Year

2022			2023			2024			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget	
Jan	(4,592)	(4,592)	Jan	(4,238)	(4,238)	Jan	2,091	2,091			
Feb	151,220	146,628	Feb	161,321	157,083	Feb	178,473	180,564	Revenue	1,184,111	2,006,565
Mar	36,818	183,446	Mar	52,182	209,265	Mar	120,020	300,584	Expenditures		
April	171,193	354,639	April	247,792	457,057	April	237,342	537,926	Full Time	289,133	607,761
May	249,605	604,244	May	313,152	770,209	May	324,913	862,839	Part Time	165,045	461,120
June	301,067	905,311	June	328,356	1,098,565	June	321,272	1,184,111	Benefits	166,075	300,855
July	298,167	1,203,478	July	324,079	1,422,644	July	-	-	Contractual	71,711	127,027
Aug	303,779	1,507,257	Aug	307,307	1,729,951	Aug	-	-	Commodities	205,233	292,820
Sept	239,377	1,746,634	Sept	245,173	1,975,124	Sept	-	-	Utilities	31,500	88,267
Oct	175,918	1,922,552	Oct	184,948	2,160,072	Oct	-	-		928,697	1,877,850
Nov	66,137	1,988,689	Nov	68,753	2,228,825	Nov	-	-	Net	255,414	128,715
Dec	(4,848)	1,983,841	Dec	1,573	2,230,398	Dec	-	-			
Budget		1,966,278	Budget		1,946,381	Budget		2,006,565			



Mount Prospect Park District
GOLF COURSE
thru June

	2021	2022	2023	2024	Change From 2023	Change From 2022
REVENUES:						
RENTALS	151,714	130,525	165,532	175,439	6%	34%
PASSES /USER FEES	221,190	211,635	239,281	237,224	-1%	12%
DAILY /USER FEES	634,388	514,607	608,989	663,163	9%	29%
PROGRAM FEES	60,898	58,828	66,326	68,753	4%	17%
MERCHANDISE SALES	22,002	27,443	35,368	38,108	8%	39%
OTHER	(27,656)	(37,726)	(16,931)	1,425	-108%	-104%
TOTAL REVENUE	1,062,536	905,312	1,098,565	1,184,112	8%	31%
% of Budget	56%	46%	56%	59%		
EXPENDITURES:						
FULL TIME SALARIES	313,313	243,059	339,819	289,133	-15%	19%
PART TIME SALARIES	107,097	102,914	112,986	165,045	46%	60%
FRINGE BENEFITS	150,899	142,643	153,575	166,075	8%	16%
CONTRACTUAL SERVICES	31,179	37,804	41,412	71,711	73%	90%
COMMODITIES	82,313	83,274	122,648	151,301	23%	82%
MERCHANDISE	22,224	21,354	45,267	51,717	14%	142%
UTILITIES	30,845	34,232	30,159	31,500	4%	-8%
SALES TAX/OTHER	1,163	1,469	2,025	2,215	9%	51%
TOTAL EXPENDITURES	739,033	666,749	847,891	928,697	10%	39%
% of Budget	43%	38%	46%	49%		
REVENUE OVER(UNDER) EXP	323,503	238,563	250,674	255,415		
BUDGET REVENUE	1,892,550	1,966,278	1,946,381	2,006,565		
BUDGET EXPENSE	1,711,076	1,741,320	1,845,426	1,877,850		



**Golf Course Department by Function
For Six Months Ended 06-30-2024**

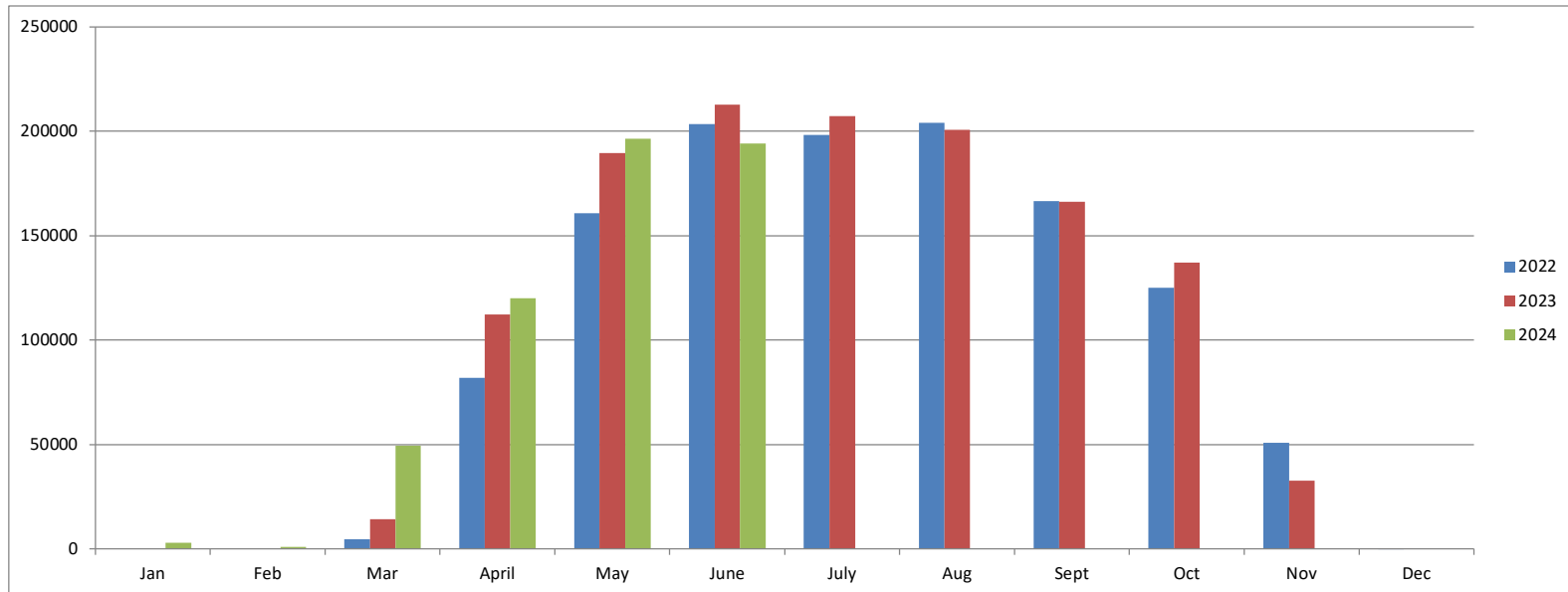
ACCOUNT NAMES

	TOTALS	PRO SHOP	MAINT.	SALES	RANGE	LESSONS	EVENTS	GC COMM.
REVENUES:								
RENTAL	175,439	175,707	-	-	-	-	-	(268)
PASSES /USER FEES	237,224	237,224	-	-	-	-	-	-
DAILY /USER FEES	663,163	574,803	-	-	88,359	-	-	-
PROGRAM FEES	68,753	650	-	-	-	62,615	5,488	-
MERCHANDISE SALES	38,108	-	-	38,108	-	-	-	-
OTHER	1,425	1,425	-	-	-	-	-	-
SPONSORSHIPS	-	-	-	-	-	-	-	-
TOTAL REVENUE	1,184,111	989,809	-	38,108	88,359	62,615	5,488	(268)
% of Budget	60%	57%	n/a	59%	68%	284%	46%	n/a
EXPENDITURES:								
FULL TIME SALARIES	289,133	90,568	165,831	-	-	1,001	-	31,733
PART TIME SALARIES	165,045	67,129	91,577	-	-	3,785	-	2,555
FRINGE BENEFITS	166,075	25,268	120,212	-	-	1,054	-	19,541
CONTRACTUAL SERVICES	71,711	45,809	6,678	-	-	7,861	-	11,363
COMMODITIES	151,301	9,140	113,920	162	14,516	3,154	6,750	3,659
MERCHANDISE	51,717	-	-	51,717	-	-	-	-
UTILITIES	31,500	5,110	14,453	-	-	-	-	11,937
SALES TAX	2,215	-	-	2,215	-	-	-	-
TOTAL EXPENDITURES	928,698	243,025	512,671	54,094	14,516	16,855	6,750	80,787
% of Budget	55%	51%	47%	97%	121%	374%	56%	209%
REVENUE OVER(UNDER) EXP	255,413	746,784	(512,671)	(15,986)	73,843	45,760	(1,262)	(81,055)
CHANGE FROM LAST YR + (-)								
REVENUE	84,550	60,520	-	2,699	19,203	(56)	2,453	(268)
EXPENDITURES	100,134	6,189	71,372	6,582	6,662	2,341	1,498	5,490
NET	(15,584)	54,330	(71,372)	(3,883)	12,541	(2,397)	955	(5,758)
% CHANGE FROM LAST YEAR								
REVENUE	8	7	n/a	8	n/a	(0)	n/a	n/a
EXPENDITURES	12	3	16	14	85	16	n/a	7

MT Prospect Park District Golf Course Green Fees

Revenue Recap by yr:

	2022		2023		2024				
	Month	YTD	Month	YTD	Month	YTD			
Jan	-	-	Jan	-	Jan	3,006	3,006	22 Budget	1,165,000
Feb	-	-	Feb	-	Feb	932	3,938	23 Budget	1,150,500
Mar	4,717	4,717	Mar	14,168	Mar	49,381	53,319	24 Budget	1,150,000
April	82,012	86,729	April	112,214	April	120,054	173,373		
May	160,831	247,560	May	189,551	May	196,330	369,703		
June	203,453	451,013	June	212,846	June	194,063	563,767		
July	198,166	649,178	July	207,148	July	-	563,767		
Aug	204,039	853,217	Aug	200,626	Aug	-	563,767		
Sept	166,487	1,019,704	Sept	166,148	Sept	-	563,767		
Oct	125,022	1,144,726	Oct	137,099	Oct	-	563,767		
Nov	50,849	1,195,576	Nov	32,711	Nov	-	563,767		
Dec	47	1,195,622	Dec	-	Dec	-	563,767		

