

Regular Board Minutes

6-19-24

Approved

**Mt. Prospect Park District
Regular Board Meeting
June 19, 2024**

A Regular Board Meeting of the Mt. Prospect Park District, Cook County, Illinois, was held on Wednesday, June 19, 2024 at the Central Community Center Facility of the Mt. Prospect Park District.

President Kurka called the meeting to order at 6:30 p.m.

Commissioner Starr called the Roll for the Board

The following Commissioners were present upon the roll:

Present: President Kurka, Commissioners Massie, Murphy, Masnica, Tuczak,
Commissioner Starr, Commissioner Doherty

Remote: None

Absent: None

The following individuals were also in attendance (present or remote) at the meeting:

Administrative Staff/Recreation Staff: Jim Jarog, Executive Director, Alicia Brzezinski, Executive Assistant, Ruth Yueill, Director of Community Relations and Marketing, George Giese, Director of Administration, Matt Dziubinski, Director of Parks & Planning, Mike Azzaretto, Director of Recreation, Jon Zgoda, IT Professional/ Remote Meeting Moderator, Jeff Langguth, Director of Golf Operations, Mary Kiaupa, Director of Human Resources and Risk Management, Maddy Moon, Community Relations & Marketing Coordinator

Professionals: Tom Hoffman, District Attorney, Lee Howard, CPA, GAI

Visitors: Abdullah Khan, Illinois NFP Audit & Tax, LLP, Paul Hanley, Managing Director of Beyond your Base

PLEDGE OF ALLEGIANCE

CHANGES OR ADDITIONS TO REGULAR MEETING AGENDA

None

APPROVAL OF AGENDA

President Kurka asked for a motion to approve the Regular Meeting Agenda as written. The motion was made by Commissioner Massie and seconded by Commissioner Starr. A voice vote was taken; all were in favor and none opposed.

APPROVAL OF CONSENT AGENDA

President Kurka asked for a motion to approve the Consent Agenda as presented.

Commissioner Massie made the motion to approve the Consent Agenda as presented, seconded by Commissioner Murphy.

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Commissioner Starr called the Roll for the Board

The following Commissioners were present upon the roll:

Present: President Kurka, Commissioners Massie, Murphy, Masnica, Tuczak, Commissioner Starr, Commissioner Doherty

Remote: None

Absent: None

PUBLIC COMMENT

None

ADOPTION ITEMS

A. Resolution No. 851 Honoring Victor "Vic" M. Rose

Executive Director Jim Jarog gave a detailed summary and background of Victor "Vic" M. Rose's outstanding 50 plus years of dedicated service to the Mt. Prospect Park District with special recognition for his commitment to the Youth Baseball Program.

Vic's long coaching career began at the young age of 14, with his opportunity to coach baseball. He was a coach, manager, umpire, groundskeeper, mentor and involved in many different park district programs.

At 20, Vic became the youngest park district Board President in the United States. He served on the Mount Prospect Park District Board of Commissioners from 1976 until 1987.

Coach Rose was an integral part of the Patriots Travel Baseball and House Baseball programs. He held numerous roles including, but not limited to, president, coach, equipment manager, and advisor.

Several generations of Mount Prospect boys and girls grew up with "Coach Rose." They remember his dedication to youth athletics and his love for the game. The Mt. Prospect Park District honors his memory, thanks him for his generous gifts of time and talent and would like to adopt Resolution No. 851 in his honor.

Executive Director Jim Jarog then asked President Kurka to read Resolution No. 851 in its entirety.

Commissioner Massie moved to adopt Resolution No. 851 Honoring Victor "Vic" M. Rose and was seconded by Commissioner Starr.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

APPROVAL ITEMS

- A. 2024 Appointment of NWSRA Member District Representatives
***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- B. 2024 Appointment of MRMA Member District Representatives
***PLEASE BYPASS IF PREVIOUSLY APPROVED BY CONSENT AGENDA**
- C. Approval of the Annual Comprehensive Financial Report - FY 2023

The Park District's auditors (Illinois NFP Audit & Tax, LLP) completed their Fiscal Year 2023 audit, culminating in the District's Annual Comprehensive Financial Report. FY 2023 was the third audit conducted by Illinois NFP Audit & Tax, LLP in a three year agreement covering Fiscal Years 2021, 2022 and 2023. Abdullah Khan, CPA, Partner, reviewed the Annual Comprehensive Financial Report with the Board of Commissioners.

Budgeted Expense for the Annual Audit:

Year-End 2021: \$18,500

Year-End 2022: \$18,750

Year-End 2023: \$19,000

Abdullah then opened the floor for questions from the Board; there were none.