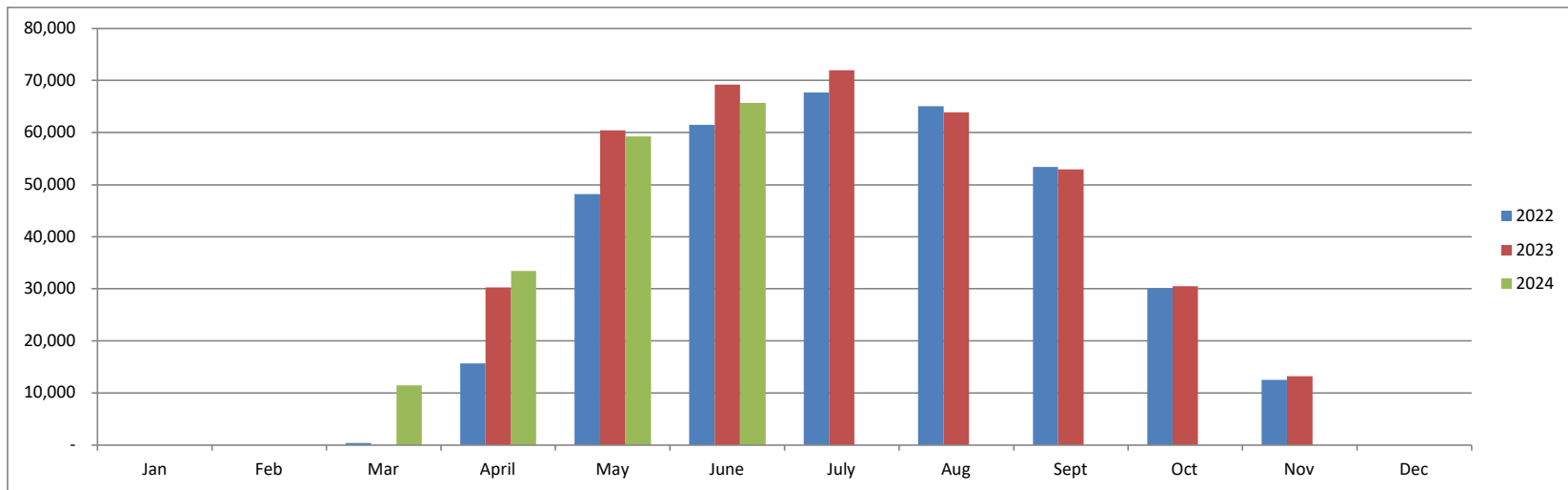




Golf Course Power Cart Rental

Revenue Recap by Year

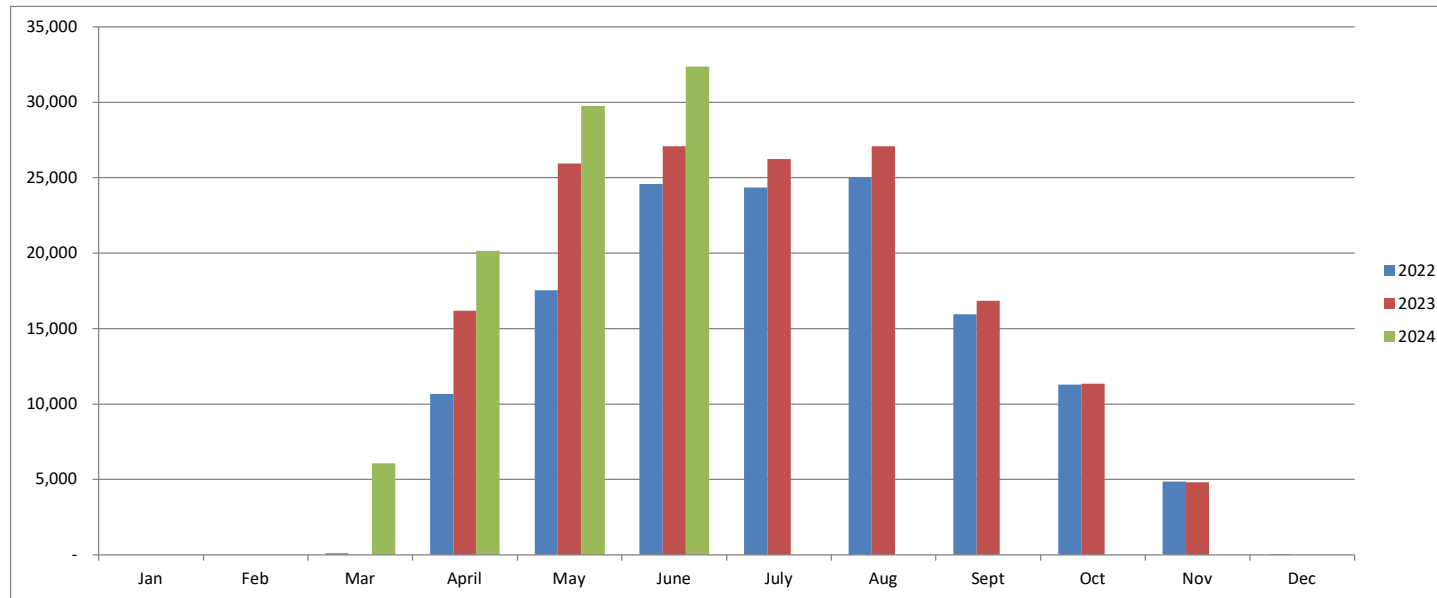
2022			2023			2024				
	Month	YTD		Month	YTD		Month	YTD		
Jan	0	0	Jan	0	0	Jan	0	0	22 Budget	361,600
Feb	0	0	Feb	0	0	Feb	0	0	23 Budget	370,000
Mar	424	424	Mar	-	-	Mar	11,517	11,517	24 Budget	371,500
April	15,697	16,121	April	30,264	30,264	April	33,428	44,946		
May	48,155	64,276	May	60,382	90,646	May	59,200	104,146		
June	61,486	125,762	June	69,197	159,843	June	65,693	169,839		
July	67,682	193,444	July	71,931	231,774	July	-	-		
Aug	65,065	258,509	Aug	63,892	295,665	Aug	-	-		
Sept	53,372	311,880	Sept	52,932	348,597	Sept	-	-		
Oct	30,075	341,955	Oct	30,495	379,092	Oct	-	-		
Nov	12,516	354,471	Nov	13,215	392,307	Nov	-	-		
Dec	-	354,471	Dec	-	392,307	Dec	-	-		



Mount Prospect Park District Golf Course Driving Range Revenue

Revenue Recap by yr:

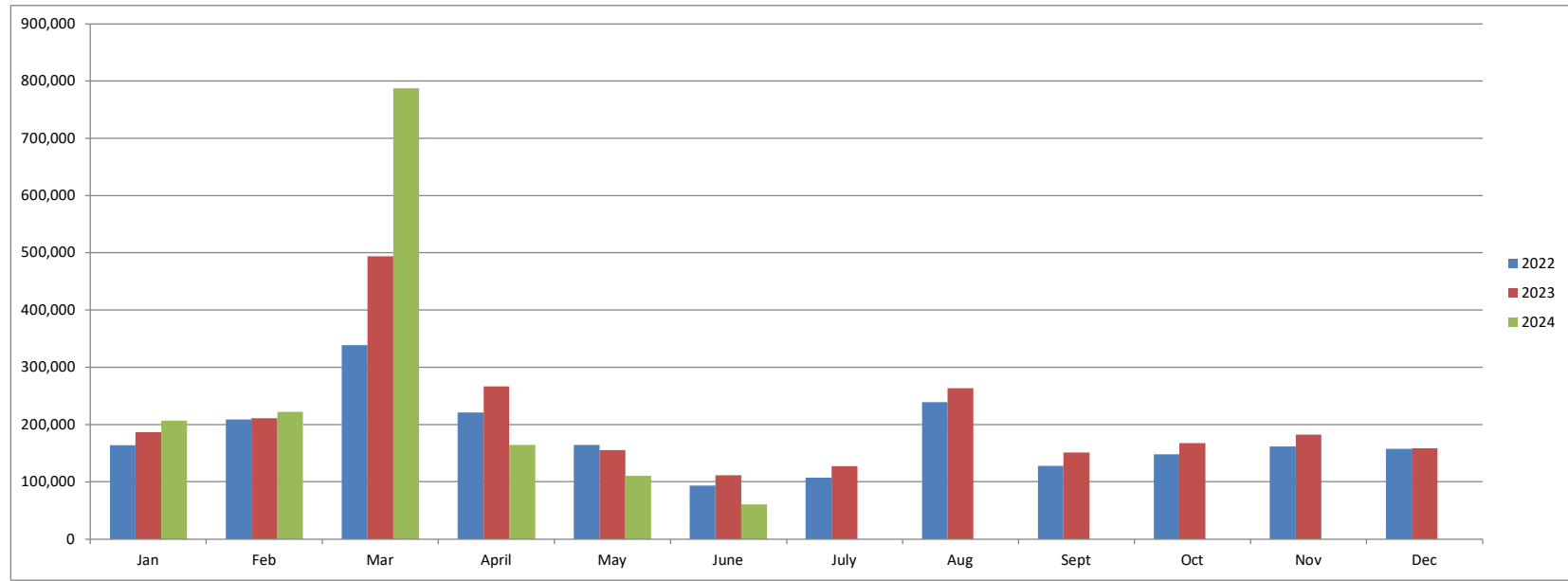
	2022		2023		2024			
	Month	YTD	Month	YTD	Month	YTD		
Jan	-	-	Jan	-	Jan	-	22 Budget	114,300
Feb	-	-	Feb	-	Feb	-	23 Budget	118,000
Mar	96	96	Mar	-	Mar	6,066	24 Budget	130,000
April	10,690	10,786	April	16,186	April	20,155		
May	17,535	28,321	May	25,949	May	29,754		
June	24,600	52,921	June	27,072	June	32,385		
July	24,360	77,280	July	26,228	July	-		
Aug	25,008	102,289	Aug	27,088	Aug	-		
Sept	15,950	118,239	Sept	16,844	Sept	-		
Oct	11,295	129,534	Oct	11,349	Oct	-		
Nov	4,866	134,400	Nov	4,797	Nov	-		
Dec	35	134,435	Dec	-	Dec	-		



MT PROSPECT PARK DISTRICT PROGRAM REVENUE

Revenue Recap by yr:

2022			2023			2024					
Month	YTD		Month	YTD		Month	YTD		YTD Actual	Annual Budget	
Jan	163,615	163,615	Jan	186,710	186,710	Jan	206,660	206,660			
Feb	208,904	372,519	Feb	210,814	397,524	Feb	222,332	428,992	Revenue	1,552,678	2,549,826
Mar	339,191	711,710	Mar	493,884	891,408	Mar	787,598	1,216,590	Expenditures		
April	221,329	933,039	April	266,955	1,158,363	April	164,772	1,381,362	Part Time	365,740	912,847
May	164,467	1,097,506	May	155,429	1,313,792	May	110,823	1,492,185	Contractual	128,245	464,741
June	93,069	1,190,575	June	111,517	1,425,309	June	60,493	1,552,678	Commodities	165,252	323,244
July	107,505	1,298,080	July	127,645	1,552,954	July	-	1,552,678		659,237	1,700,832
Aug	239,418	1,537,498	Aug	263,226	1,816,180	Aug	-	1,552,678	Net	893,441	848,994
Sept	128,019	1,665,517	Sept	151,278	1,967,458	Sept	-	1,552,678			
Oct	148,068	1,813,585	Oct	167,456	2,134,914	Oct	-	1,552,678			
Nov	161,479	1,975,064	Nov	182,469	2,317,383	Nov	-	1,552,678			
Dec	157,425	2,132,489	Dec	158,608	2,475,991	Dec	-	1,552,678			
Budget		1,990,273			2,318,700			2,549,826			



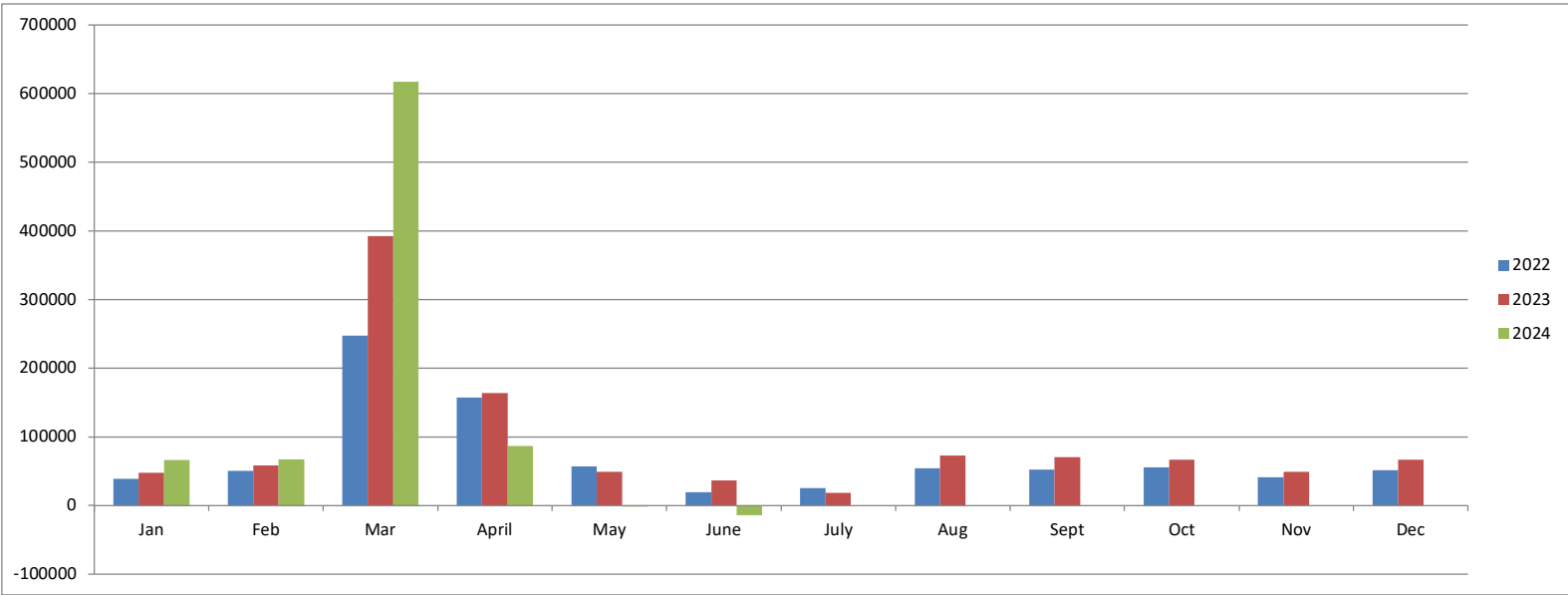
MOUNT PROSPECT PARK DISTRICT
PROGRAMS Department by Function
For Six Months Ended 6-30-24

ACCOUNT NAMES		YOUTH/ CHILD CARE	ATHLETICS ADULT	YOUTH	FITNESS	SPECIAL EVENTS	ARTS	BASEBALL
	TOTALS							
REVENUES:								
PROGRAM FEES	1,451,561	719,378	47,400	260,706	87,327	13,754	209,092	113,904
CHILD CARE	100,736	100,736	-	-	-	-	-	-
VISA/MC CHARGES	381	(93)	-	268	-	-	(48)	254
TOTAL REVENUE	1,552,678	820,021	47,400	260,974	87,327	13,754	209,043	114,158
% of Budget	61%	68%	61%	47%	59%	63%	53%	77%
EXPENDITURES:								
PART TIME SALARIES	365,740	197,542	2,741	15,335	51,721	-	95,232	3,169
CONTRACTUAL SERVICES	128,245	23,058	11,352	44,779	2,495	15,839	-	30,722
COMMODITIES	165,252	9,863	9,921	39,050	1,548	7,548	39,520	57,801
UTILITIES	-							
TOTAL EXPENDITURES	659,237	230,463	24,014	99,164	55,764	23,388	134,752	91,693
% of Budget	39%	32%	36%	27%	48%	52%	55%	69%
REVENUE OVER(UNDER) EXP	893,440	589,558	23,386	161,810	31,563	(9,634)	74,291	22,465
\$ CHANGE FROM 2023 + (-)								
REVENUE	124,573	69,244	5,430	(3,000)	822	1,644	19,931	30,502
EXPENDITURES	4,536	44,269	7,629	(57,628)	1,216	4,991	6,386	(2,326)
NET	120,038	24,975	(2,199)	54,629	(394)	(3,347)	13,546	32,828
% CHANGE FROM 2023								
REVENUE	9	9	13	(1)	1	14	11	36
EXPENDITURES	1	24	47	(37)	2	27	5	(2)

MT Prospect Park District CHILD CARE PROGRAMS REVENUE

Revenue Recap by yr:

	2022		2023		2024	
	Month	YTD	Month	YTD	Month	YTD
Jan	38,678	38,678	Jan	47,284	Jan	65,871
Feb	50,364	89,042	Feb	58,331	Feb	66,792
Mar	247,266	336,308	Mar	392,528	Mar	617,071
April	157,086	493,394	April	163,747	April	86,426
May	57,031	550,425	May	48,605	May	(1,481)
June	19,000	569,425	June	36,654	June	(14,658)
July	24,939	594,364	July	18,601	July	-
Aug	53,955	648,319	Aug	72,322	Aug	-
Sept	52,429	700,748	Sept	70,269	Sept	-
Oct	55,183	755,931	Oct	66,311	Oct	-
Nov	41,162	797,093	Nov	48,639	Nov	-
Dec	51,214	848,307	Dec	66,332	Dec	-
	Budget	846,630	Budget	1,070,049	Budget	1,209,951



MOUNT PROSPECT PARK DISTRICT
CHILD CARE PROGRAMS
For Six Months Ended June 30, 2024

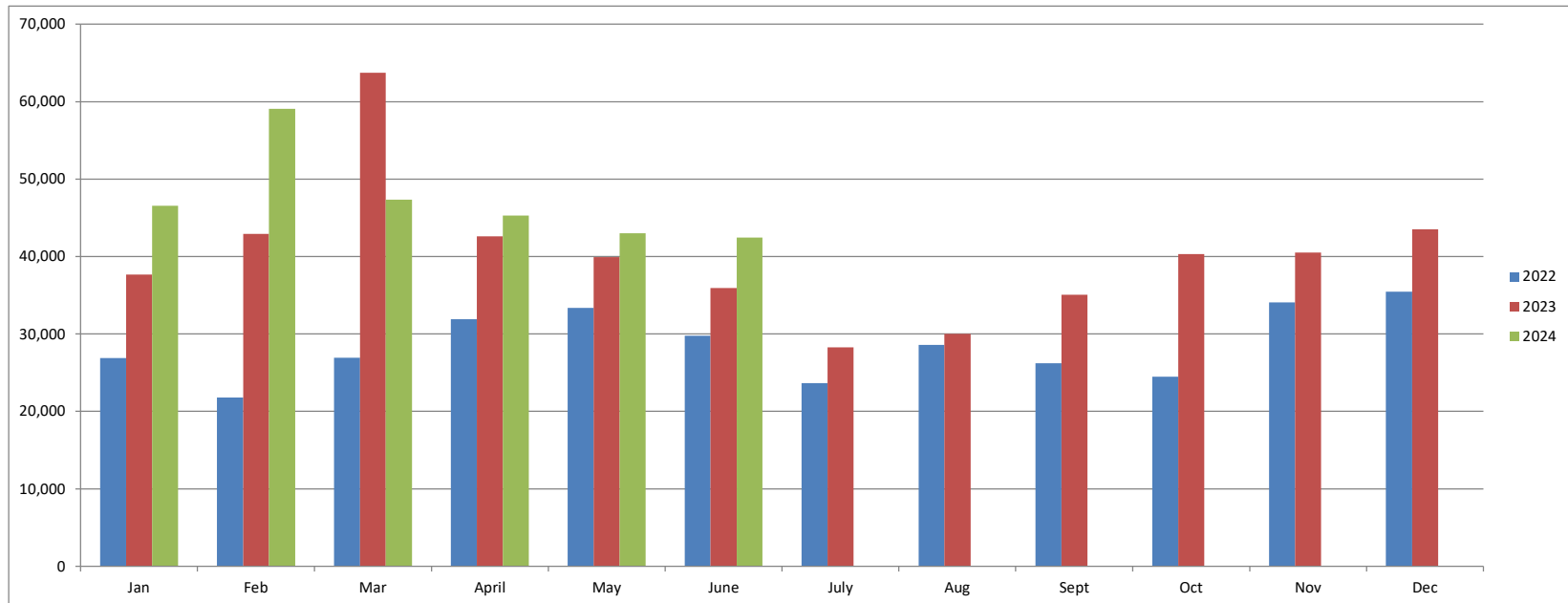
ACCOUNT NAMES	YTD		2024	2024	YTD	50% of Fiscal Year	
	2022	2023	Budget	Month		% of Budget	% of 2023
REVENUES:							
Kids Klub	109,526	133,137	373,518	534	149,268	40%	112%
Day Camp	401,123	550,662	610,365	-15,541	570,110	93%	104%
Preschool	58,776	72,188	243,068	364	100,736	41%	140%
VISA/MC Charges		(8,838)	-17,000	(15)	(93)	n/a	n/a
Total	569,425	747,149	1,209,951	(14,658)	820,021	68%	110%
EXPENDITURES:							
Part Time Salaries	137,211	160,063	561,270	68,437	197,542	35%	123%
Contractual Services	11,286	15,538	123,159	2,573	23,058	19%	148%
Commodities	6,240	10,593	41,654	866	9,863	24%	93%
Total	154,737	186,194	726,083	71,875	230,463	32%	149%
SURPLUS (DEFICIT)	414,688	560,955	483,868	(86,533)	589,558		



Revenue & Expenditures

Revenue Recap by Year

	2022		2023		2024			YTD Actual	Annual Budget	
	Month	YTD	Month	YTD	Month	YTD				
Jan	26,889	26,889	Jan	37,676	37,676	Jan	46,542	46,542		
Feb	21,829	48,718	Feb	42,910	80,586	Feb	59,067	105,609		
Mar	26,927	75,645	Mar	63,747	144,333	Mar	47,375	152,984	Revenue	
April	31,919	107,564	April	42,598	186,931	April	45,273	198,257	Expenditures	
May	33,368	140,932	May	39,927	226,858	May	42,990	241,247	Full Time	
June	29,760	170,692	June	35,904	262,762	June	42,462	283,709	Part Time	
July	23,665	194,357	July	28,240	291,002	July	-	-	Benefits	
Aug	28,590	222,947	Aug	30,005	321,007	Aug	-	-	Contractual	
Sept	26,224	249,171	Sept	35,071	356,078	Sept	-	-	Commodities	
Oct	24,478	273,649	Oct	40,320	396,398	Oct	-	-	Utilities	
Nov	34,093	307,742	Nov	40,531	436,929	Nov	-	-		
Dec	35,449	343,191	Dec	43,529	480,458	Dec	-	-	Net	
Budget		240,086			337,401				425,948	





REVENUE REPORT Jun-24

	<i>MONTH</i>		<i>YEAR to DATE</i>		Up (Down)	
	This	Last	This	Last	Change	% Change
RENTALS						
Building Rental	8,555	6,818	69,002	45,729	23,273	51%
Total	8,555	6,818	69,002	45,729	23,273	51%
PASS SALES						
Gym & Track	1,501	1,733	10,785	12,885	(2,100)	-16%
Fitness	27,154	23,840	162,633	143,729	18,904	13%
Total	28,655	25,573	173,418	156,614	16,804	11%
DAILY FEES						
Gym & Track	3,811	3,300	27,840	29,365	(1,525)	-5%
Fitness	809	738	5,172	4,726	446	9%
Racquetball	145	191	1,761	2,290	(529)	-23%
Total	4,764	4,229	34,773	36,381	(1,608)	-4%
PROGRAM FEES						
Special Programs	-	(636)	3,357	23,599	(20,242)	n/a
Total	-	(636)	3,357	23,599	(20,242)	n/a
CONCESSIONS						
Merchandise	59	153	684	686	(2)	0%
Vending	434	386	2,508	3,201	(693)	n/a
Total	493	539	3,192	3,887	(695)	-18%
OTHER						
Visa Charges / OvSt	(5)	(619)	(32)	(3,448)	3,416	-99%
TOTAL	42,462	35,904	283,709	262,762	20,947	8%