Commissioner Murphy moved to approve the Annual Comprehensive Financial Report for Fiscal Year 2023 and seconded by Commissioner Starr.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

- D. Approval of the Auditor Engagement for Fiscal Years 2024-2025-2026

Director of Administration George Giese explained that the Park District's existing three year engagement with Illinois NFP Audit & Tax, LLP ends with the completion of the Fiscal Year 2023 audit. In 2021, the Park District contacted six firms for proposals to provide auditing services, with Illinois NFP Audit & Tax, LLP being the selected firm.

In order to secure auditing services for Fiscal Years 2024, 2025 and 2026, a new engagement has been proposed to the Board for approval.

Commissioner Masnica moved to approve the Auditor Engagement for Fiscal Years 2024, 2025 and 2026 and was seconded by Massie.

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Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

E. Approval of the 2024 Owen Park Playground Improvements

Director of Parks & Planning Matt Dziubinski gave a summary of the proposed improvements of the following associated work for Owen Park Playground:

- 1) New playground equipment for both 2-5 and 5-12 age groups
- 2) A park shelter with additional picnic tables
- 3) Improvements to the existing walkway areas including removal of brick pavers
- 4) Re-alignment of the the perimeter walkway to the south of the existing playground
- 5) Adding an additional basketball hoop and updating the existing two basketball hoops
- 6) Landscaping improvements along Busse Ave. and Owen St.
- 7) New engineered wood fiber surfacing and drainage

A public bid opening occurred on Wednesday, June 5, 2024 with 4 contractors submitting a bid for the project.

The apparent low bidder for the project is Playground Safe LLC. If approved, the project will be completed by September, 2024.

Matt Dziubinski then opened the floor for discussion.

Commissioner Massie complimented the idea of the shorter basketball hoop for younger kids to enjoy.

Commissioner Tuczak informed the board that he was at the first open house meeting for Owen Park Playground and there was a passionate crowd as well as personal connections to the park. He also recognized and appreciates staff for their efforts to respond directly to the residents of the community via phone calls and email correspondence to alleviate any concerns.

There was no further discussion from the Board.

Commissioner Massie read the recommended motion to approve the 2024 Owen Park Playground Improvements and was seconded by Commissioner Starr.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

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NEW BUSINESS

- A. Introduction of Mike Azzaretto as the New Director of Recreation for the Mt. Prospect Park District

Executive Director Jim Jarog formally welcomed and introduced Mike Azzaretto as the new Director of Recreation for the Mt. Prospect Park District.

Mike's first official day as Director was Monday, June 17th. Mike holds a degree in Recreation, Sport and Tourism from the University of Illinois, which he completed in three years with High Honors. Additionally, Mike holds numerous certifications and awards in the field of Parks and Recreation and possesses over ten years of progressive management experience.

Since Mike joined our team at Mt. Prospect Park District back in 2019, he has displayed the unique ability to maintain his composure when faced with significant challenges and conflicts during day-to-day operations. Mike has also been the driving force behind several fitness area improvements and was part of the team that created the widely popular Mt. Melas event. Additionally, he has brought forth many new programming opportunities in the Recreation Division which are now available to our public. These efforts have helped to significantly increase our District's revenue in multiple programming areas.

The Board Members welcomed and congratulated Mike Azzaretto.

There was no further discussion.

UNFINISHED BUSINESS

- A. Public Engagement Process Update from Beyond Your Base Consultants

Managing Director of Beyond Your Base Consultants Paul Hanley shared his Public Engagement Program Update & Overview of Opinion Research Results which included details on the following information: Public Engagement Program Update, Citizen Task Force, Direct Mailers #1 and #2, Website Landing Page, Public Information Meetings, Mail Survey, Scientific Hybrid Poll, Ballot Question Tested, Hybrid Poll Results, Mail Survey Results, Feedback at Public Information Meetings and Other Public Input Via Emails, etc.

Paul opened the floor for questions and comments from the Board.

Commissioner Starr thanked Paul and his team for the presentation and all of the work put in. He then asked if the tax estimated increase of \$194 vs \$212 would have had a negative impact on the results of the poll?

Paul responded by explaining that there have been split samples tested and there has been a bit of a nudge when it's been done; there is a science behind it. He also said there's research that shows the more complicated numbers are perceived as a lower number.

Question from President Kurka: If we move forward with this, what happens in the promotional part of this process?

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Answer from Paul: You have respected the taxpayers with the process and keep presenting the facts; explaining and presenting the ballot questions. If citizens want to advocate this; the District will have nothing to do with the process. I recommend the District attorney present the do's and don'ts with this process that the District will need to follow.

The Board thanked Paul and his team for their time. There was no further discussion.

ADJOURNMENT SINE DIE

TIME: 7:45 PM

The President moved to adjourn sine die, for the purpose of holding the 2024 Annual Meeting of the Mt. Prospect Park District at 7:45pm and thereafter to reconvene the Regular Board Meeting.