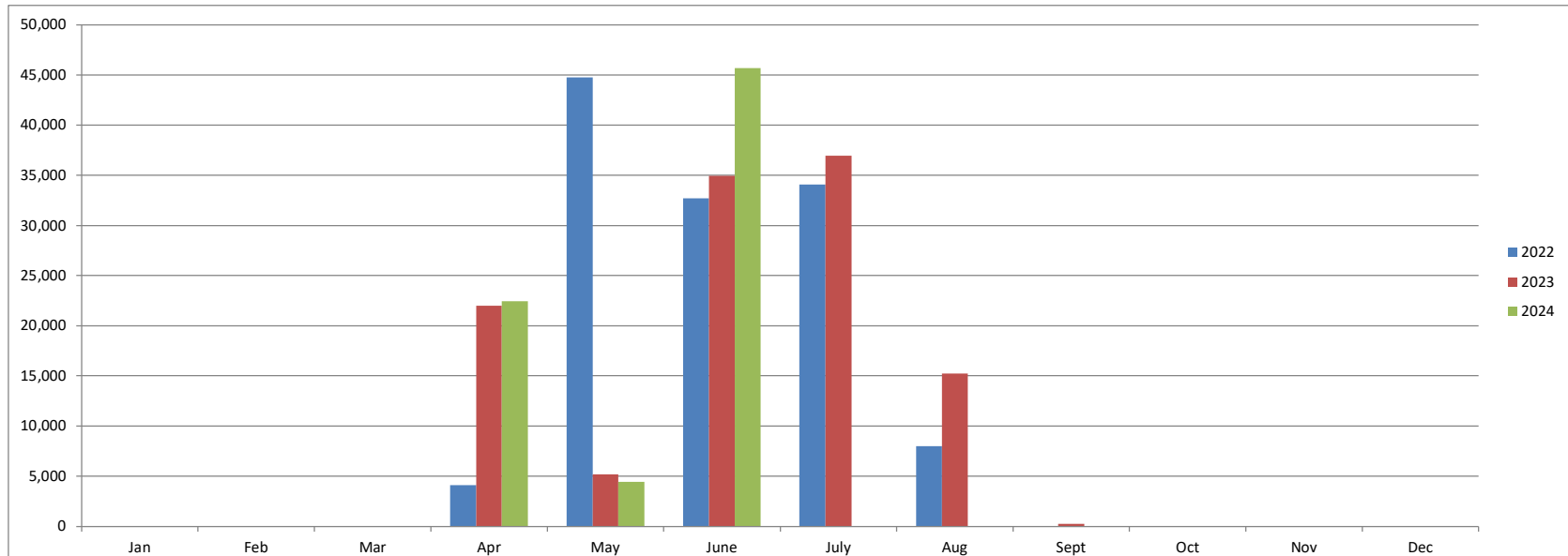
	2021	2022	2023	2024	Change From 2023	Change From 2022
REVENUES:						
RENTALS	56,765	24,293	45,729	69,002	51%	184%
PASSES /USER FEES	59,639	111,494	156,614	173,418	11%	56%
DAILY /USER FEES	2,636	21,339	36,381	34,773	-4%	63%
PROGRAM FEES	7,158	14,961	23,599	3,357	-86%	-78%
MERCHANDISE & VENDING	556	2,274	3,887	3,192	-18%	40%
OTHER/visa	(2,692)	(3,668)	(3,448)	(32)	-99%	-99%
TOTAL REVENUE	124,062	170,693	262,762	283,710	8%	66%
% of Budget	77%	71%	70%	67%		
EXPENDITURES:						
FULL TIME SALARIES	156,643	118,050	132,389	150,799	14%	28%
PART TIME SALARIES	87,619	112,066	116,090	125,594	8%	12%
FRINGE BENEFITS	84,906	74,769	75,306	88,101	17%	18%
CONTRACTUAL SERVICES	10,671	17,649	19,941	15,002	-25%	-15%
COMMODITIES	17,612	18,190	27,164	19,162	-29%	5%
MERCHANDISE	25	286	403	475	n/a	n/a
UTILITIES	76,973	87,268	87,493	86,266	-1%	n/a
TOTAL EXPENDITURES	434,449	428,278	458,786	485,399	6%	13%
% of Budget	41%	39%	40%	39%		
REVENUE OVER(UNDER) EXP	(310,387)	(257,585)	(196,024)	(201,689)		
BUDGET REVENUE	161,356	240,086	377,401	425,948		
BUDGET EXPENSE	1,068,362	1,108,169	1,144,497	1,251,846		



Revenue and Expenditures Report

Revenue Recap by Year

	2022		2023		2024			YTD Actual	Annual Budget
	Month	YTD	Month	YTD	Month	YTD			
Jan	0	0	Jan	0	0	Jan	0	0	
Feb	0	0	Feb	0	0	Feb	0	0	
Mar	-	-	Mar	-	-	Mar	-	-	
April	4,132	4,132	April	21,978	21,978	April	22,426	22,426	Revenue
May	44,751	48,883	May	5,212	27,190	May	4,444	26,870	Expenditures
June	32,705	81,588	June	34,928	62,118	June	45,669	72,539	Full Time
July	34,065	115,653	July	36,981	99,099	July	-	-	Part Time
Aug	7,998	123,651	Aug	15,225	114,324	Aug	-	-	Benefits
Sept	-	123,651	Sept	261	114,585	Sept	-	-	Contractual
Oct	-	123,651	Oct	-	114,585	Oct	-	-	Commodities
Nov	-	123,651	Nov	-	114,585	Nov	-	-	Utilities
Dec	-	123,651	Dec	-	114,585	Dec	-	72,539	Net
Budget		86,466		107,640		112,533			
									Revenue
									72,539
									112,533

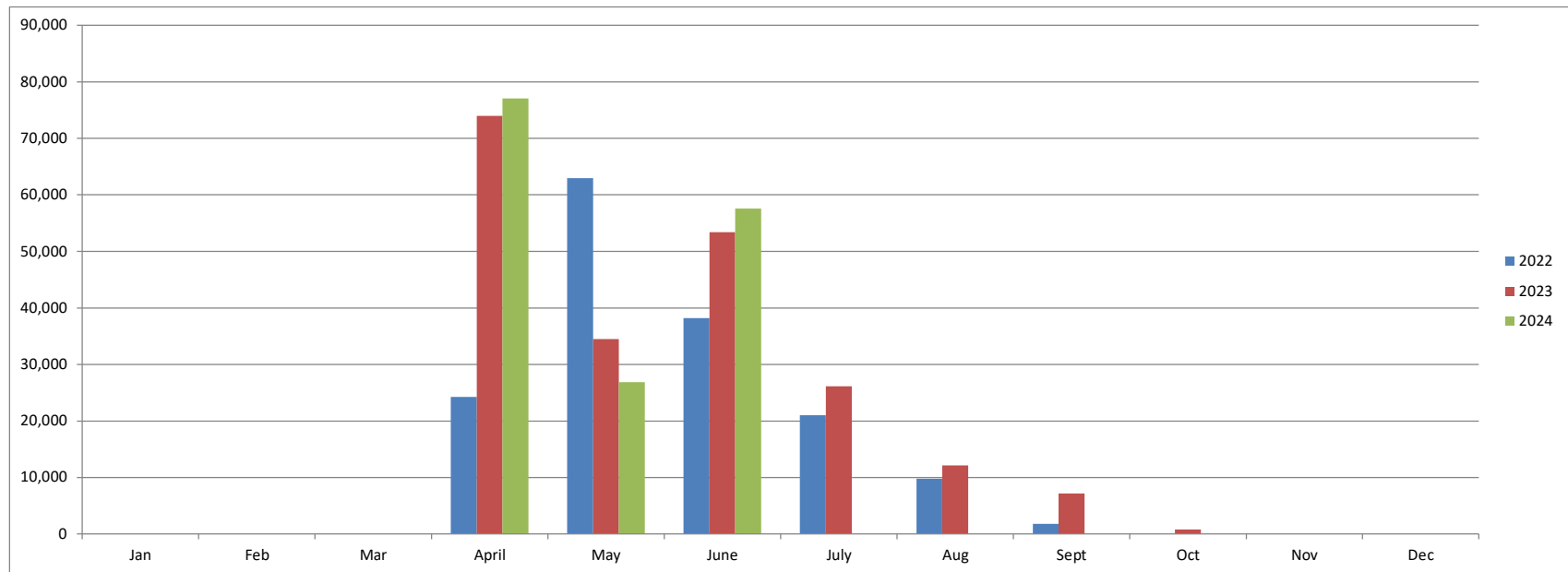




Meadows Pool Revenue & Expenditures

Revenue Recap by Year

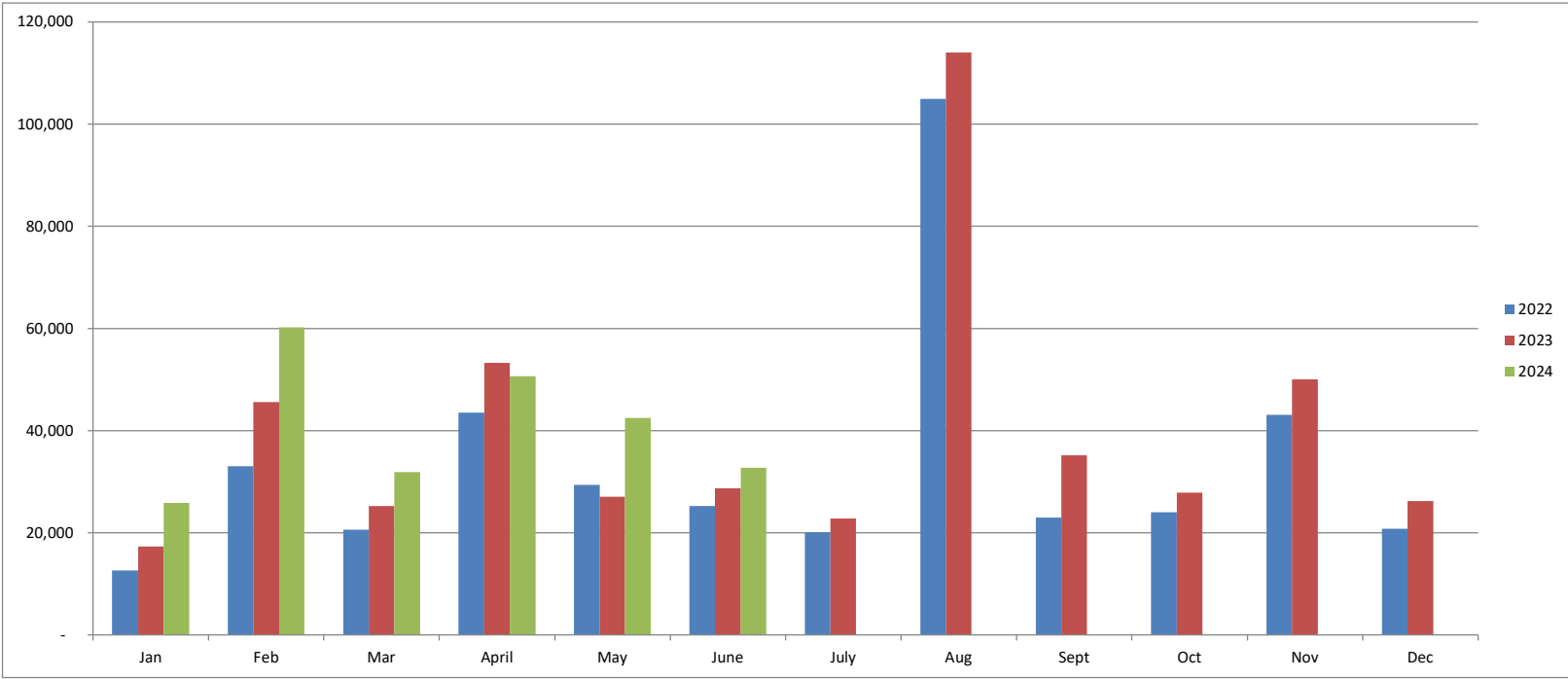
	2022		2023		2024		YTD Actual	Annual Budget		
	Month	YTD	Month	YTD	Month	YTD				
Jan	-	-	Jan	-	Jan	-	Revenue	161,518		
Feb	-	-	Feb	-	Feb	-				
Mar	-	-	Mar	-	Mar	-				
April	24,234	24,234	April	74,003	April	77,084			Expenditures	192,000
May	62,974	87,208	May	34,456	May	26,868				
June	38,172	125,380	June	53,411	June	57,566				
July	20,988	146,368	July	26,117	July	-				
Aug	9,782	156,150	Aug	12,104	Aug	-				
Sept	1,796	157,946	Sept	7,176	Sept	-				
Oct	-	157,946	Oct	750	Oct	-				
Nov	-	157,946	Nov	-	Nov	-				
Dec	-	157,946	Dec	-	Dec	-				
Budget		137,891		171,450		192,000				



**MT PROSPECT PARK DISTRICT
RECPLEX POOL REVENUE**

Revenue Recap by yr:

2022			2023			2024			YTD	Annual	
Month	YTD		Month	YTD		Month	YTD		Actual	Budget	
Jan	12,671	12,671	Jan	17,312	17,312	Jan	25,898	25,898			
Feb	33,061	45,732	Feb	45,585	62,897	Feb	60,272	86,170	Revenue	243,857	438,690
Mar	20,539	66,271	Mar	25,264	88,161	Mar	31,880	118,050	Expenditures		
April	43,508	109,779	April	53,246	141,407	April	50,643	168,693	Full Time	52,180	108,255
May	29,366	139,145	May	27,094	168,501	May	42,444	211,137	Part Time	143,808	311,104
June	25,275	164,420	June	28,716	197,217	June	32,720	243,857	Benefits	20,037	35,539
July	20,106	184,526	July	22,817	220,034	July	-	-	Commodities	27,632	59,317
Aug	104,997	289,523	Aug	114,023	334,057	Aug	-	-	Utilities	20,547	64,262
Sept	22,998	312,521	Sept	35,214	369,271	Sept	-	-		264,204	578,477
Oct	24,024	336,545	Oct	27,857	397,128	Oct	-	-	Net	(20,347)	(139,787)
Nov	43,095	379,640	Nov	50,039	447,167	Nov	-	-			
Dec	20,803	400,443	Dec	26,215	473,382	Dec	-	-			
Budget			359,038			362,146			438,690		