CALL TO ORDER: ANNUAL MEETING OF THE MT. PROSPECT PARK DISTRICT BOARD OF COMMISSIONERS (ROLL CALL)

Commissioner Starr called the Roll for the Board

The following Commissioners were present upon the roll:

Present: President Kurka, Commissioners Massie, Murphy, Masnica, Tuczak, Commissioner Starr, Commissioner Doherty

Remote: None

Absent: None

TEMPORARY CHAIRPERSON:

President Kurka appointed Executive Director Jim Jarog as Temporary Chairperson.

NOMINATIONS FOR BOARD PRESIDENT: CHAIRPERSON ASKED FOR NOMINATIONS FOR PARK BOARD PRESIDENT FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN ELECTED.

Chairperson Jarog asked for nominations for Board President. Commissioner Doherty nominated Steve Kurka for Board President. No other nominations were brought forth. Steve Kurka was appointed Board President.

President Kurka assumed control of the meeting.

NOMINATIONS FOR BOARD VICE-PRESIDENT: PRESIDENT ASKED FOR NOMINATIONS FOR PARK BOARD VICE-PRESIDENT FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN ELECTED.

President Kurka asked for nominations for Board Vice-President. Commissioner Massie nominated Tim Doherty for Board Vice-President. There were no other nominations brought forth. Tim Doherty was appointed Board Vice-President.

APPOINTMENT FOR BOARD SECRETARY: PRESIDENT REQUESTS A MOTION TO APPOINT THE PARK BOARD SECRETARY FOR A ONE YEAR TERM OR UNTIL HIS/HER

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SUCCESSOR HAS BEEN APPOINTED. Commissioner Massie made the motion to appoint Bill Starr for Board Secretary and seconded by Commissioner Doherty.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

ROLL CALL VOTE COMPLETE (Bill Starr was appointed Board Secretary)

APPOINTMENT FOR BOARD TREASURER: PRESIDENT REQUESTS A MOTION TO APPOINT THE BOARD TREASURER FOR A ONE YEAR TERM OR UNTIL HIS/HER SUCCESSOR SHALL HAVE BEEN APPOINTED.

President Kurka asked for a motion to appoint a Board Treasurer. Secretary Starr motioned for Mike Murphy to be appointed Board Treasurer, Seconded by Commissioner Doherty.

Commissioner Starr called the Roll for the Board

Aye: President Kurka, Commissioners Starr, Massie, Murphy, Masnica, Tuczak, Doherty

Nay: None

Absent: None

Motion Passed

ROLL CALL VOTE COMPLETE (Mike Murphy was appointed Board Treasurer)

ADJOURNMENT OF ANNUAL MEETING 7:50pm

RECONVENE REGULAR MEETING 7:50pm

FINANCIAL ADVISOR'S REPORT

Lee Howard, Financial Advisor and CPA for the District reviewed his May Financial report with our Board: The report touched on the following areas: Audit Update, Golf Report, Pools Report, RecPlex Facility Report, Recreation Programs. Childcare Programs, Central Programs and Central Facility Report.

Lee Howard then opened the floor for questions/comments from the Board; there were none.

EXECUTIVE REPORT

Executive Director Jarog shared his Director's report with the Board which included updates on the following information: Public Engagement Update and the next Board Meeting date and time of Wednesday, July 17, 2024 - 6:30 pm at Central Community Center.

The floor was then opened for questions and comments from the Board.

Commissioner Starr asked if there will be some kind of a marker at Meadows Field for the renaming of the field.

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Jim Jarog informed the board that a plaque has been ordered, but will not be present in time for Saturday the 22nd.

There was no further discussion.

PUBLIC COMMENT

None

COMMENTS/MATTERS FROM COMMISSIONERS'

Question from President Kurka: Has the date of July 12th been confirmed for the dedication at Weller Creek?

Answer from Matt Dziubinski: The date has not yet been confirmed.

Comments from Commissioner Starr: Thank you to the managers for the reports in the packet. All of the information is all great reading material. Secondly, I'd like to thank the district for supporting Memorial Day this year; it was one of our best yet. The physical effort, the planning, answering questions and just being there for us was wonderful once again; thank you all.

Comments from Commissioner Tuczak: Earlier this month my daughter hosted a bridal shower at Friendship Park in the outdoor area and received positive comments from Mount Prospect residents and guests from out of state. The enhancements are wonderful and will be a gem in the community.

Comments from Commissioner Doherty: The Community Input Meetings were fantastic and it was really surprising how fast they agreed. In a sense, the residents have taken ownership of this project so far and I would love to find a way for them to be a part of that if it gets approved. Thank you to Nick Troy for his years of service and excited to have Mike Azzaretto in his new role.

ADJOURNMENT

Commissioner Massie made the motion to adjourn the Regular Meeting and seconded by Commissioner Murphy.

A voice vote was taken, all were in favor with none opposed.

The meeting was officially adjourned at 8:05 pm.

Respectfully submitted,

William J. Starr, Secretary