Mount Prospect Park District
REC PLEX POOL
 thru June

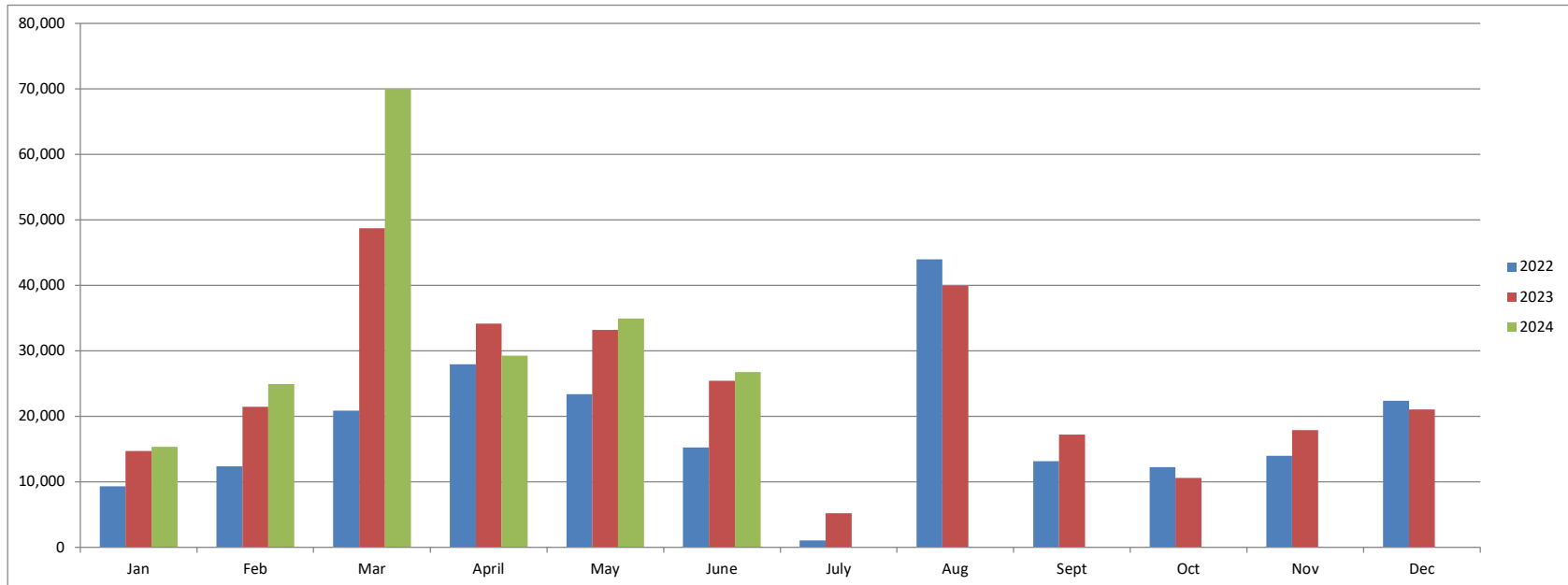
	2021	2022	2023	2024	Change From 2023	Change From 2023
REVENUES:						
BUILDING RENTAL	5,600	25	-	2,340	n/a	9260%
PASSES /USER FEES	28,731	39,174	58,212	66,571	14%	70%
DAILY /USER FEES	2,110	2,326	2,505	2,863	14%	23%
PROGRAM FEES	131,630	122,895	142,782	172,149	21%	40%
VISA/MC CHARGES	-	-	(6,281)	(66)	n/a	n/a
TOTAL REVENUE	168,071	164,420	197,218	243,857	24%	48%
% of Budget	128%	46%	54%	56%		
EXPENDITURES:						
FULL TIME SALARIES	42,972	59,879	42,660	52,180	22%	-13%
PART TIME SALARIES	92,834	100,262	117,016	143,808	23%	43%
FRINGE BENEFITS	15,444	15,416	18,432	20,037	9%	30%
CONTRACTUAL SERVICES	2,065	885	-	4,599	n/a	420%
COMMODITIES	7,587	16,736	11,258	23,033	105%	38%
UTILITIES	18,519	21,949	22,823	20,547	-10%	-6%
SALES TAX/OTHER						
TOTAL EXPENDITURES	179,421	215,127	212,189	264,204	25%	23%
% of Budget	38%	42%	39%	46%		
REVENUE OVER(UNDER) EXP	(11,350)	(50,707)	(14,971)	(20,347)		
BUDGET REVENUE	131,000	359,038	362,146	438,690		
BUDGET EXPENSE	476,503	508,519	537,626	578,477		



PROGRAM REVENUE

Revenue Recap by Year:

2022			2023			2024					
	Month	YTD		Month	YTD		Month	YTD	YTD Actual	Annual Budget	
Jan	9,333	9,333	Jan	14,753	14,753	Jan	15,347	15,347			
Feb	12,370	21,703	Feb	21,434	36,187	Feb	24,963	40,310	Revenue	201,302	285,764
Mar	20,870	42,573	Mar	48,726	84,913	Mar	70,017	110,327	Expenditures		
Apr	27,967	70,540	Apr	34,198	119,111	Apr	29,288	139,615	Part Time	13,078	41,254
May	23,351	93,891	May	33,190	152,301	May	34,925	174,540	Contractual	88,379	174,630
June	15,257	109,148	June	25,436	177,737	June	26,762	201,302	Commodities	232	1,977
July	1,032	110,180	July	5,202	182,939	July	-	-		101,689	217,861
Aug	44,018	154,198	Aug	39,929	222,868	Aug	-	-	Net	99,613	67,903
Sept	13,120	167,318	Sept	17,223	240,091	Sept	-	-			
Oct	12,256	179,574	Oct	10,608	250,699	Oct	-	-			
Nov	14,000	193,574	Nov	17,921	268,620	Nov	-	-			
Dec	22,353	215,927	Dec	21,040	289,660	Dec	-	-			
Budget		98,386			181,569			285,764			





PROGRAMS Department by Function
Month Ended 06-30-24

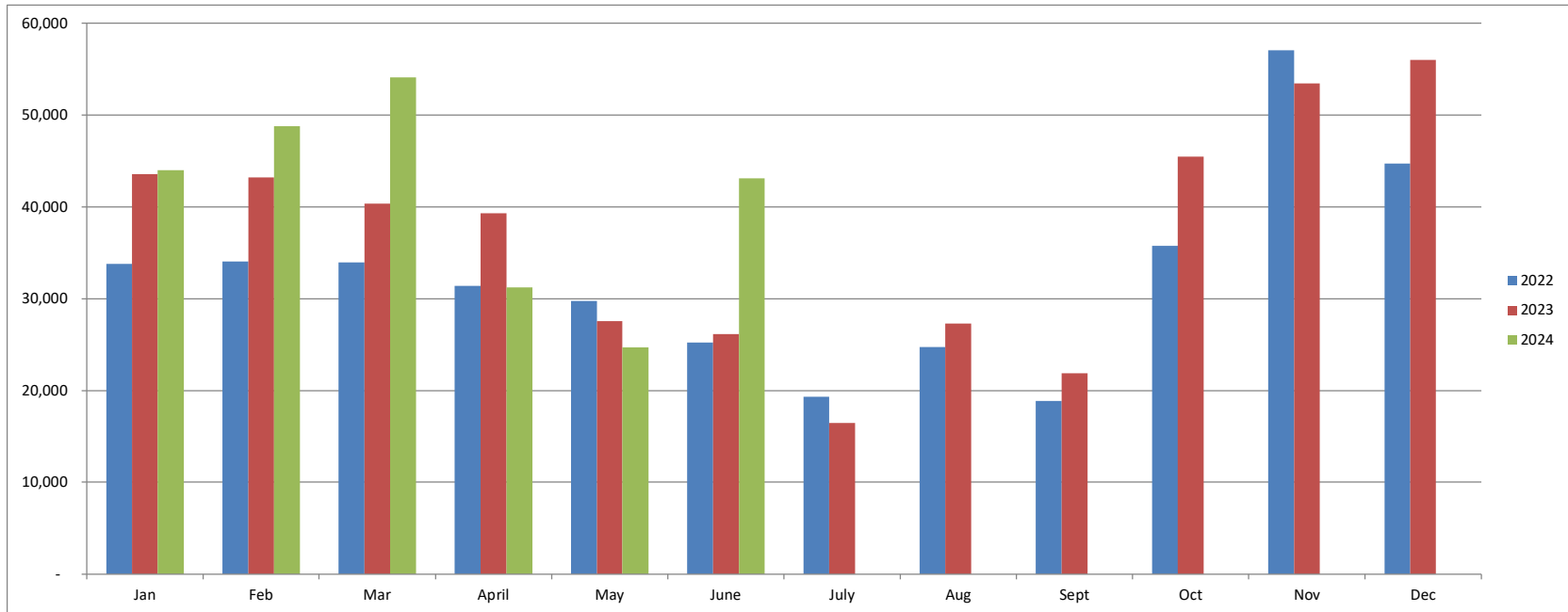
ACCOUNT NAMES	TOTALS	YOUTH CHILD CARE	YOUTH ATHLETICS
REVENUES:			
PROGRAM FEES	201,325	39,773	161,552
CHILD CARE	-		
VISA/MC CHARGES	(23)		(23)
TOTAL REVENUE	201,302	39,773	161,529
% of Budget	69%	69%	70%
EXPENDITURES:			
PART TIME SALARIES	13,078	13,078	-
CONTRACTUAL SERVICES	88,379	-	88,379
COMMODITIES	232	232	-
TOTAL EXPENDITURES	101,689	13,311	88,379
% of Budget	47%	30%	51%
REVENUE OVER(UNDER) EXP	99,613	26,462	73,151
CHANGE FROM LAST YR + (-)			
REVENUE	22,904	5,167	17,737
EXPENDITURES	39,522	1,492	38,030
NET	(16,618)	3,675	(20,293)
% CHANGE FROM LAST YEAR			
REVENUE	13	15	12
EXPENDITURES	64	13	76



Central Community Center Revenue & Expenditures

Revenue Recap by Year

2022			2023			2024					
Month	YTD		Month	YTD		Month	YTD		YTD Actual	Annual Budget	
Jan	33,815	33,815	Jan	43,595	43,595	Jan	44,017	44,017			
Feb	34,070	67,886	Feb	43,217	86,812	Feb	48,806	92,823	Revenue	246,003	432,424
Mar	33,990	101,876	Mar	40,378	127,190	Mar	54,123	146,946	Expenditures		
April	31,380	133,256	April	39,299	166,489	April	31,226	178,172	Full Time	120,192	245,750
May	29,757	163,013	May	27,570	194,059	May	24,701	202,873	Part Time	95,970	194,280
June	25,220	188,233	June	26,149	220,208	June	43,130	246,003	Benefits	44,834	88,413
July	19,324	207,557	July	16,447	236,655	July	-	-	Contractual	23,275	69,207
Aug	24,722	232,279	Aug	27,302	263,957	Aug	-	-	Commodities	23,147	71,798
Sept	18,839	251,118	Sept	21,885	285,842	Sept	-	-	Utilities	32,188	72,690
Oct	35,748	286,866	Oct	45,481	331,323	Oct	-	-		339,606	742,138
Nov	57,059	343,925	Nov	53,456	384,779	Nov	-	-	Net	(93,603)	(309,714)
Dec	44,711	388,636	Dec	56,022	440,801	Dec	-	-			
Budget		258,974			354,857			432,424			





REVENUE REPORT

June 2024

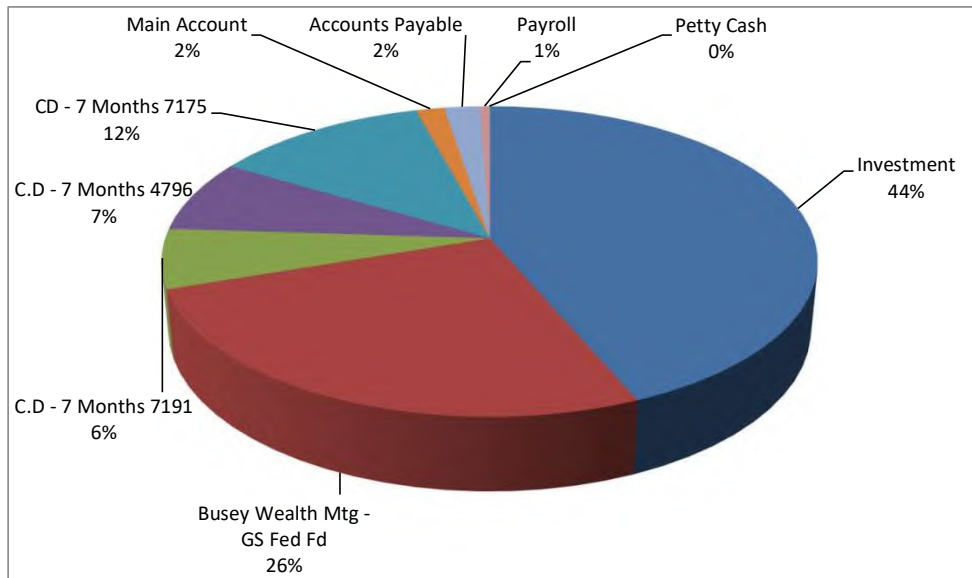
	MONTH		YEAR to DATE		Change	Up/(Down) % Change
	This	Last	This	Last		
RENTALS						
Building Rental	30,004	11,561	141,176	117,161	24,015	20%
	30,004	11,561	141,176	117,161	24,015	20%
PASS SALES						
Gym Pass	188	-	1,351	-	1,351	n/a
Fitness	10,155	8,715	60,306	52,236	8,070	15%
	10,343	8,715	61,656	52,236	8,070	15%
DAILY FEES						
Gym Fees	651	702	9,455	9,847	(392)	-4%
Fitness Center	206	159	1,727	1,303	424	33%
	857	861	11,182	11,150	32	0%
PROGRAM FEES						
Youth Leagues	370	340	4	1,297	(1,293)	-100%
Special Programs	1,380	2,960	29,093	37,844	(8,751)	-23%
	1,750	3,300	29,097	39,141	(10,044)	-26%
CONCESSIONS						
Merchandise	120	28	1,537	1,724	(187)	-11%
Vending	60	149	1,383	1,875	(492)	-26%
	180	177	2,920	3,599	(679)	-19%
OTHER						
Visa Charges / OvShrt	(5)	(564)	(29)	(3,078)	3,049	-99%
TOTAL	43,129	24,050	246,003	220,209	24,443	11%

Mt. Prospect Park District
Statement of Account Balances
 As of June 30, 2024

Busey Bank

Accounts	Maturity	Amount	Rate	Term
Investment	n/a	10,545,483	4.46%	Demand
Busey Wealth Mtg - GS Fed Fd	n/a	6,348,407	5.17%	Demand
C.D - 7 Months 7191	8/15/2024	1,498,649	4.00%	7 Months
C.D - 7 Months 4796	8/12/2024	1,822,140	4.00%	7 Months
CD - 7 Months 7175	8/15/2024	2,971,619	4.00%	7 Months
Main Account	n/a	388,427	1.25%	Demand
Accounts Payable	n/a	493,555	n/a	
Payroll	n/a	128,101	1.25%	
Petty Cash	n/a	4,650	n/a	

Total Funds 24,201,031



**MT. PROSPECT PARK DISTRICT
PROPERTY TAX
MONTH ENDING
6/30/24**

<u>Tax Yr.</u>	<u>Property Tax Jan. 1 - Dec. 31</u>	<u>Assessed Valuation</u>	<u>Rate</u>
2016	9,820,200	1,653,232,361	0.594
2017	10,145,281	1,667,332,206	0.609
2018	10,417,103	1,645,671,872	0.633
2019	10,641,495	1,945,499,549	0.547
2020	10,945,316	1,975,432,038	0.554
2021	11,313,601	1,833,646,800	0.617
2022	11,960,090	2,186,488,184	0.547

Tax Monies Received from January 1, 2024 through June 30, 2024 totals:
\$6,508,442 (of this total \$161,534 is Replacement Tax).

	Type	2023 Taxes	2024 Taxes
January	R	81,211	47,688
January		2,421,341	-
February		31,198	1,578,486
March	R	40,229	28,122
March		2,761,313	4,549,417
April	R	63,914	25,083
April		3,058,300	-
May	R	103,699	60,641
May			182,966
June		114,497	36,039
July	R	83,835	-
July			
August	R	13,517	
August		231,824	
September			
October	R	69,448	
October			
November		1,963,379	
December		3,616,410	
December	R	21,566	
TOTAL		14,675,682	6,508,442



Executive Director

July 2024

Public Engagement Update

Tonight, the Board's consideration of Resolution No. 852 marks a significant milestone for the Mt. Prospect Park District. This Resolution brings forth the opportunity for the residents of the Mt. Prospect Park District to come forth and have their voices heard by casting their vote as part of the November 2024 General Election. Our District has heard many times over the years that we need to consider the opinions of our taxpayers. By placing a question for our 2024 proposal on the November ballot, the District is allowing for a free and open public process to take place for all who are interested. A question on the November ballot provides the opportunity for all eligible voters within our Park District boundaries to have their opinions count. The results from which would have a significant impact on the future direction of our District and the services we will be able to provide to our residents for years to come.

Upon the Board's adoption of resolution 852, the District would rely on the efforts of a volunteer based campaign committee to lead fundraising and campaigning efforts to support the District's 2024 proposal. The District's official ballot question would appear on the Tuesday, November 5, 2024 general election ballot for the public's consideration.

Regardless of the outcome, staff is determined to continue to do whatever we can to provide quality recreational programming to our residents. I am excited for all of the residents of the Mt. Prospect Park District to have this opportunity presented to them. As always, staff will continue to respond to all inquiries received and provide future updates to the Board as this process continues to move forward.

Banking Relationships

As mentioned in Lee's report earlier tonight, District staff are in the process of reviewing our existing banking relationships and evaluating the District's opportunities moving into the future. Staff has been meeting with local financial institutions in an effort to identify which agencies may best serve the current and future needs of our District. Staff intend to bring forth their recommendations for Board consideration and discussion to the August 21st Regular Board meeting.

Upcoming Board Reminder

Regular Board Meeting - Wednesday, August 21, 2024 - 6:30 pm @ CCC



Golf Operations

July 2024

News & Updates:

- Despite the hot weather, revenue for the month of June ended up at \$321,000 with \$299,000 budgeted. YTD revenue is now up \$245,000 over budget and \$78,000 over last season, which was a record year. Rounds are up slightly over last season, but up nearly 42% since pre-Covid!

July 2024 (January 1, 2024 through June 30, 2024)

Golf Rounds	2019	2023	2024	Variance '23 to '24
Paid Resident Rounds	1,967	2,495	2,554	59
Paid Non-Resident Rounds	9,631	13,870	14,221	351
Annual Membership Rounds	<u>2,216</u>	<u>2,668</u>	<u>2,812</u>	<u>144</u>
Total Rounds	13,814	19,033	19,587	554

- Our second session of summer youth lessons began on Monday, July 8th. For the season so far, we have had 297 juniors and 150 adults for a record total of 447 participants registered for our lesson programs. This compares to last season's record of 309 juniors and 128 adults for a total of 437 participants, which was the previous record. Compare this to 2013 (pre-renovation) of 229 juniors and 53 adults for a total of 282 participants. This is an increase of 59%!
- We hosted an Illinois Junior Golf Association Event with a full field of 90 of players ages 14-18. The winner in the Boys 14-15 Yr. Old Division shot 74, the Boys 16-18 Yr. Old Division winner also shot 74, the Girls 14-15 Yr. Old Division winner shot 78 and the Girls 16-18 Yr. Old Division winner shot 91.
- On Wednesday, June 19th, we hosted an Illinois PGA Event. This event was an Illinois PGA Member playing with any junior of their choice and taking the best score on the hole between the two of them. I received many compliments the day of and emails after from the professionals that played on the great condition of the golf course. The Illinois PGA Event Coordinator told me that our course, Schaumburg, Sunset Valley and Heritage Oaks are the Illinois PGA Members 4 favorite courses to play in the state of Illinois. Quite an honor for us!
- On the evening of Sunday, June 23rd, we held our Second Annual Parent/Child Par 3 Shootout. The event featured grill specials for dinner from 4:30-5:30pm, followed by a 5:30pm, 9 hole, par 3 parent/child scramble. Afterwards we served ice cream from Capanari's and handed out gift cards for closest to the pin and longest drive winners, as well as trophies for the winners of each age group. There were 34 teams or 68 individuals that participated. The event could have been much bigger, but we only sent

invites out to our jr. lesson program participants and resident season pass holders because we wanted to keep it a community event. The kids ranged from 6-14 years old. There were a lot of positive comments and a good time was had by all!

- The Club Championship will then take place Monday, July 29th through Sunday, August 4th. The juniors will be on Monday, seniors on Tuesday, women on Sunday and the men on Saturday and Sunday. The week will conclude with an awards ceremony on Sunday evening. Register began this past weekend with an email sent out to 20,000 people on our email blast list and was also posted on social media. Signs have been posted around the clubhouse as well.
- YTD we have a 4.6 star rating online with 64% of reviews being 5-stars, 33% 4-stars and 2% 3-stars with no 1 or 2-star ratings. Course Conditions and Staff Friendliness were the two highest rated categories. Two of the newest reviews state, "Great Northshore Value. Mt. Prospect is my favorite public venue. Great place to play" and "Awesome course, great facilities and staff. Course conditions were great, and they maintained the course beautifully. Really great design for a public municipal course as well." Darin Douglas, his new assistant Justin Sisler and the rest of the maintenance crew have continued to do a tremendous job keeping the course in great shape even with the record number of rounds being played. Also, great job by Golf Operations Manager, Debra Cromie, and Assistant Golf Professional, Adam Wessell, in training our staff to have great customer service, which keeps customers coming back time-after-time!

Maintenance:

- It's the time of year where summer stress starts to show. Localized dry spot 'LDS' has popped up on some of the greens. Hand watering with wetting agent tabs is how we go about correcting this minor, mostly aesthetic, issue.
- With the dew points finally getting high and cooler nighttime temps lend to the perfect environment for Dollar Spot to develop. This is a fungal disease that really attacks the undesirable Poa Annua invasive grass species. It has been our best management practice to let the disease take foot on fairways and let the desirable bent grass fill in. The course has been sprayed so the scarring from the disease lesions will still be noticeable, however, the disease is no longer active.
- Spraying of weeds that pop up in mid summer the summer annuals are also being treated at this time. Keeping the course clean from weeds is crucial for ensuring minimal weeds come this fall and next year.
- A light topdressing of the greens also took place. This is one of the many cultural maintenance techniques we use throughout the season to support our superior putting surfaces.



RECREATION DIVISION

July 17, 2024

Aquatics

Linda Zalewski, Aquatics Manager

Pete Nocchi, Aquatics Supervisor

- Summer is in full swing and pool pass sales are strong for the 2024 season. As of July 3rd, there are currently 1,830 outdoor pool pass members with revenue at \$126,948 (2023 - \$128,507).
- Summer swim lessons began on Monday, June 10th. There are currently 638 enrollments with total revenue of \$56,748. The second session of AM lessons concluded on Tuesday, July 2nd. The third AM session begins on Monday, July 8th.
- A total of 125 private lessons were taught in the month of June for a total revenue of \$4,010. So far in 2024, over 673 private swim lessons were taught compared to 402 in the same time frame in 2023.
- The Sharks Swim Team is currently underway in the A division, The Sharks will be hosting the A Divisional Championship Meet on Wednesday, July 24th at Meadows Pool.
- The Sharks participated in the 4th of July parade run by the Village of Mount Prospect.
- AquaFit Unlimited had a total of 87 active members in June with 80 members on a recurring monthly membership. Total revenue for AquaFit in June was \$6,222.
- In June, we began a new program called Discover Scuba with a local MP Resident at Meadows Pool. This program gives participants the basic knowledge to see if they are interested in taking the full scuba class to get their certification. In June, two weeks of classes filled with happy participants. All of the July sessions are almost full as well!
- A new program, Introduction to Synchronized Swimming, began on June 3rd at Meadows Pool.
- Staff have partnered with a local ISR (Infant Swimming Resource) instructor to offer lessons at RecPlex teaching a life saving skill for children. ISR utilizes the tot pool at RecPlex at times it's underutilized. Total rental revenue for the six week summer session was \$980.

Athletics

Brad Wessel, Athletics Manager

Adam Trzaska, Athletics Supervisor

- Baseball & Softball Day in Mt. Prospect took place on Saturday, June 22 at Meadows, Lions & Friendship Parks. The event was a success with many parents giving positive

feedback! Thanks to all the Board Commissioners who came out to do “First Pitch” ceremonies for our All Star/Showcase games.

- The Spring Youth Baseball & Softball seasons wrapped up in late June. The following MP teams concluded their season with a 1st or 2nd place finish in their respective division’s playoffs:
 - Bronco A (3rd/4th grade) Champions - MP Orioles (coached by Rob Fink & Eric Palm)
 - Bronco Majors (5th/6th grade) Champions - MP Braves (coached by Mark Johnson)
 - 3rd/4th Grade Softball Champions - MP Comets (coached by Laura Pettyjohn & Christie Stocking)
 - 5th/6th Grade Softball 2nd place - MP Eagles (coached by Phil Johnsen & Zack Babcock)
- Patriots Baseball players are receiving home plate plaques this year. Thank you to the Community Relations & Marketing department for your assistance in purchasing these plaques.
- The Baseball/Patriots and Softball programs will be participating in the Mt. Prospect Fourth of July parade this year.
- Staff are gearing up for 2025 Patriots Tryouts and Fall Baseball/Softball registration.
- The 2024 Spring Soccer season concluded the weekend of June 8th-9th. Grades 3rd and older competed for 1st and 2nd place trophies.
- After the season ended participants were sent a program evaluation for the league. Some results that stood out are listed below
 - 89% of participants had a positive experience
 - 97% of participants agreed their coach was positive and encouraging
 - 81% of participants said they would definitely sign their child up against or the program
- We Got Game summer camps started in the month of June. NFL Flag football camp being the most notable so far with an increase of 17 participants from 2023 (28 participants 2024, 11 participants 2023).
- Cardinal Track Camp offered for another year through the park district with the program taking place at Prospect High School. The camps first session for the middle of June finished with 38 participants

Early Childhood & Youth Programs

Kristina Winans, Early Childhood & Youth Manager

Amy Heinrichs, Early Childhood & Youth Supervisor

- Summer camp began June 3! We had a “soft opening” due to the cold/snow days. District 59 started camp on time, and District 57 students started June 5. There have been 3,129 registrations and \$555,000 in revenue.
- Camp Quest completed their first service project and visited Mt. Prospect Senior Living on June 20. The entire camp made cards to deliver, and about 13 campers took a trip to the senior center and participated in some fun activities with the residents!

- Tots in the Park was held on June 17. Due to the weather, it was held indoors at RecPlex.
- Tot classes have continued to run this summer. Ready, Set, Play and Nature Navigators had 10 registered. Fun in the Sun ran two classes this summer with 10 in each class. Lastly, our Preschool Prep class had 6 registered.
- Rock N Kids Summer Session I had 12 participants in Tot Rock, and 11 participants in Kid Rock I. We are excited to announce that they will be offering a new class called “Baby Rock” for non-walkers, ages 3 - 12 months, starting in the Fall.
- Computer Explorers “Minecraft Madness” class ran with 3 MPPD participants. Also excited to announce that due to their classes always going to waitlist, we are going to offer MPPD only sections starting in the Fall.
- Lego Camp June sessions:
 - Adventures in STEM with LEGO® Materials - 14 participants
 - Pokémon Engineering using LEGO® Materials - 11 participants
 - STEM Explorations with LEGO® Materials - 15 participants
 - Pokémon Master Engineering using LEGO® Materials - 15 participants
- Outdoor Adventure Camp has 217 registrations and \$26,965 in revenue.
- Preschool and KinderKlub tours have continued for the 24/25 school year.
- Registration opened to the public for Preschool for the 24/25 school year. There are currently 99 registrations. We are excited to offer a 5-day a week option this year for the PreK classes.
- Lunch Bunch currently has 17 registrations.
- Registration also opened for our KinderKlub and Circle of Friends Enrichment programs for the 24/25 school year.
- KidsKlub registration began April 29th for the 2024/2025 school year. As of 7/1/24 there are 95 registrations.
- Amy attended an online training on 6/10/24 called Positive Reinforcement and Child Centered Time. Overall, this training introduced some new behavior management techniques that can be used in Preschool classes and modified for our KidsKlub and KinderKlub programs.

Facilities

Brian Hecker, Central Community Center Manager

- Open Pickleball in June had 185 participants for \$862 in revenue (2023 - 199 for \$774). Players during the summer typically shift to outside.
- Karate summer classes have 152 registrations for \$27,670 in revenue.
- Hot Shots summer classes have 500 registrations for \$71,028 in revenue.
- RoboThinks summer classes have 45 registrations for \$10,780 in revenue.
- Chess Scholars has 25 registrations for \$4,196 in revenue.
- Canine Commons had 17 registrations in June with a revenue of \$850 (same as 2023).
- CCC Monthly Fire Extinguisher report and AED check was completed.
- CCC Quarterly Safety Inspection was completed.
- CCC sold Lions Club Festival tickets.

<u>CCC Facility Rentals</u>	<u>June 2024</u>	<u>June 2023</u>
CCC Turf/Parties	\$3,250.00	\$3,817.50
CCC Gym/Room	\$26,754.00	\$7,743.50

*Timing of monthly payments should be considered when comparing month to month. Gym rental/open gym revenue may change month to month/year to year based on District program space needs.

**NWSRA paid the remainder of the year in June, hence the large June CCC room rental revenue.

Toria Smith, Lions Recreation Center & Cultural Arts Manager

- Summer dance classes began July 17 and will run for 7 weeks throughout the summer.
- Shake It Off Dance Camp took place June 10-14 in the Lions dance studios. The class had so much interest that we added a second class allowing us to divide the group by age. Camp concluded with a performance on the bandshell stage Friday.
- Our first session of Dance Discovery Theater Camp was held in the RecPlex dance studio June 24-28. The theme for this camp was Wizard of Oz and campers learned dances and created crafts in accordance with the theme.
- Mt. Prospect Community Band Monday Night Concert Series kicked off June 24 with a beautiful night and excited crowd. Concerts will continue every Monday in July at 7:30pm.
- Summer programs began the week of June 10 at the Art Studio and staff has been busy ever since. Most of our classes are full with many being opened up to patrons on the waitlist. We have a combination of single day classes, half day camps and full day camps.
- The Art Studio hosted three parties in June.
- Quarterly Safety inspections were completed.

Lions Recreation Center

- Lions Recreation Center is full of activities this summer. In the month of June, every space in the building is being used for programming (day camp, dance, lego camp and rentals) in addition to We Got Game programs in the park.
- Breakaway Basketball resumed their rentals for week-long camps throughout the summer.
- Lion Memorial Bandshell has been host to the Monday and Thursday Night Concert Series as well as Reading in the Park with Mt. Prospect Public Library.
- Quarterly Safety inspections were completed.

<u>Lions Facility Rentals</u>	<u>June 2024</u>	<u>June 2023</u>
Facility Rentals	\$4,942.50	\$7,425
Lions Open Gym	\$157.40	\$1,815.20

*Timing of monthly payments should be considered when comparing month to month. Gym rental/open gym revenue may change month to month/year to year based on District program space needs.

Mike Azzaretto, Director of Recreation

Tim Sullivan, Fitness Supervisor

Fitness

- New electronic gym bag lockers have been installed outside of the fitness center at RecPlex. Reviews from members have been very positive. A second set of lockers will be installed within the next month near the group fitness studios.
- Annual fitness center deep cleans for both fitness centers have been scheduled for different weeks in July. Signs have been posted at both facilities to notify members.
- A new TV was ordered for the RecPlex fitness center. This will replace a bulletin board and be used for advertising events and programs.

RecPlex Facility

- New credit card terminals have been installed at the front desk of all facilities. The Admin/IT department has been extremely helpful in this transition.
- RecPlex hosted Storytime in the Park for the Mount Prospect Public Library. Due to weather, it was moved inside to Studio 200. The event was a success!
- RecPlex hosted a blood drive on July 2nd with 13 donors, which helped 39 patients.
- RecPlex sold pre-sale discount wristbands for the 4th of July carnival at Melas Park.
- RPX monthly fire extinguisher report and AED check was completed.

<u>RecPlex Revenues</u>	<u>June 2024</u>	<u>June 2023</u>
RecPlex Rentals	\$8,555	\$6,817.50
RecPlex Open Gym	\$3,815.60	\$3,300.20
Fitness Memberships	\$45,216	\$40,608
Personal Training/Massage	\$7,531	\$5,841

*Timing of monthly payments should be considered when comparing month to month. Gym rental/open gym revenue may change month to month/year to year based on District program space needs.



Administration & Human Resources July 2024

News & Updates:

- Accounts Payable Notes for June: The AP register for June 2024 totals to \$1,681,625.69, reflecting activity across a range of capital projects including:
 - \$405,267.50 - Nicholas & Associates - Lions Phase 1 Improvements
 - \$152,793.90 - Great Lakes Landscape Company - FPC/Tourism Improvements
 - \$114,658.20 - Playground Safe LLC - Weller Creek Playground Pay App #1
 - \$86,207.00 - Landscape Structures - Weller Creek Playground Equipment
 - Additional payments contributing to the grand total include the District's second installment to NWSRA (\$176,171.87), sealcoating payment to Denler, Inc. (\$44,525), and spring programming payments to contractual recreation vendors.
 - Please note that the grand total reflects the activity of two check registers to include an electronic payment to Busey Bank from the Investment Account.

- Credit Card EMV Terminals Deployed: Over the past month, new EMV terminals have been deployed to all 13 point-of-sale locations, as well as 3 office locations where credit card payments are processed. This was the final phase of a 4-phase payment card transition that started back in mid-June of last year. To review, in mid-August of 2023, IT migrated all payment processing from the (now retired) Payeezy Global Gateway API to the Payroc API. In late-August, IT migrated all stored payment cards to Payroc's Secure Token service. In early-December, WebStore was upgraded to process all payments directly through Payroc's Hosted Payment Capture service, avoiding the issue of payment card details being processed through our systems. The process concluded with testing, training and deployment of EMV terminals. While the 4-phases are completed, there are still additional PayByCloud features that are anticipated from Payroc to improve the overall service, and further mitigate PCI exposure. Many thanks to Jon Zgoda and Joe Hoffman for driving this project to a successful completion!

H.R. by the Numbers: June 2024

New-Hires:	9
Payroll Changes (to update employment status, pay-rate, or job-class):	35
Criminal Background Checks (including new-hires, volunteers and coaches):	10
Reportable Injuries - Total to date for 2024:	1
Unemployment Claims (new claims):	0



Parks & Planning

July 2024

Administrative / Planning:

- Friendship Park Phase #2 Interior- The new banquet room chairs have arrived. Staff completed decorating the space with some wall art and the addition of plants.
- Friendship Park Phase #2 Exterior- The shelter has been delivered to the site with assembly to begin the week of 7/15. The raised planters are constructed and staff began design for late summer/early fall planting. All of the trees and planting material has been installed with a majority of the area restored with seed and blanket as well.
- Weller Creek Playground- The project is nearing completion. Remaining work includes the installation of the turf on the embankment slide.
- Lions Park Phase #1- The poured in place surfacing has been installed in both the 2-5 and 5-12 play areas. The glas-grid mat and new asphalt has been installed on the tennis courts. The curing process takes about 2 weeks before color coating can be installed. As of now, we are still scheduled to reopen the courts by the end of July, weather permitting.
- ComEd Trail Path Replacement- The project is scheduled to start the week of 7/22.
- Staff is currently reviewing the drawings for the RecPlex racquetball conversion. The project is tentatively scheduled to go out to bid the week of 7/15.

Conservatory:

- Completed all landscape bed plantings around the district.
- Hosted 16 rentals in the banquet room and courtyard.
- Worked on removal of invasive aquatic plant species on FPC Pond.
- Installed additional perennials at Emerson Park.
- Rented 1 greenhouse bench to Ambius.

Buildings:

- Completed painting in the main foyer hallway and removed a half wall at FPC.
- Trenched and buried pipe for future electricity for the new shelter at Lions Park.
- Installed new scoreboards on all three baseball fields at Friendship Park.
- Finished quarterly preventive maintenance on district assets.
- Installed a new swimsuit dryer at RecPlex and rebuilt one for Meadows Pool.

Fleet Services:

- Removed and replaced truck #31 transmission. Flushed cooler assembly.
- Replaced throttle cable on Toro 7200 #4.
- Replaced the PTO drive shaft on Toro 580D due to excessive vibration.
- Took delivery of the new truck #33. Began setup and build sheet inspection.
- Replaced all 4 tires on truck #27 and TPMS sensor replacement.

Grounds:

- Installed one of two new Weller Creek park signs and sealcoated the south pathway.
- Aerated/sliced Melas and Sunrise soccer fields.
- Completed devonshire PIP repair and filled a large pothole with cold patch at Linneman lot.
- Cut Meadows field #1 baseball lip and prepared Melas Park for the festival.
- Started up and repaired Melas, MSD, and Lions irrigation systems.

Work Orders & Park Permits:

At the time of this report, there have been approximately 35 internal work order requests for the month of June submitted and 30 park permits requests for 2024.



Community Relations & Marketing

July 2024

Although we are in the midst of summer programs & events, the Fall 2024 Program Guide is available Monday, August 5 for online registration. Patrons can view the guide, in order to plan their fall classes and programs, beginning Friday, August 3. The monthly e-newsletter reaches 40,000 subscribers on Friday, August 3 as well. The combination of the e-newsletter, social media and website postings covers the arrival of fall registration.

Join us for the Grand Opening Celebration of the new Weller Creek Playground on Friday, July 26 from 5 to 7pm. Enjoy refreshments and giveaways. All are welcome.

Mark your calendar for these upcoming Community Partner events:

- The Art Studio in collaboration with the Community Relations team, will share a craft in the Kidz Zone at the Village of Mount Prospect Block Party on Saturday, July 27 from 11am to 3pm.
- Celebrate National Night Out as we partner with the Mount Prospect Police Department to build relationships between residents and community partners. NNO takes place on Tuesday, August 6 between 5:30 and 8:30pm at Lions Memorial Park. Enjoy vendor booths, entertainment, food trucks, emergency vehicles and more! This year's event has a tropical vibe theme with a Hawaiian Dance Group performing at 6:30pm in the Veterans Memorial Bandshell.
- Love live music and arts and crafts? Join us from noon to 5pm on Saturday, August 17, for the 56 Artisan Fix. Over 50 vendors are on-site selling their handcrafted items. Enjoy live music from the bandshell along with performances by our in-house dance troupes. A variety of tasty food trucks are on-site as well.



There's so much to enjoy this summer at the Mt. Prospect Park District. Check the event calendar at mppd.org for details.

CR&M Analytics & Updates

*Marketing tracks program analytics within 48 hours of posting and 2 business days of e-blasts. While not all registrations are guaranteed to come from these things, there is a strong positive correlation between marketing promotions and registration increases.

- Promoted Mt. Prospect Community Band Summer Concerts, Thursday Night Good Vibrations Concerts, Big Surf Pool Party and Baseball Day events via social media, e-newsletters, website, flyers and banners.
- Started new social media Fitness series - Meet the Fitness Staff
- July Monthly E-Newsletter (7/5) resulted in 19,590 sends and 216 clicks

Upcoming Programs/Registrations/Events

- Thursday, July 18: Good Vibrations Concert Series - Trabuco, 7:30 PM, Veterans Memorial Bandshell
- Monday, July 22: Mt. Prospect Community Band Concert, 7:30 PM, Veterans Memorial Bandshell
- Thursday, July 25: Good Vibrations Concert Series - 7th Heaven, Veterans Memorial Bandshell
- Monday, July 29: Final Mt. Prospect Community Band Concert, 7:30 PM, Veterans Memorial Bandshell
- Wednesday, July 31: Youth Fall Soccer Registration Deadline
- Thursday, August 1: Moana Meadows Movie Night, 6:30-10:00 PM, Meadows Pool
- Thursday, August 1: Good Vibrations Concert Series - Kashmir, 7:30 PM, Veterans Memorial Bandshell
- Friday, August 2: Kids On Stage Summer Performance, 7:00-8:30 PM, Lions RecCenter
- Saturday, August 3: Kids On Stage Summer Performance, 2:00-3:30 PM, Lions Rec Center
- Tuesday, August 6: National Night Out, 5:30-8:30 PM, Lions Memorial Park
- Saturday, August 17: 56 Artisan Fix, 12:00-5:00 PM, Lions Memorial Park
- Saturday, August 17: Dance Season Premiere Party, 1:00-4:00 PM, Lions Rec Center
- Sunday, August 18: Parks Foundation Summer Cabaret Night, 5:00, Friendship Park Conservatory

JULY 2024

Community Relations & Marketing

July 2024

Happy 40th Birthday, Big Surf!

BIG SURF 40 YEARS

PARTY LIKE IT'S 1984
 MONDAY 07.08.24
 4:00-8:00 PM

Catch a wave before the sun sets! Celebrate Big Surf turning 40 with a pool party, raffles and throwback fun. The first 250 guests receive a free Hubby's hot dog.

FREE for Pool Pass Holders | Non Pool-Pass Holders R \$10 / NR \$12

Raft Rental \$3 | No outside food allowed.

Regular Big Surf Pool Hours | Regular Meadows Pool Hours

Lions Club 4th of July Fest

Support the Mount Prospect Lions Club at their 85th Annual 4th of July Festival!

Carnival games, rides, live music and more!

Wednesday, July 3- Sunday, July 7 | Melas Park

Schedule & Ticket Info

Summer Events

mpparkdistrict

Liked by lindykings94 and 93 others
 mpparkdistrict Safety is a TOP priority at MPPD!
 Thank you to the Mount Prospect Fire Department for assisting with guard training and a BIG thank you to our lifeguards for keeping our patrons safe at pools!

mpparkdistrict

Liked by lindykings94 and 113 others
 mpparkdistrict Join us in Celebrating 40 YEARS of Big Surf!
 Catch a wave before the sun sets on Monday, July 8 from 4:00-8:00 PM at Big Surf Pool! Celebrate the pool's 40th birthday with raffles, giveaways and throwback fun. First 250 guests receive a free Hubby's hot dog. The event is Free for Pass Holders and \$10 for Residents (\$12 for Non-Residents). See you there!
 Raft rentals \$3 | No outside food allowed.
 Enjoy these vintage photos of Big Surf Pool from 1989!
 #MPParkDistrict #BigSurfPool #MtProspect #MountProspect #ArlingtonHeights #DesPlaines
 View all 2 comments
 June 23

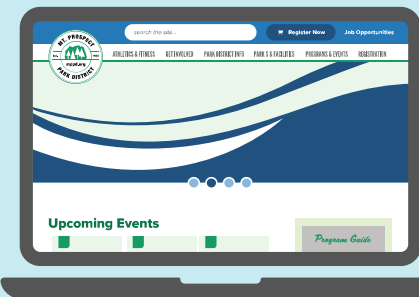
MOST ENGAGING SOCIAL MEDIA POSTS

Big Surf 40th Party Promotion • Lifeguard and MPPD Training
 Happy 4th of July • Big Surf Drone Reel
 Meet Mike A. • Baseball/Softball Champions

RESULTS

July E-newsletter

Open Rate 44% Click Rate 1%



Page views to our website over the previous 30 days | **52,571**

MOST VIEWED PAGES

- Big Surf Pool • Meadows Pool
- Summer Concert Series • RecPlex • RecPlex Pool
- Friendship Park Conservatory • Summer Camp
- Jobs • Memberships



Summer Program Guide Views 39,715

MEADOWS MOVIE NIGHT

THURSDAY, AUGUST 1 | 6:30-10:00 PM

Summer is not over yet! Spend an evening at Meadows Pool with family and friends! Kick back and relax as we show "Moana." Bring your own noodles--no other floats allowed in the water. Movie begins at dusk.

No outside food allowed, concession available for purchase.
\$3 for 6 concessions tickets.

FREE FOR PASS HOLDERS Each pass holder may bring one friend for \$5
NON-PASS HOLDERS R \$10 NR \$12

1401 W. Gregory St. • Mt. Prospect Park District • 847-640-1000 • mppd.org

MEADOWS MOVIE NIGHT

BIG SURF 40 YEARS

MONDAY 07.08.24

4:00-8:00 PM

PARTY LIKE IT'S 1984

Catch a wave before the sun sets! Celebrate Big Surf turning 40 with a pool party, raffles and throwback fun. Raft rental \$3. No outside food allowed. First 250 guests receive a free Hubby's hot dog.

Free for Pass Holders • Non-Pass Holders R \$10 NR \$12

411 S. MAPLE ST. • MT. PROSPECT PARK DISTRICT • 847-640-1000 • MPPD.ORG

BIG SURF 40 YEAR CELEBRATION

Summer Pools

1401 W. Gregory St. | 847-577-4495

Memorial Day Weekend May 25 - May 27 12:00-5:00 PM

June 1-August 4

Monday & Friday	11:00 AM-4:30 PM
Wednesday	11:00 AM-2:00 PM
Tuesday & Thursday	11:00 AM-4:30 PM
Saturday & Sunday	11:30 AM-5:00 PM
4th of July	12:00-5:00 PM

*Pool Closed at 4:30 PM on the following Wednesdays: June 19, July 10, & July 17 for swim meets

**No Swim (Zero-Depth only) Tuesday, Wednesday, Thursday 10:00-10:00 AM

Wednesday, July 24 Closed for championship meet

Thursday, August 1 Closed at 4:00 PM for Meadows Movie Night

August 5-11 Post-season hours: Monday-Sunday 12:00-5:00 PM

August 12-30 Post-season hours: Monday-Sunday 9:00 PM - Saturday-Sunday 12:00-5:00 PM

Labor Day Weekend Aug. 28-Sep. 2 12:00-5:00 PM

411 S. Maple St. | 847-253-7873

Raft Rental \$5

June 1-August 4	1:00-5:00 PM
Thursday/Friday	11:00 AM-5:00 PM
Friday/July 26 Pool closure at 4:00 PM due to Swim Team Party	
4th of July	Closed

Summer Passes: \$75 per Individual Resident, \$85 per Individual Non-Resident

Daily Fees: Resident \$10, Non-Resident \$12

Pass and Daily Fee required for children age 3 & older

mppd.org

Front

FUN DAYS

Big Surf

Saturday, June 1 | Opening Day Kona Buns
Wednesday, June 12 | 1:30-3:30 PM Kona Buns
Thursday, June 20 | We've Got the Soggy
Friday, June 28 | 12:00-3:00 PM Kona Buns
Wednesday, July 17 | 11:30-1:30 PM Kona Buns
Friday, Aug. 2 | 12:00-3:00 PM Kona Buns

Meadows Pool

Saturday, May 25 | Opening Day Kona Buns
Thursday, June 20 | We've Got the Soggy
Tuesday, June 25 | 1:00-3:00 PM Chimeless in June
Tuesday, July 2 | Rock Spanglers Splash
Tuesday, July 30 | 1:00-3:00 PM Chimeless in June

Family Float Nights at Meadows

Tuesday & Thursday 7:00-9:00 PM

Bring a float from home and lounge in the pool. Enjoy 2 hours at Meadows with great movies and small kitchen treats. (Water wings, swim caps and flippers are not permitted in the pool)

Moana Meadows Movie Night

Thursday, August 1 | 6:30-10:00 PM

Free for Pass Holders Each Pass Holder may bring one friend for \$5
Non-Pass Holders R \$10 NR \$12

Summer is not over yet! Spend an evening at Meadows. Kick back and relax as we show "Moana." Bring your own noodles--no other floats allowed in the water. Movie begins at dusk.

Back

Congratulations

2 Free! 2025 INDIVIDUAL POOL PASSES!

Valid at Meadows & Big Surf

You Won!

2 Free 2025 Individual Pool Passes

Congratulations

MT. MELAS JR. ADVENTURE RUN

AGES 5-12 | FRIDAY, SEP. 20

You Won!

2 Entries to Mt. Melas Jr. Adventure Run

Congratulations

DRAPY

55-Minute Massage

You Won!

One 55-Minute Massage

PRIZES FOR BIG SURF CELEBRATION

POOL INFO CARD